

Our mission is to provide equitable opportunities that inspire all students to achieve success and become productive citizens

# **Breckinridge County Board of Education**

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Our vision is for performance to be "proficient and beyond" for each student

## **Breckinridge County Schools**

### Long Term Substitute Request Form

School: \_\_\_\_\_

Regular Classroom Teacher: \_\_\_\_\_

Teaching Assignment: \_\_\_\_\_

Anticipated Beginning Date of Absence: \_\_\_\_\_

Anticipated Ending Date of Absence: \_\_\_\_\_

Reason for Absence: \_\_\_\_\_

Recommended Long Term Sub: \_\_\_\_\_

Certification: \_\_\_\_\_

Rank: \_\_\_\_\_

Principal's Signature: \_\_\_\_\_

Date of Request: \_\_\_\_\_

Superintendent Authorization: \_\_\_\_\_

Approval Date: \_\_\_\_\_

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**To Be Completed by Central Office**

Substitute Teacher Certified for Assignment      Yes      No

Regular Classroom Teacher Daily Rate: \_\_\_\_\_

Long Term Sub Daily Rate: \_\_\_\_\_

*"Proficient & Beyond"*