

**1. BITTERROOT VALLEY EDUCATION  
COOPERATIVE  
MANAGEMENT BOARD**

Tuesday, April 23, 2019  
9:00 a.m. – Cooperative Office

**MINUTES - DRAFT**

- 1. Call to Order – Scully called the meeting to order at 9 AM. In attendance; Bud Scully, Bob Moore, Lance Pearson and Scott Stiegler.**
- 2. Introduce Staff Representative – Paula Lampi, School Psychologist, Lone Rock and Victor Schools**
- 3. Consent Agenda – Adopted by Consent**
  - A. Minutes**

Correction to March: 1000, 2000, 4000 series policies approved Jan (not Dec)
  - B. Warrants**
  - C. Financial Report**
  - D. Resignation**
    1. Tiana Graff, CSCT Therapist, Stevensville MS, effective July 31, 2019
  - E. Next Meeting – May 28**
- 4. Public Comment – Paula Lampi expressed her gratitude for Tim Miller and the job he does and how he helps the Psychologists.**
- 5. Correspondence – Letter of Appreciation**

Miller reviewed the improvements and outcomes made in the Stevensville High School this year and expressed his appreciation for the work of Chelsea McNamara, CSCT Therapist, and Tim Kolberg, CSCT Behavior Consultant.
- 6. Board Action**
  - A. Leave of Absence –**
    - 1. Revised language was approved for discussion for this year’s bargaining agreement.**

At March 26 board meeting, an Employee’s request for Sabbatical Leave for 2019-20 school year was denied because the employee was not eligible yet. The board discussed language to clarify the intent of the provision for the collective bargaining team: *At the discretion of the Board of Directors, an employee who has completed at least seven years of employment in the Cooperative may be granted a leave of absence. The deadline for applying for this leave shall be March 1 of the eighth or subsequent school year prior to the leave.*
  - B. Employee Contract Status Request – Moore made a motion that no action be taken on this request, seconded by Stiegler. Motion carried 3-0.**

**C. Memorandum of Agreement for Waiver of Notice Deadline** – Moore made motion to approve as written, second by Pearson. Motion carries 3-0.

**D. 2019-20 Proposed BVEC Calendar** – Stiegler made motion to approve the calendar, Pearson seconded. Motion carries 3-0.

**E. Contract Renewals for Licensed and Non-Licensed Staff under CBA**  
Moore made motion to approve, Pearson seconded. Motion carries 3-0.

**F. Rehire Classified Staff in CSCT Programs**  
Moore made motion to approve, Stiegler seconded. Motion carries 3-0.

**G. Policy Review and Revision** – Table for May meeting as more work is needed on the accounting standards in the Administrative Regulations Manual. Miller to follow up with attorneys.

- 1) 1000 series: Cooperative Management Board (approved Jan)
- 2) 2000 series: Personnel (approved Jan)
- 3) 4000 series: Operational Services (approved Jan)
- 4) Administrative Regulations Manual (tabled)
- 5) Employee Handbook of Procedures (approved March)

## **7. Information and Discussion**

- A. Financial Audit – Denning, Downey and Associates, P.C.**
- a. Next agenda for approval of Audit if still required.
  - b. Next agenda for approval of stale (canceled checks) if still required by law.

**8. Adjourn – Scully adjourned at 10:08.**