



Bessemer City Schools Online Registration Reference Sheet

Registration Directions

Step 1- Gather all documents necessary to register your child.

Two Proofs of Residency
Birth Record (child must turn 5 years old on or before 9/1/2019)
Current Immunization Record
Parent ID
Medical Information (if applicable)
Custody Agreement (if applicable)

Step 2- If logging in from a personal device (personal cell/computer) use this link

Returning Students English

<https://registration.powerschool.com/family/gosnap.aspx?action=22497&culture=en>

Returning Students Spanish

<https://registration.powerschool.com/family/gosnap.aspx?action=22497&culture=es>

New Students/Kindergarten English

<https://registration.powerschool.com/family/gosnap.aspx?action=22496&culture=en>

New Students Kindergarten Spanish

<https://registration.powerschool.com/family/gosnap.aspx?action=22496&culture=es>

Step 3- Create a username and password. (Please document the username and password you create.)

Step 4- Follow the directions outlined in the registration portal. Try not to leave any field blank.

Note: You may take pictures of your documents and upload to the specified field(s). This can be done from your mobile device or computer.

Step 5- After you have entered all necessary information. Please review what was entered and make sure to click SUBMIT.

Step 6- You may be required to submit documentation directly to your child's enrolling school. Please be prepared to do so if needed.

Thank you for participating in online registration!