

FIELD TRIP REQUEST FORM

Class _____ **School** _____

Responsible Teacher(s) _____

Phone Extension _____

Destination _____

Date of Trip _____

Time of Departure _____ **Time of Return** _____

Justification/Connection to Curriculum:

Follow Up Activities: _____

Lunch Arrangements _____

Total Number of Passengers (Including Chaperones, Teachers, etc.) _____

Bus Drivers Name (s) _____

Principal's Signature **Date**

Forward request to Richard Butler after Principal's approval.