

Bessemer City Schools

**Work Session**  
**04/16/2020 05:30 PM**  
Bessemer Board of Education  
1621 5th Avenue North  
Bessemer, AL 35020

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Mr. Jerome Cook, Board President, Presiding

**I. CALL TO ORDER**

**II. ROUTINE ITEMS/BID OPENING**

- A. Invocation/Pledge of Allegiance
- B. Roll Call/Establishment of Quorum
- C. Review of Agenda
- D. Bid Opening - BCHS Band Uniforms and Instruments
- E. Review of Minutes for March 16, 2020, March 31, 2020, and April 6, 2020
- F. Financial Report - Mrs. Patricia Stewart
  - 1. Bank Reconciliations
  - 2. Bank Statements

**III. PRESENTATION**

- A. Mrs. Jennifer Gonsoulin - PR Possibilities with BCS

**IV. LEGAL ITEMS**

- A. Attorney's Report - Attorney Frederic Bolling

**V. DIRECTOR REPORTS**

- A. Mr. Reginald Mitchell - Facilities Update (Work Session/Board Meeting)
- B. Mrs. Sherry Saulsberry - HR Update (Work Session)
- C. Mr. Gary Richardson - WiFi Update (Board Meeting)
- D. Dr. Marcy Burroughs - eLearning/Packets Update (Board Meeting)

**VI. INFORMATION/DISCUSSION ITEMS**

- A. Maintenance Report - Mr. Reginald Mitchell, Director of Maintenance/Facilities
- B. Cleaning for all schools - Update
- C. Review of job descriptions for Proposed New Positions - District Literacy Educational Specialist/Coach and District Math/Science Educational Specialist/Coach
- D. Four (4) Day Work Week Summer Schedule - Beginning June 1, 2020 - July 31, 2020, (with the exception of the July 4th week). Employees will reconvene to a typical five-day work week beginning, August 3, 2020. The summer work hours will be 7:30 a.m. - 5:15 p.m.
- E. Hiring Incentives for hard to fill Teaching Areas
- F. Floors, stairs, and blinds - New Horizon Alternative School

**VII. BOARD ACTION ITEM**

- A. Approval of 3% contract raise for CSFO, Mrs. Patricia Stewart, retroactive to February 20, 2020

**VIII. NEW BUSINESS - SUPERINTENDENT'S RECOMMENDATIONS**

- A. Approval of Personnel Action Report
- B. Approval of Public Relations Contract for a full year with Bessemer City Schools and Total Communication: School P.R., full-year package. Dates of contract: August 2020 - May 2020, totaling \$40,000. Source of funds: Local Funds. (BCS will engage in professional development throughout the summer and school year with Total Communication: School P.R. Source of funds: Federal)
- C. Approval of job description for District Literacy Educational Specialist/Coach, Source of Funds: Title II Funds
- D. Approval of job description for District Math/Science Educational Specialist/Coach, Source of Funds: Title II Funds
- E. Approval of Donations to Abrams Elementary School
  - 1. \$9,058.00 from Senator Priscilla Dunn to be utilized for classroom materials and supplies for K-5 scholars
  - 2. \$3,000.00 in school supplies for scholars K-5 from Mr. Chester Porter

**IX. SUPERINTENDENT'S REPORT**

**X. SCHEDULED MEETINGS**

A. Virtual Regular Board Meeting: Tuesday, April 21, 2020, 6:00 p.m.

B. Work Session: Thursday, May 14, 2020, 5:30 p.m., tentatively scheduled at the Central Office

**XI. ADJOURNMENT**

*"empowering students through excellence in education"*