

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

May 23, 2019

Action Meeting Agenda

“Educating Today for Tomorrow’s Success”

1. Call Meeting to Order

I, _____, President, call this meeting to order under the Open Public Meetings Act at _____pm.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 10, 2018, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on January 12, 2019 and the Central Record the week of January 21, 2019 a meeting notice setting forth the time, date and location of this meeting.

2. Pledge of Allegiance

3. Roll Call

Yr Began/Current Term Expires

Mr. Sol Cohen	_____	2014 / 2020
Mr. Gerard Petersen	_____	2017 / 2020
Mrs. Mary Williams	_____	2002 / 2020
Mr. Brian Davis	_____	2012 / 2021
Mrs. Kimberly Reed	_____	2015 / 2021
Mrs. Lisa Hill-Muff	_____	2018 / 2021
Mr. Jeffrey Souza, Vice President	_____	2014 / 2019
Mrs. Cynthia Mozee, President	_____	2013 / 2019
Mrs. Aida Figueroa-Epifanio	_____	2016 / 2019
Dr. Edythe B. Austermuhl, Superintendent	_____	
Mrs. Megan Stoddart, Business Administrator	_____	
Charles Rizzi, Esq., Board Solicitor	_____	
Lauren Tedesco, Capehart & Scatchard	_____	
Sanu Dev, Capehart & Scatchard	_____	

4. Approval of Minutes

Motion by _____, seconded by _____

RECOMMEND that the Board of Education approve the action meeting minutes of the May 2, 2019 meeting as presented in duplicated form and dispense with the reading of the same.

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5. Executive Session – In

Motion by _____ seconded by _____ to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: _____.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

6. Executive Session – Close

Motion by _____ seconded by _____ to come out of Executive Session. Time out: _____.

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7. Presentations – unless otherwise stated, all presentations will be held during the Action Meeting

**Presentations will be made for both
Teacher and Bus Driver Nominations for Student Role Models of Positive Behavior**

Positive Behavioral Supports is a school-wide systematic approach to discipline and behavioral support in our schools. It is an evidence-based framework for providing a broad range of systematic and individualized strategies for achieving academic and behavioral outcomes while preventing problem behavior. PBS focuses on teaching then reinforcing positive behaviors as well as, changing the environment such that using positive behaviors becomes more effective than using negative behaviors. Schools utilizing PBS have the following in place:

- More than 80% of students can tell you what is expected of them & can give behavioral examples because they have been taught, actively supervised, practiced, & acknowledged.
- Positive adult-to-student interactions exceed negative.
- Administrators are active participants.
- Data & team-based action planning & implementation.
- Function based behavior support is a foundation for addressing problem behavior.
- Full continuum of behavior support is available to all students.

Students of the Month to be acknowledged from the John F. Kennedy Elementary School:

*Sayem Saaduddin, Elizabeth Torres-Hernandes, Jordy Guzman-Estrada,
Genevieve Rastelli, Jarryd Wilson, Aidan Wedryzniak,
Frank DeNinno, Jovie DeWitt, Andrew Gattuso, Callie Costino*

***Students of the Month to be acknowledged from the
Dwight D. Eisenhower Middle School:***

*James Havers, Ava Brown, Camryn Pfender, Julianna Bentivegna,
Emma Reed, Rouku Moni, Dominic Negron, Kevyn Reed,
Daniela Sotelo, Caitlyn Garrity*

***Transportation Students of the Month to be acknowledged from the
John F. Kennedy Elementary School:***

*Bennett Cronce, Robert Delaney, Madison Chiarulli,
Oliver Gonzalez-Aparicio, Fiona Sanderson, Anthony Pach*

***Transportation Students of the Month to be acknowledged from the
Dwight D. Eisenhower Middle School:***

*Analia Franks, Alaina Dufresne, Aubree Megara, Maria Olea-Vinalay,
Yaseen Thabata, Abigail Cardoso*

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8. Public Comments – Open

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda.

Public participation shall be governed by the following rules as per Regulation 9322:

- A. All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;
- B. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- C. Each statement made by a participant shall be limited to five minutes’ duration;
- D. No participant may speak more than once on the same topic;
- E. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
- F. The presiding officer may:
 - A. Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or not an agenda item ;
 - B. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - C. Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
 - D. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - E. Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

The portion of the meeting during which the participation of the public to speak on agenda items only shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer.

Motion by _____, seconded by _____ to open the meeting to the public for the discussion of agenda items only. Time in: ___pm.

Public in Attendance – Spoke During Meeting

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“Educating Today for Tomorrow’s Success”

9. Public Comments – Closed

Motion by _____ seconded by ___ to close the meeting to the public. Time closed: _____pm.

10. Superintendent’s Report

A. Review District Mission Statement

DISTRICT MISSION STATEMENT

The slogan of the Berlin Township School District of “Educating Today for Tomorrow’s Success” is meant to focus the educational community on the broad goal of giving ALL of our children the necessary skills to be successful in all future endeavors. Student achievement is the major priority; the district prides itself on its creative approach to learning and its emphasis upon helping each student to discover his or her potential. Teachers use a variety of teaching methods to reach students with a wide range of abilities. Student engagement as volunteers in the learning process is our primary focus. It is our responsibility to create structures and systems where students are totally engaged in the instruction, which will then leads to deeper learning and understanding.

The Berlin Township School District commits itself to all children by creating a standards-based school district in which all students receive the very best educational opportunities possible. Each and every student will surpass the New Jersey Core Curriculum Content Standards. To achieve this, the members of the district will focus on:

- Establishing high standards of excellence for both staff and students
- Communicating openly and frequently within the district and with the community to foster a trusting relationship
- Ensuring a safe and orderly environment for staff and students
- Recognizing that a school district serves as a role model and has the responsibility to encourage high quality character behavior

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B. Review District & Board of Education Goals

2018 - 2019 BOARD GOALS

BOARD GOAL #1: Complete all phases of the CSA evaluation process for the 2018-2019 school year by the June 30, 2019 deadline as described in NJ Administrative Code and Statute.

BOARD GOAL #2: Develop and implement practices that will promote inter-district participation with the Pine Hill and Clementon School districts at the Board level.

BOARD GOAL #3: Continue to work as a Board of Education to investigate ways to improve communication with district parents and the community.

District Goals for 2018-2019

- Continue to supervise the organization and implementation of articulation meetings with Administrative Teams from Pine Hill, Clementon and Berlin Township for curriculum articulation and sharing of best practices.
- Work with the district administrative staff to implement the Future Ready School initiative indicators to increase the use of technology for instructional purposes.

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C. Harassment, Intimidation and Bullying (HIB) Incident Report

Date Reported to Superintendent	School	Case Number	Result	Action
5/21/19	DDE	6092	HIB	Parent contact; 3 counseling sessions

This is the first report of the above incidents. No action is necessary at this time.

D. Board Affirmation of Harassment, Intimidation and Bullying Investigation

Decisions – N/A

Motion by _____, seconded by _____

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent’s decisions associated with the harassment, intimidation and bully (HIB) incidents (Case #) reported on MONTH DAY YEAR.

E. Field Trips:

Grade	Teacher	Place	Date	Cost to Student	Cost to District
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N/A

1. Motion by _____ seconded by _____

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the field trips listed on the MONTH DAY YEAR agenda.

F. Safety and Security – JFK – APRIL, 2019

Type of Drill Date and Time

- Fire - April 17, 2019
- Lockdown – April 9, 2019
- Bus Evacuation – May 3, 2019
- Bomb Threat

G. Safety and Security – DDE – APRIL, 2019

Type of Drill Date and Time

- Fire – April 4, 2019 at 1:41pm
- Lockdown – April 8, 2019 – 10:00am
- Bus Evacuation – May 3, 2019
- Bomb Threat

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H. Monthly Reports Uploaded to Portal for Review

- a. Coordinator of Special Services
- b. Supervisor of Buildings and Grounds
Approve Use of Facilities – N/A

Motion by _____ seconded by _____

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the use of facilities as listed below:

Organization	Facility	Date and Time	Event
N/A			

- c. Technology Coordinator
- d. Supervisor of Curriculum and Instruction
- e. JFK Principal
- f. DDE Principal

I. Discussion Items:

Regulation	Name	Bylaws	Name
5141.4	Missing, Abused and Neglected Children	5141.1	Missing, Abused and Neglected Children

- 1. Motion by _____ seconded by _____

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the second reading of Regulation 5141.4 – Missing, Abused and Neglected Children and Policy 5141.1 – Missing, Abused and Neglected Children. *These documents were uploaded to the board portal, May folder for board review.*

- 2. Motion by _____ seconded by _____

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the Donors Choose Project for Sensory based toys and chairs for Mrs. Clark’s PSD Class in the amount of \$215.00.

- 3. Motion by _____ seconded by _____

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the Affirmative Action Team to conduct a needs assessment for the 2019-2022 Comprehensive Equity Plan.

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- 4. Motion by _____seconded by _____
 RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the submission of the 2019-2022 Comprehensive Equity Plan.
 (Copy uploaded to the Portal for Review.)

11. Personnel

- a. Motion by _____seconded by _____
 RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the hiring of staff pending receipt of appropriate certificates and sexual misconduct disclosure forms and criminal history background requirements as noted below:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Start Date</u>
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N/A

- b. Motion by _____, seconded by _____
 RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following ADVANCE volunteers:

Samantha Boyle, Nicholas Tierno, Natalia Fayad, Carmen Morillo, Yumira Araujo, Veronica Johnson, Scott Bayer, Kristina Pezzato, Charles Kinsey, Alberto Jimenez Cautencos, Myisha Long, Christian Libich, John Kling, Denise Perez, Juan Perez, Heather Schafer, Kimberly Cruz, Angela Lopez, Abraham Velez

- c. Motion by _____, seconded by _____
 RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the C.A.R.E. Summer Staff and the Extended School Year Staff.

C.A.R.E. Summer Staff

Aide:	Jennifer Perito	\$12.24/hour
Aide:	Morgan Flexon	\$12.00/hour
Aide:	Cheryl Johnson	\$12.61/hour
Certificated Staff:	Lindsay Wanko	\$20.40/hour
Certificated Staff:	Brian Martino	\$20.40/hour

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Extended School Year Staff:

PSD

Teacher:	Jennifer Virelli	\$38.23/hour
Aide:	Cheryl Johnson	\$12/hour
Aide:	Rose Schwika	\$12/hour
Aide:	Lisa Wood	\$12/hour

MD K-3

Teacher:	Jennifer Perito	\$38.23/hour
Aide:	Victoria Sahina	\$12/hour
Aide:	Lisa Shrader	\$12/hour
Aide:	Nicole Podwats	\$12/hour

AI

Teacher:	Lindsay Wanko	\$38.23/hour
Aide:	Jennifer Cusick-Loss	\$12/hour

LD K-3

Teacher:	Meenu Joshi	\$38.23/hour
Teacher:	Debra Wash	\$38.23/hour
Aide:	Danielle Alessandrine	\$12/hour

LD 4-7

Teacher:	Mary Jo Kolaski	\$38.23/hour
Teacher:	Sarah Zimmerman	\$38.23/hour
Aide:	Jennifer Uhniat	\$12/hour

Sub Teacher:	Cheri Garton	\$38.23/hour
	Jessica Rotberg	\$38.23/hour

Nurse:	Jennifer Edwards	\$38.23/hour
	MaryAnn Whitby	\$38.23/hour

Occupational Therapist

Heartland Rehabilitation	Contracted rate: \$78.03/hour
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Physical Therapist:

Ed Services commission	Contracted rate: \$68/hour
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Name	Evaluations	Meetings
Kristy Mitchell- LDT/C	\$324.32/eval	\$45.30/hour
Ryan Rollins – School Psychologist	\$296.85/eval	\$41.46/hour
Michele Ivancich – Social Worker	\$293.85/eval	\$41.04/hour
Amanda Poulton – Speech Therapist	\$280.41/eval	\$39.16/hour
Kimberly Gadzinski – Speech Therapist	\$448.05/eval	\$62.58/hour

- d. Motion by _____ seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the submission of the Business Administrator’s 2019-2020 contract and supporting documents to the Camden County Executive Superintendent for approval. *Documents have been uploaded to the portal, May folder for review.*

- e. Motion by _____ seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the tuition reimbursement request for staff members Leonard Lewis and James Lamont in the amount of \$1,000.00 each.
A chart with course details was uploaded to the month’s board folder for review and is included in the board packet.

- f. Motion by _____ seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to approve Edythe Austermuhl as the Affirmative Action Officer for the 2019-2020 school year.

- g. Motion by _____ seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to approve the McRel Teacher Evaluation System for the 2019-2020 school year.

- h. Motion by _____ seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to approve the NJ Principal Evaluation for Professional Learning Observation Instrument for the 2019-2020 school year.

- i. Motion by _____ seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, to approve the extension of FMLA and NJ FMLA for employee #01486 from 9/1/19 – 10/11/19.

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12. Curriculum and Instruction

- 1. Motion by _____ seconded by _____
 RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to approve the submission of the 2019-2022 Technology Plan. *(This document was uploaded to the portal for board review.)*

13. Business and Finance

Financial Report – Period Ending MONTH YEAR

Motion by _____, seconded by _____
 RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following resolution:

Board Secretary Financial, Revenue and Treasurer’s Reports

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of _____. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. Treasurer’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of _____. The Treasurer’s and Secretary’s report are in agreement for the month of _____.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A -16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Megan Stoddart, Business Administrator

Date

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- E. Motion by _____, seconded by _____ to approve the travel/professional development for the following staff members:

<u>Name</u>	<u>Cost</u>	<u>Location/Date of Travel</u>	<u>Expense Amount</u>
L Erickson	\$0	Pine Hill School District – Tri District Articulation <i>Observation of best practices in 4th and 5th grade ELA classrooms</i>	\$0.00
K Mitchell	\$50	Ocean Resort Casino, AC, NJ – 06/01/2019 <i>Formal and informal assessments for eligibility and programming for special education</i>	\$0.00
E Austermuhl	\$149	FEA/NJPSA, Jamesburg, NJ – 07/29/2019 <i>School climate for adults</i>	\$0.00
M Bright	\$0	College of NJ, Lawrenceville, NJ – 07/31/2019 <i>Statewide Student Equity Conference</i>	\$0.00
K Braidwood	\$0	College of NJ, Lawrenceville, NJ – 07/31/2019 <i>Statewide Student Equity Conference</i>	\$0.00
D Bottley	\$0	College of NJ, Lawrenceville, NJ – 07/31/2019 <i>Statewide Student Equity Conference</i>	\$0.00

- F. Motion by _____, seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve payment of bills:

Batch number 60 Amount \$ 397,299.11

- G. Motion by _____, seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve the May, 2019 listing of substitutes from Source 4 Teachers. The per diem substitute rate is \$105 for a full day and \$52.50 for a half day. *This list was uploaded to the portal for the board review as well as included in the board packet.*

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- H. Motion by _____, seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the 2018-2019 CARE disbursements for the month of May, 2019 in the amount of \$21, 172.43.
This list was uploaded to the portal for the board review. A list is on file with the Business Administrator.
- I. Motion by _____, seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the 2018-2019 Cafeteria disbursements for the month of May, 2019 in the amount of \$46,215.79.
This list was uploaded to the portal for the board review. A list is on file with the Business Administrator.
- J. Motion by _____ seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the 2019-2020 Contract for In School Nursing Services with Bayada Home Health Care, Inc. Rates are \$45/hour for LPN and \$55/hour for RN.
- K. Motion by _____ seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the 2019-2020 Source4Teachers Agreement. Billing rates are as follows: \$122.40 (full day substitute teacher); \$61.20 (half day substitute teacher); \$108.80 (full day paraprofessional); \$54.40 (half day paraprofessional).

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- L. Motion by _____ seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Business Administrator, approve the following board resolution for the 2019 NJSIG Safety Grant:

Applicant District: Berlin Township Board of Education

The above name applicant hereby agrees that the information provided in this application is complete and correct.

The above named applicant hereby approved the digital submission of this application for the 2019 Safety Grant Program through the New Jersey Schools Insurance Group for the purposes described in this application, in the amount of \$9,748 for the July 1, 2019 through June 30, 2020 program period.

The above names applicant hereby grants authority to the undersigned Official Representative to submit the final required documents and digitally submit this application for review by the New Jersey Schools Insurance Group.

- M. Motion by _____ seconded by _____
RECOMMEND, that the Board of Education, on the recommendation of the School Business Administrator, approve the contract with Nutri-Serve Food Management, Inc for the 2019-2020 school year. The 2019-2020 fee is \$17,340.00.

This is a revision from the May 2, 2019 meeting.

- N. Motion by _____ seconded by _____
RECOMMEND, that the Board of Education, on the recommendation of the School Business Administrator, approve the Business Procedures Handbook. This manual will be reviewed and approved annually.

- O. Motion by _____ seconded by _____
RECOMMEND, that the Board of Education, on the recommendation of the School Business Administrator, approve the tuition contract with Pine Hill School District for the 2019-2020 school year. The contract amounts are as follows:

Regular Education Program \$2,601,800
Special Education Program: Resource Center Hours \$100,000
Special Education Program: MD Program \$160,000

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- P. Motion by _____ seconded by _____
RECOMMEND, that the Board of Education, on the recommendation of the Superintendent and School Business Administrator to participate in the ESEA-ESSA FY 2020 Title III Consortium with Lindenwold Public Schools.

14. Old Business

9000 Board By Laws review : 9311, 9312, 9313, 9314.

15. New Business

Committee Updates
Negotiations
NJSBA
CCESC
Pine Hill Bd of Ed
CCSBA

16. Public Comments – Open

Recognition of Citizens – for subjects not appearing on agenda

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed.

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- F. The presiding officer may:
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- C. Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
- D. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- E. Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

The portion of the meeting during which the participation of the public is invited shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer, and will be concluded by 10:00 pm.

Motion by _____, seconded by _____ to open the meeting to the public for the discussion of subjects. Time in: _____pm.

17. Public Comments – Closed

Motion by _____, seconded by _____ to close the meeting to the public.
Time closed: _____pm.

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18. Executive Session – In

Motion by _____, seconded by _____ to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: _____pm.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

19. Executive Session – Close

Motion by _____, seconded by _____ to come out of Executive Session. Time out: _____pm.

20. Adjournment

Motion by _____, seconded by _____ to adjourn the meeting.
Meeting adjourned: _____pm.