

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

November 11, 2015

Special Meeting

“Educating Today for Tomorrow’s Success”

1. Call Meeting to Order

I, _____, President, call this meeting to order under the Open Public Meetings Act at _____.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 2, 2014, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on January 10, 2014 and the Central Record the week of January 13, 2014 a meeting notice setting forth the time, date and location of this meeting.

2. Pledge of Allegiance

3. Roll Call

- Mr. Jeffrey Souza _____
- Mrs. Cynthia Mozee _____
- Mrs. Jocelyn Lewis _____
- Mr. Sol Cohen _____
- Mr. Keith Jones _____
- Mr. Cecil Rodrigues _____
- Mr. Brian Davis _____
- Mrs. Deanna Reilly, Vice President _____
- Mrs. Mary Williams, President _____
- Dr. Edythe B. Austermuhl, Superintendent _____
- Mrs. Megan Stoddart, Business Administrator _____
- Charles Rizzi, Esq., Board Solicitor _____

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4. Public Comments – Open

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda and limited in length to 5 minutes.

Motion by _____ seconded by _____ to open the meeting to the public for the discussion of agenda items only. Time in: ____.

5. Public Comments - Closed

Motion by _____ seconded by _____ to go close the meeting to the public. Time closed: _.

6. Personnel

- a. Motion by _____ seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve to accept the resignation, with regret, of staff member Marisa McAleavey effective December 31, 2015.
- b. Motion by _____ second by _____ and adopted by all members present voting “yes” in a roll call to approve certification hiring of staff in accordance with criminal history requirements as noted below:

| <u>Name</u> | <u>Position</u> | <u>Salary</u> | <u>Start Date</u> |
|-----------------|--------------------|---------------------------------------|----------------------|
| Jessica German | PS Teacher at JFK | Step 2, BA + 15 Prorated, \$52,295 | On or about 11/09/15 |
| Nicole Necowtiz | PSD Teacher at JFK | Step 2, BA Prorated, \$51,495 | On or about 12/07/15 |

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- c. Motion by _____ seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following list of applicants to be included in a pool of educators for homebound instruction. This list will be kept by the superintendent and added to as needed. This will be used during the school year when the need for homebound instruction arises. Salary will be based on the current BTEA contract amount.

Polly Taylor-Hearn

- d. Motion by _____ seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve the termination of Kimberly Kraus, Instructional Aide, effective 11/12/15.

7. Executive Session – In

Motion by _____ seconded by _____ to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: _____.

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Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

8. Executive Session – Close

Motion by _____ seconded by _____ to come out of Executive Session. Time out: ____.

9. Public Comments – Open

Recognition of Citizens – for subjects not appearing on agenda
The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed and limited in length to 5 minutes.

Motion by _____ seconded by _____ to open the meeting to the public for the discussion of subjects. Time in: ____.

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10. Public Comments - Closed

Motion by _____ seconded by _____ to go close the meeting to the public. Time closed: ____.

11. Executive Session – In

Motion by _____ seconded by _____ to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: _____.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

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 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

12. Executive Session – Close

Motion by _____ seconded by _____ to come out of Executive Session. Time out: ____.

13. Adjournment

Motion by _____ seconded by _____ to adjourn the meeting. Meeting adjourned: _____ pm.