

**BITTERROOT VALLEY EDUCATION COOPERATIVE
JOB DESCRIPTION**

TITLE: **Mental Health Behavior Consultant**

CLASSIFICATION: **Classified**

QUALIFICATIONS: High School diploma and relevant experience in education, mental health or related field...or Bachelor's degree other than Psychology, Social Work, Sociology, Education related human service area and relevant experience in education, mental health or related field.

REPORTS TO: The Behavior Consultant shall report to the Co-op Mental Health Clinical Supervisor and Co-op Assistant Director.

FUNCTION: Provides therapeutic and behavior management support to mentally and emotionally disturbed students and their families under the direction and supervision of a licensed mental health professional. Works in cooperation with a school based team or IEP team.

GENERAL DUTIES:

- Actively participates in staff meetings and offers constructive feedback and suggestions.
- Demonstrates ability to critically analyze job performance, respond to feedback and seek training and resources to improve service to students.
- Demonstrates high quality of work, including accuracy, neatness, thoroughness, punctuality, time management and technical expertise.
- Follows organizational master contract, policies, procedures, practices and professional ethics.
- Demonstrates adaptability to meet changing conditions and technology and positively respond to new opportunities, practices, and program improvement procedures.
- Understands and appropriately interprets the public law, rules, procedures, and best practices as they relate to students with disabilities.
- Demonstrates ability to consult with school personnel as needed and interacts in a positive manner with co-workers, school and community agency personnel.
- Exercises initiative and good judgment and demonstrates effective problem solving skills.
- Participates, as required, in school wide improvement plans.

- Treats all matters of students' disabilities and Co-op business in a confidential manner.
- Demonstrates ability to supervise and direct students as needed.

SPECIFIC DUTIES:(Duties requiring clinical supervision):

- Implements instructions of supervisors.
- Assists with functional based assessments that address all necessary components to design effective interventions.
- Leads the development of behavioral interventions that support the goals in a student's treatment and/or behavior plan.
- Collaborates with classroom teachers, key school personnel, parents and therapists to develop positive behavioral and educational interventions.
- Provides direct classroom support (implement behavior interventions, role model, deescalate student behavior).
- Develops data collection systems to monitor student progress on treatment goals and uses data to make treatment-planning decisions.
- Assists with social skills training.
- Co-leads or leads group and individual activities with students.
- Maintains paperwork and billing requirements.
- Provides ongoing information to therapist for evaluation of student behavior and treatment planning.
- Assists with group and individual therapy as requested by therapist.
- Attends IEP, CST and MBI meetings as requested.
- Provides crisis intervention and follows crisis intervention response procedures.

*The Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act (Section 504) both allow for reasonable workplace accommodations for qualified employees in need of such accommodations. While some duties may be modified for a qualified employee upon written request and agreement, all duties described in this job description are considered essential.

Revised Date 4/1/2015