

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

December 6, 2018

Special Personnel Action Meeting Minutes
“Educating Today for Tomorrow’s Success”

1. Call Meeting to Order

I, Jeffrey Souza, Vice President, call this meeting to order under the Open Public Meetings Act at 7:00pm. Motion carried, voice vote, all present voting “yes”.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 10, 2018, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on January 16 , 2018 and the Central Record the week of January 15 , 2018 a meeting notice setting forth the time, date and location of this meeting.

2. Pledge of Allegiance

3. Roll Call

Yr Began/Current Term Expires

Mr. Sol Cohen	<u>absent</u>	2014 / 2020
Mr. Gerard Petersen	<u>present</u>	2017 / 2020
Mrs. Mary Williams	<u>absent</u>	2002 / 2020
Mr. Brian Davis	<u>present</u>	2012 / 2018
Mrs. Kimberly Reed	<u>present</u>	2015 / 2018
Mrs. Joanne Young	<u>absent</u>	2015 / 2018
Mr. Jeffrey Souza, Vice President	<u>present</u>	2014 / 2019
Mrs. Cynthia Mozee, President	<u>present – via phone</u>	2013 / 2019
Mrs. Aida Figueroa-Epifanio	<u>present</u>	2016 / 2019
Dr. Edythe B. Austermuhl, Superintendent	<u>present</u>	
Mrs. Megan Stoddart, Business Administrator	<u>present</u>	
Charles Rizzi, Esq., Board Solicitor	<u>absent</u>	
Lauren Tedesco, Capehart & Scatchard	<u>absent</u>	

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

December 6, 2018

Special Personnel Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

4. Executive Session – In

Motion by Gerard Petersen, seconded by Kimberly Reed to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: 7:01pm. Motion carried, voice vote, all present voting “yes”. Phone contact was ended with Ms. Mozee at 7:01 while the board was in executive session.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

5. Executive Session – Close

Motion by Kimberly Reed, seconded by Aida Figueroa-Epifanio to come out of Executive Session. Time out: 7:18pm. Motion carried, voice vote, all present voting “yes”. Phone contact was reconnected with Ms. Mozee after coming out of executive session at 7:18 pm.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

December 6, 2018

Special Personnel Action Meeting Minutes
“Educating Today for Tomorrow’s Success”

6. Public Comments – Open – No public in attendance

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda and limited in length to 5 minutes.

Motion by _____, seconded by _____ to open the meeting to the public for the discussion of agenda items only. Time in: __pm.

Public in Attendance is as Follows

Names here

7. Public Comments – Closed

Motion by _____ seconded by ___ to close the meeting to the public. Time closed: _____pm.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

December 6, 2018

Special Personnel Action Meeting Minutes
“Educating Today for Tomorrow’s Success”

8. Superintendent’s Report: Personnel

Motion by Kimberly Reed, seconded by Gerard Petersen on the RECOMMENDATION of the Superintendent to approve the resolution below:

**RESOLUTION OF THE BERLIN TOWNSHIP BOARD OF EDUCATION
PLACING EMPLOYEE 01338 ON AN UNPAID
ADMINISTRATIVE LEAVE OF ABSENCE**

WHEREAS, employee 01338 is employed as a tenured 5th Grade Teacher by the Berlin Township Board of Education; and

WHEREAS, on September 15, 2018, employee 01338 was placed on a paid administrative leave of absence following criminal arrest and charges in accordance with N.J.S.A. 18A:6-8.3; and

WHEREAS, on November 14, 2018 01338 was indicted by the Grand Jury of the Superior Court of New Jersey, Camden County under Case No. 18006655, indictment # 2727-11-18; and

WHEREAS, pursuant to N.J.S.A. 18A:6-8.3, the Berlin Township Board of Education hereby resolves to place employee 01338 on an unpaid administrative leave of absence ; and

NOW, THEREFORE BE IT RESOLVED BY THE BERLIN TOWNSHIP BOARD OF EDUCATION AS FOLLOWS:

1. The Board of Education hereby places employee 01338 on an unpaid administrative leave of absence in accordance with N.J.S.A. 18A:6-8.3, by reason of indictment, effective November 16, 2018.

Adopted by the Berlin Township
Board of Education on December 6, 2018

Megan Stoddart
Board Secretary

Motion carried, roll call vote, all present voting “yes”.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

December 6, 2018

Special Personnel Action Meeting Minutes
“Educating Today for Tomorrow’s Success”

9. Adjournment

Motion by Gerard Petersen, seconded by Aida Figueroa-Epifanio to adjourn the meeting. Meeting adjourned: 7:19pm. Motion carried, voice vote, all present voting “yes”.

Respectfully submitted,

Megan Stoddart, Business Administrator