

## Brigantine Elementary School- School Parental Involvement Policy

Brigantine Elementary School has jointly developed with parents, teachers, and staff this parental involvement plan. This plan establishes the expectations for parent and community involvement with Brigantine Elementary School as a targeted assistance school.

Annually, Brigantine Elementary School will hold a Back to School Night, to which all parents are invited. At this meeting, the principal and staff inform the parents of the school's participation in Title I, explain the requirements of Title I, and the right of parents to be involved in the school.

Brigantine Elementary School holds a number of meetings for parents at flexible times for the parents' convenience. These include PTA meetings as well as parent information meetings. Meetings have been and will continue to be conducted where parents are involved in an organized, ongoing, and timely way in the planning, review, and improvement of the programs for parent and community involvement.

Brigantine Elementary School will provide parents timely information about programs and services through the Parent Portal, parent-teacher conferences, classroom newsletters, PTA meetings, the school Web site, phone communication, e-mail, and other events.

Brigantine Elementary School provides parents a description and explanation of the curriculum in use at the school, forms of academic assessment used to measure progress, and proficiency levels students are expected to meet. This is done through the District Web site, parent meetings, conferences, notes in agenda planner, Parent Portal, etc.

Brigantine Elementary School has jointly developed with parents a school-parent compact. This is a written compact that outlines how parents, school staff, and students share the responsibility for improving student achievement, and that school and parents will partner to help students achieve the state's high standards. The compact describes the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables students to meet the state's academic achievement standards. The school-parent compact describes the ways in which each parent will be responsible for supporting student learning and participating in decisions relating to the education of their child/children. The school-parent compact addresses the importance of communication between the teachers and parents on an ongoing basis through conferences, Parent Portal access, and progress reports to parents.

Brigantine Elementary School gives parents reasonable access to staff via email and Parent Portal, as well as classroom Web sites and classroom phone extensions. Other opportunities will also be provided so that parents can share in the education of their children.

This written Parental Involvement Plan shall be distributed to all parents of students at Brigantine Elementary School in an understandable format. It has been placed on the

school Web site making it available to the local community. This plan has been periodically updated to meet the changing needs of parents and the school.

Brigantine Elementary School's principal and staff make themselves available to assist parents in understanding such topics as the Common Core and New Jersey Core Curriculum Content Standards, state and local assessments, how to monitor a child's progress, and how they can work with the school staff to improve the academic achievement of their child/children and the requirements of parent involvement.

Brigantine Elementary School, with the assistance of parents, has educated teachers, the principal, and other staff in the value of parent contributions. The staff has been trained in how to reach out to, communicate with, and work with parents as equal partners.

Brigantine Elementary School sends parent information relating to school and parent programs, meetings, and activities to the extent possible, via internet, paper copies, Global Connect and Parent Portal. The school provides full opportunities for the participation of parents with limited English proficiency, disabilities, homeless, and migrant families to the extent possible.

This Parental Involvement Plan is an effort to cover the range of responsibilities and services Brigantine Elementary School provides to the parents of its students and to the community.

Last Updated: September 2013

Board Approved: September 26, 2013

## Brigantine North Middle School- School Parental Involvement Policy

Brigantine North Middle School has jointly developed with parents, teachers, and staff this parental involvement plan. This plan establishes the expectations for parent and community involvement with Brigantine North Middle School as a targeted assistance school.

Annually, Brigantine North Middle School will hold a Back to School Night, to which all parents are invited. At this meeting, the principal and staff inform the parents of the school's participation in Title I, explain the requirements of Title I, and the right of parents to be involved in the school.

Brigantine North Middle School holds a number of meetings for parents at flexible times for the parents' convenience. These include PTA meetings as well as parent information meetings. Meetings have been and will continue to be conducted where parents are involved in an organized, ongoing, and timely way in the planning, review, and improvement of the programs for parent and community involvement.

Brigantine North Middle School will provide parents timely information about programs and services through the Parent Portal, parent-teacher conferences, classroom newsletters, PTA meetings, the school Web site, phone communication, e-mail, and other events.

Brigantine North Middle School provides parents a description and explanation of the curriculum in use at the school, forms of academic assessment used to measure progress, and proficiency levels students are expected to meet. This is done through the District Web site, parent meetings, conferences, notes in agenda planner, Parent Portal, etc.

Brigantine North Middle School has jointly developed with parents a school-parent compact. This is a written compact that outlines how parents, school staff, and students share the responsibility for improving student achievement, and that school and parents will partner to help students achieve the state's high standards. The compact describes the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables students to meet the state's academic achievement standards. The school-parent compact describes the ways in which each parent will be responsible for supporting student learning and participating in decisions relating to the education of their child/children. The school-parent compact addresses the importance of communication between the teachers and parents on an ongoing basis through conferences, Parent Portal access, and progress reports to parents.

Brigantine North Middle School gives parents reasonable access to staff via email and Parent Portal, as well as classroom Web sites and classroom phone extensions. Other opportunities will also be provided so that parents can share in the education of their children.

This written Parental Involvement Plan shall be distributed to all parents of students at Brigantine North Middle School in an understandable format. It has been placed on the

school Web site making it available to the local community. This plan has been periodically updated to meet the changing needs of parents and the school.

Brigantine North Middle School's principal and staff make themselves available to assist parents in understanding such topics as the Common Core and New Jersey Core Curriculum Content Standards, state and local assessments, how to monitor a child's progress, and how they can work with the school staff to improve the academic achievement of their child/children and the requirements of parent involvement.

Brigantine North Middle School, with the assistance of parents, has educated teachers, the principal, and other staff in the value of parent contributions. The staff has been trained in how to reach out to, communicate with, and work with parents as equal partners.

Brigantine North Middle School sends parent information relating to school and parent programs, meetings, and activities to the extent possible, via internet, paper copies, Global Connect and Parent Portal. The school provides full opportunities for the participation of parents with limited English proficiency, disabilities, homeless, and migrant families to the extent possible.

This Parental Involvement Plan is an effort to cover the range of responsibilities and services Brigantine North Middle School provides to the parents of its students and to the community.

Last Updated: September 2013

Board Approved: September 26, 2013

# POLICY

## Brigantine Board of Education

Section: Program

2415.04. TITLE I - PARENTAL INVOLVEMENT (M)

Date Created: March, 2009

Date Edited: August, 2013

2415.04- TITLE I - PARENTAL INVOLVEMENT (M)

**M**

### GENERAL EXPECTATIONS

The school district will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.

Consistent with Section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA.

The school district will incorporate this District-Wide Parental Involvement Policy into its school district's plan developed under Section 1112 of the ESEA.

In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language parents understand.

If the school district's plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the New Jersey Department of Education.

In the event the school district is required to reserve and spend at least one percent of the district's Title I, Part A allocation, the school district will involve the parents of children served in Title I, Part A schools in decisions about how these funds will be spent and will ensure that not less than ninety-five percent of the one percent reserved goes directly to the schools.

The school district will be governed by the following statutory definition of parental involvement, and expects Title I schools in the district will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving pupil academic learning and other school activities, including ensuring-

1. That parents play an integral role in assisting their child's learning;
2. That parents are encouraged to be actively involved in their child's education at school;
3. That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
4. The carrying out of other activities, such as those described in Section 1118 of the ESEA.

In the event the State of New Jersey or the New Jersey Department of Education has a Parental Information and Resource Center, the school district will inform parents and parental organizations of its purpose and existence.

#### DESCRIPTION OF HOW THE SCHOOL DISTRICT WILL IMPLEMENT REQUIRED DISTRICT-WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

Below is a description of how the district will implement or accomplish each of the following components outlined below (Section 1118(a)(2), ESEA):

1. The district will take the following actions to involve parents in the joint development of its district-wide parental involvement plan under Section 1112 of the ESEA:
  - a. Conduct an annual Title I meeting
  - b. Advertise meetings in multiple languages
  - c. Consult with parents on policy and program updates
2. The district will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
  - a. Conduct an annual Title I meeting

- b. Share district performance on state testing
    - c. Involve parents in the development of the Title I Unified Plan
  3. The district will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve pupil academic achievement and school performance:
    - a. Access to student achievement data
    - b. Conduct an annual Title I administrators' meeting
    - c. State trainings related to Title I services
  4. The school district will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs: Creative Curriculum for preschool, core programs in language arts literacy and mathematics that are aligned with the Common Core Standards, and Board approved intervention programs by:
    - a. Frequently reporting to parents on their child's progress
    - b. Communicating regularly with parents
    - c. Providing materials and training to parents about the Board approved programs and interventions offered in our district
  5. The school district will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this Parental Involvement Policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its Parental Involvement Policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

(List actions, such as describing how the evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents will play):

- a. Conduct an annual Title I meeting for all stakeholders
- b. Conduct surveys on parental involvement
- c. Include all materials in multiple languages

The school district will build the school's and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve pupil academic achievement, through the following activities specifically described below:

1. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described below:
  - New Jersey's academic content standards;
  - The Common Core Standards for English Language Arts and Mathematics
  - New Jersey's pupil academic achievement standards;
  - The New Jersey and local academic assessments including alternate assessments;
  - The requirements of Part A;
  - How to monitor their child's progress; and
  - How to work with educators.

(List activities, such as workshops, conferences, classes, both in-State and out-of-State, including any equipment or other materials that may be necessary to ensure success.)

- a. Back to School Night
  - b. Parent-Teacher conferences
  - c. Regular communication via district Web site and grade portal
2. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
    - a. Maintaining a District Web site where parents can access the NJCCCS, the curriculum, and regular updates about activities at school



- b. Conducting periodic trainings for parents on technologies available in the district
    - c. Conducting annual Back to School Nights
  3. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, Principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
    - a. Providing a Web page for every staff member to increase communication between home and school
    - b. Providing access to students academic performance via the World Wide Web
    - c. Scheduling parent conferences, Back to School Night, and other collaboration days for parents and staff
  4. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in fully participating in the education of their children, by:
    - a. Conducting annual Back to School Nights
    - b. Conducting parent- teacher conferences
    - c. Working with the PTA to involve parents
  5. The school district will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
    - a. Sending notices home in a weekly folder with students
    - b. Posting information on district Web site
    - c. Sending phone and text reminders via ConnectEd or other direct dialing software

**ADOPTION**

This District-Wide Parental Involvement Policy has been developed jointly, and agreed on with parents of children participating in Title I, Part A programs. This Policy will be distributed to all parents of participating Title I, Part A children in an understandable and uniform format and, to the extent practicable, in a language the parents understand, at the beginning of each school year or when the child is determined eligible and begins participating in Title I, Part A programs.

United States Department of Education Non-Regulatory Guidance – Appendix D-  
District-Wide Parental Involvement Policy

Adopted: 26 March 2009

Revised: 14 April 2011

Revised: 16 May 2013

© 2014 Strauss Esmay Associates, LLP  
1886 Hinds Road, Suite 1, Toms River, NJ 08753  
ph: (732)255-1500 fax: (732)255-1502