

January 8, 2018

The regular meeting of the Board of Directors of the Bradford Area School District was held in the Floyd C. Fretz Large Group Instruction Room, 140 Lorana Avenue, Bradford, Pennsylvania at 6:00 p.m.

Present

Directors: Shane Oschman, President; Paul Ridley, Vice-President; Carla Manion, Treasurer; Hiel Bartlett, Dave Feely, Frances Forbes, and David Krantz

Absent: Helen Schuster, Secretary; Joseph Troutman

Administrators: Katharine Pude, Superintendent; Judy Bodamer, Ken Coffman, Jennifer Morgan, Kelly Compton, David Fuhrman, Tina Slaven, Nicholas LaBella, Sarah Tingley, Heidi Blatchley, Erin Waugaman, Kim Swanson, Barry Bryan, Gene Woodmansee, and John Petruzzi

News Media: Kate Sager - *The Bradford Era* and Jeffrey Nupher - *WESB*

Visitors: Dan Manion, Owen Manion, Angela Chaurbertown, Samantha Gray, Mikayla Bond, Kathy Thumpston, Regan Dolan, David Emerson, Bridgette Copeland, Cheryl Lanich, and Lisa Esch

Shane Oschman, President, called the meeting to order at 6:08 p.m.

Recognition of Visitors

None.

Approval of Board Agenda

Motion by Carla Manion, seconded by Dave Feely, to approve the agenda as presented.

Unanimously carried.

Approval of Minutes

Regular Meeting – December 4, 2017

Special Meeting – December 4, 2017

Motion by Dave Feely, seconded by Paul Ridley, to approve the minutes as presented.

Unanimously carried.

Presentations

A. Christmas Card Design Winner:

1. Lynzie Rosenswie – Grade 3 School Street Elementary

B. Student Presentations:

1. GGB Elementary – Mrs. Erin Waugaman
2. School Street Elementary – Mrs. Sarah Tingley
3. Floyd C. Fretz Middle School – Ms. Tina Slaven
4. Bradford Area High School – Mr. Ken Coffman

Business Office and Financial Affairs

A. Treasurer's Report

Report for the period ending November 30, 2017 is presented for your approval.

Motion by Carla Manion, seconded by Paul Ridley, to approve the Treasurer's report as presented.

Unanimously carried.

B. Payment of Bills – General and Food Service

Motion by David Krantz, seconded by Dave Feely, to approve the payment of bills as presented.

Unanimously carried.

C. Budget Transfers from December 1, 2017 through December 31, 2017.

Motion by Carla Manion, seconded by Frances Forbes, to approve the budget transfers as presented.

Unanimously carried.

D. Tax Exonerations, Additions, Homestead Adjustments, and Refunds Report

Motion by David Krantz, seconded by Carla Manion, to approve the report as presented.

Unanimously carried.

E. Contract for Tax Collection Agreement

The annual agreement has been updated to reflect the 2018 - 2019 bill rate, which is \$5.63 per bill.

Motion by Carla Manion, seconded by Frances Forbes, to approve the agreement as presented.

7 Yeas 0 Nays 2 Absent

F. Resolution 2018-01

There will be no increase in the rate of tax above the state index established by the Department of Education.

Motion by Frances Forbes, seconded by Paul Ridley, to approve the resolution as presented.

7 Yeas 0 Nays 2 Absent

G. Seneca Highlands Intermediate Unit 9 Internet Consortium Services Contract

Motion by Carla Manion, seconded by David Krantz, to approve the contract as presented.

7 Yeas 0 Nays 2 Absent

H. Internal Network Connections Equipment Purchase Agreement with Reabah, Inc.

Motion by Dave Feely, seconded by Frances Forbes, to approve the agreement as presented.

7 Yeas 0 Nays 2 Absent

I. Structured Communications Cabling Agreement with Neely Communications, Inc.

Motion by David Krantz, seconded by Paul Ridley, to approve the agreement as presented.

7 Yeas 0 Nays 2 Absent

J. Turf Replacement Proposal

Request for approval of CoStars contract #014-173 with Field Turf for the replacement of the Bradford Area High School Athletic Field turf including alternates A1 and A3. Project total equals \$383,589.99

Motion by Paul Ridley, seconded by Dave Feely, to approve the proposal as presented including alternates A1 and A3.

7 Yeas 0 Nays 2 Absent

K. Permission to Sell Property from the County Repository

1. Derek Minor has requested to buy 112 Summer Street, Bradford, PA from the County Repository for \$2,000.00.

Motion by Frances Forbes, seconded by Carla Manion, to grant consent to the Tax Claim Bureau to the sell the property to Mr. Minor for \$2,000.00.

Unanimously carried.

2. Charles Wehrer has requested to buy 159 East Main Street, Bradford, PA from the County Repository for \$2,500.00.

Motion by Paul Ridley, seconded by David Krantz, to grant consent to the Tax Claim Bureau to the sell the property to Mr. Wehrer for \$2,500.00.

Unanimously carried.

3. Chris Gibble has requested to buy the following properties from the County Repository:
 - a. 15 East Main Street, Bradford, PA for \$250.00.
 - b. 13 East Main Street, Bradford, PA for \$250.00.

Motion by Dave Feely, seconded by Frances Forbes, to grant consent to the Tax Claim Bureau to sell the properties to Chris Gibble as presented above.

Unanimously carried.

Addendum

L. American Refining Group Tax Assessment Appeal

Motion by Paul Ridley, seconded by Dave Feely, to approve the settlement of American Refining Group, Inc. tax assessment appeal.

6 Yeas 0 Nay 1 Absent 1 Abstention (Krantz)

Students and Curriculum

A. Student Representative – Ms. Regan Dolan, Student Council President

B. Director of Curriculum and Instruction – Ms. Kelly Compton

Personnel

A. Policies

1. Policy # 303: Employment of Superintendent and Assistant Superintendent, Revised.
2. Policy # 411: Suspension and Furlough, Revised.

These policies are being placed on the table for a requisite period of time. No action is required at this time. The policies will be placed on the February agenda for your consideration.

B. Hiring

1. Michael “Todd” Hamer, Part-Time General Aid at Bradford Area High School at a rate of \$13.60 per hour for 4.0 hours per day, effective January 15, 2018, or another date mutually agreed upon by both parties.

Recommendation: To approve the employment of Mr. Hamer for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug testing, and in accordance with Board Policy and the current agreement between the Board and BAESPA.

2. Kelly Jones, Bus Aide, at a rate of \$14.27 per hour for 2.0 hours per day, effective January 2, 2018 or another date mutually agreed upon by both parties.

Recommendation: To approve the employment of Ms. Jones for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug testing, and in accordance with Board Policy and the current agreement between the Board and BAESPA.

3. John Close, First Shift Custodian at Bradford Area High School at a rate of \$19.21 per hour for 8.0 hours per day, effective January 23, 2018, or another date mutually agreed upon by both parties.

Recommendation: To approve the employment of Mr. Close for the position, as shown above, pending completion of all necessary paperwork, pre-employment drug testing, and in accordance with Board Policy and the current agreement between the Board and Teamsters.

C. Coaching 2017 – 2018

1. Volunteer Middle School Track and Field Coach: Ashly Colosimo

Recommendation: To approve the employment of the above-listed individual for the coaching position for the 2017 – 2018 school year, as shown above, pending completion of all necessary paperwork, pre-employment drug test (where applicable) and in accordance with Board Policy and the current agreement between the Board and BAEA. Approval and payment for services is contingent upon adequate enrollment in each program as determined by the Board.

D. Substitutes

1. Megan Covert, Substitute Aide and Substitute Teacher, effective January 2, 2018.
2. Marissa Pattison, Substitute Teacher, effective January 10, 2018.
3. Mitchell McEwen, Substitute Teacher, effective January 2, 2018.
4. Timothy Fink, Substitute Van Driver, effective December 21, 2017.
5. Samuel Martin, Substitute Custodian, effective January 10, 2018.

Recommendation: To approve the above-listed substitute employees, pending completion of all necessary paperwork, pre-employment drug test testing, and in accordance with Board Policy.

Motion by Carla Manion, seconded by Dave Feely, to approve Items B through Items D as presented above.

Unanimously carried.

E. Leave of Absence

1. Erika Close has requested a childbearing/childrearing leave of absence from March 10, 2018 to June 7, 2018 as outlined in the CBA between the Board and BAEA and under FMLA guidelines.

Motion by Frances Forbes, seconded by Carla Manion, to approve the leave as presented.

Unanimously carried.

Superintendent's Report

Other Business

None.

Announcements

- A. An executive session was conducted prior to this meeting at 5:00 p.m. to discuss personnel and legal reasons.
- B. An executive session may be conducted for the reason stated in Section 8 of the Sunshine Law between now and the next regularly scheduled meeting.

Recognition of Visitors

None.

Adjournment

Motion by Carla Manion, seconded by David Feely, that the reorganization meeting be adjourned.

Unanimously carried.

Meeting adjourned at 7:05 p.m.

Carla Manion
Assistant Secretary