

BROWN COUNTY COMMUNITY UNIT SCHOOL DISTRICT NO. 1  
Mt. Sterling, Illinois  
August 24, 2016

The regular meeting of the Board of Education was held on Wednesday evening, August 24, 2016, at 6:00 p.m. in the Board of Education Office, 503 NW Cross Street, Mt. Sterling, Illinois. The meeting was called to order by Vice-President Alan Koch. The minutes were recorded by Tracy Flowers, Secretary.

On roll call, the following members answered present: Blaesing, Fry, Fullerton, Koch and McCaskill. Krupps was absent. Blakeley arrived at 7:17.

*Public Comment speakers:* Lawson's introduced their foreign exchange student, Iben Raabu, who will be living with them until June, 2017. She is from Norway and is doing well in getting acquainted and involved in the social and educational world of a junior in high school at Brown County High School.

The new teachers that were present and introduced by their building principal included: Molly Babb, Laura Seaman, Whitney Phillips, Morris McClelland, Chad Griswold, Amy Kallenbach, Andi Vogel, Tish Rowlands, Leana Gardner, Jenny Keller, Jolene Hall.

1. Motion by McCaskill, seconded by Blaesing, to approve the consent agenda

Roll call: Blaesing, yea; Fry, yea; Fullerton, yea; Koch, yea; McCaskill, yea.  
Motion carried.

*Correspondence* Mrs. Phillips shared correspondence from ISBE that shows the Title I and Title II allocations that Brown County School District will receive for school year, 2016-17 are at \$119,705 and \$35,900 respectfully which is down from last year when we received \$123,012 and \$44,036.

*Committee Reports:* none

Mr. Phelps spoke regarding the EAP for Baseball-Softball; Basketball-Volleyball; Football. This is a plan that was designed by Mrs. Craven, Mr. Little, himself, and other pertinent people to plan for an emergency that could happen either on the baseball/softball or football fields or one of the gyms. This includes all aspects of planning for all different types of emergencies when there is a competition or practice occurring.

2. Motion by Fry, seconded by Fullerton, to approve EAP for Baseball-Softball; Basketball-Volleyball; Football.

Roll call: Fry, yea; Fullerton, yea; Koch, yea; McCaskill, yea; Blaesing, yea.  
Motion carried.

3. Motion by Blaesing, seconded by Koch, to set the Budget Hearing for September 28, 2016 at 5:45 pm.

Roll call: Fullerton, yea; Koch, yea; McCaskill, yea; Blaesing, yea; Fry, yea.  
Motion carried.

No change to the Board of Education regular meetings set for the fourth Wednesday of each month at 6:00 pm in the Elementary School /Board of Education Office with the exception of November and December which will be the third Wednesday of each month.

4. Motion by Koch, seconded by Fry, to establish the Working Cash Fund.

Roll call: Koch, yea; McCaskill, yea; Blaesing, yea; Fry, yea; Fullerton, yea.  
Motion carried.

5. Motion by McCaskill, seconded by Koch, to approve to keep closed session minutes through June 2015 closed due to confidentiality as per Section 2.06 of the Open Meetings Act.

Roll call: McCaskill, yea; Blaesing, yea; Fry, yea; Fullerton, yea; Koch, yea.  
Motion carried.

Mrs. Phillips gave an overview of the agreement between these two districts explaining that Toni Durham at Schuyler Industry CUSD #5 is a Director of Food Service and is assisting Brown County School District in insuring that all aspects of our school lunch and breakfast programs are being ran according to Federal and State requirements.

6. Motion by Fullerton, seconded by Fry, to approve an Intergovernmental Agreement Cost Sharing Director of Food Service (with Schuyler-Industry CUSD #5).

Roll call: Blaesing, yea; Fry, yea; Fullerton, yea; Koch, yea; McCaskill, yea.  
Motion carried.

7. Motion by Koch, seconded by Fullerton, to ratify the Brown County Education Support Personnel Collective Bargaining Agreement (Non-Certified Contract) for 2016-2018.

Roll call: Fry, yea; Fullerton, yea; Koch, yea; McCaskill, yea; Blaesing, yea.  
Motion carried.

MINUTES – August 24, 2016– Page 3

8. Motion by Fry, seconded by McCaskill, to approve the additional video board (jumbotron) for football field with sponsors received Farmers State Bank & Trust Co., Quincy Medical Group and Timewell Tile.

Roll call: Fullerton, yea; Koch, yea; McCaskill, yea; Blaesing, yea; Fry, yea.  
Motion carried.

9. Motion by Blaesing, seconded by Koch, to go into closed session to g) student disciplinary cases at 6:34 pm.

Roll call: Koch, yea; McCaskill, yea; Blaesing, yea; Fry, yea; Fullerton, yea.  
Motion carried.

10. Motion by Blaesing, seconded by McCaskill, to go out of closed session at 6:55 pm.

Roll call: McCaskill, yea; Blaesing, yea; Fry, yea; Fullerton, yea; Koch, yea.  
Motion carried.

11. Motion by Fullerton, seconded by Fry, to approval of the Exempt Employees Handbook.

Roll call: Blaesing, yea; Fry, yea; Fullerton, yea; Koch, yea; McCaskill, yea.  
Motion carried.

12. Motion by Blaesing, seconded by McCaskill, to accept the bid of James Chaney for bus # 7 for \$357.65.

Roll call: Fry, yea; Fullerton, yea; Koch, yea; McCaskill, yea; Blaesing, yea.  
Motion carried.

13. Motion by Fry, seconded by Koch, to accept the bid of Brian Roberts for bus # 18 for \$320.00.

Roll call: Fullerton, yea; Koch, yea; McCaskill, yea; Blaesing, yea; Fry, yea.  
Motion carried.

14. Motion by McCaskill, seconded by Blakeley, to go into closed session to a) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District at 7:25 pm.

Roll call: Koch, yea; McCaskill, yea; Blaesing, yea; Blakeley, yea; Fry, yea; Fullerton, yea.  
Motion carried.

15. Motion by Blaesing, seconded by Fry, to go out of closed session at 8:07 pm.

Roll call: McCaskill, yea; Blaesing, yea; Blakeley, yea; Fry, yea; Fullerton, yea; Koch, yea.  
Motion carried.

*Administrative Reports & Raising Expectations in Brown County speakers:*

- Ms. Shelly Eager, Elementary School Principal, reported the school year is off to a great start. The morning assembly has been a very positive addition to our schedule and the feedback from both staff and students has been very favorable. Initially we are using this time to recite the Pledge of Allegiance together and familiarize students with all members of the staff. Fourth grade students have been seated in proximity to Pre-K students to allow the older students to assist the younger students with reciting the pledge and modeling respectful behavior. We intend to add the day's menu and additional opportunities for student leadership to our assembly in the future. September 13 Jim Gill will be here for an evening Pre-K activity and will return the next day to offer two sessions for elementary students during the school day.
- Ms. Karen Jirjis, Middle School Principal, discussed how the middle school has been working with students on building expectations and positive reinforcement. The 5<sup>th</sup> grade has been trying to master the combinations on their lockers. She told them we were working on building interventions for students with educational needs.
- Ms. Pollee Craven, High School Principal, reported that fall sports are underway with a total of 88 student- athletes involved in golf, volleyball, cheerleading or football. We are proud of our students' hard work and commitment. Volleyball and golf have begun their seasons and our football team and our football cheerleaders open this Friday in Carrollton. She reported that we are excited to be serving breakfast and lunch from our new "old" cafeteria. Thank you to the board and Mrs. Phillips, and all who have worked tirelessly on this project to ready it for the school year. Brown County High School would also like to recognize senior Eric Wort who will be graduating from basic training- Army National Guard- at Fort Jackson, South Carolina, tomorrow.

*Admin Rpt & Raising Expectations in Brown County speakers (cont)*

- Mrs. Phillips, Superintendent, provided information about the most recent ACT scores received back from ACT of the group of Brown County School District students who took the ACT back in April. There were 36 students who took the test. They were not required to take the test as in past years, and they had to come to Brown County High School on a Saturday morning in order to take it. The scores of these 36 students combined shows and overall increase of composite scores to be at 21.1 which is the highest for Brown County Students in the last six years as reported by ACT (State of Illinois average is 20.8). Their highest scores were in Reading with an average of 22.2 which is the highest average for Brown County students in the last six years (State average of 21.0) and English was 21.1 which is also highest in the last six years (State average is 20.5). Science was at 20.3 which is also highest than the last six years for BC students, but still lower than the state average of 20.6. Finally, math scores for BC students averaged to 19.7 which is the lowest in the last six years and lower than the state average of 20.6. Congratulations to teachers, staff, and students for a job well done!

Mrs. Phillips reviewed the current enrollment numbers for each grade at Brown County School District. They are as follows: PreK-3 yr olds=30; PreK- 4 yr olds=48; Extended Day PreK=39; K=40; 1=47; 2=60; 3=48; 4=47; ES self-contained=2; MS self-contained cross cat=9; 5=50; 6=51; 7=60; 8=54; HS self-contained cross cat=4; 9=43; 10=47; 11=52; 12=40; out of district=3. Mrs. Phillips also review the various State required Assessments for the 2016-17 school year. High School students will not be taking the Partnership for Assessment of Readiness for College and Careers) PARCC assessment this year, but will be taking the SAT test (the comparable test to the ACT) and the Illinois Science Assessment. Students in Grades 3,4,5,6,7, and 8 will be taking the PARCC Assessment, Grades 5,8,11 will be taking the Illinois Science Assessment, and students who qualify to take the Dynamic Learning Map Alternate Assessment will do so instead of the PARCC plus any student who qualified to take the ACCESS for English Language Learners will do so at grades K-12.

16. Motion by Blakeley, seconded by Fullerton, to approve the minutes of closed session.

Roll call: Blaesing, yea; Blakeley, yea; Fry, yea; Fullerton, yea; Koch, yea; McCaskill, yea.  
Motion carried.

17. Motion by Fry, seconded by Blaesing, to approve the list below as presented regarding personnel issues.

Roll call: Blakeley, yea; Fry, yea; Fullerton, yea; Koch, yea; McCaskill, abstain; Blaesing, yea.  
Motion carried.

**Approve 2016-2017 Class & Club Sponsors**

**Extra Duty Pay**

Student Council Sponsors – Jenny Zimmerman and Jami Schuwerk

National Honor Society – Sarah Maas

Scholastic Bowl – Amy Kallenbach

FCCLA – Julie Limkeman

FFA – Whitney Phillips

HS Yearbook – Kris McCaskill

Art Club – Erin Eveland

Drama Club – Jennifer Ingram

Freshmen Class Sponsor -

Sophomore Class Sponsor – Sarah Maas

Junior Class Sponsor – Jenny Zimmerman (for Nichole Miller) and Jami Schuwerk

Senior Class Sponsor – Dave Phelps

Science Club - Ericka Jensen (JH) & Sarah Maas (HS)

8<sup>th</sup> Grade Class Sponsor - Julie Kallenbach & Patti Clark

JH Student Council – Amy Kallenbach & Molly Babb

JH Yearbook – Leana Gardner

Speech Sponsor – Julie Kallenbach

ES Lunch Duty:

Annie Fullerton

Lynn Tomlinson

Amber Sighting

Jillian Theis

Anna Melgreen

Anne Oliver

ES AM Gym Duty - Sandy Prather and Jillian Theis

ES PM Bus Duty - Sandy Prather

ES Breakfast Duty - Melissa Ransom and Kristen Wagner

HS Morning Duty- Jeremy Garrett

**Resignations:**

Tabitha Royer – 1<sup>st</sup>

Nathan Theis – HS Spec Ed

Sandi Roberts – Payroll Bookkeeper

**Hire:**

Tish Rowlands – 6<sup>th</sup> grade teacher  
Jennifer Keller – 3<sup>rd</sup> grade teacher  
Lori Roberts- 90 day MS Special Ed teacher sub for 2016-17  
Leana Gardner – MS Spec Ed teacher  
Tiffany Risley – HS Self Contained Spec Ed teacher, effective Jan. 1<sup>st</sup>, 2017  
Emily Riddle – MS Spec Ed teacher, effective Jan. 1<sup>st</sup>, 2017  
Lorie Thomas – MS Cook  
Charlotte Scott – MS Spec Ed Aide  
Tammy Kendrick – HS Kitchen Supervisor  
Lindsey Luthy – MS Kitchen Supervisor  
Tracy Conley- Business Manager

**Volunteer Coaches Approvals**

Clayton Taylor – HS boys basketball  
Braxton Phelps – HS girls basketball  
Todd Koch – MS girls basketball

Approve a maternity leave for Renee Grady from approximately October 2, 2016 to January 2, 2017.

Approve 3% raises for the following positions: Superintendent, IT Director, Maintenance, Board Secretary, Payroll Bookkeeper, and effective July 1<sup>st</sup>, 2016

Approve IT Department redesign.

Accept resignation of Lorie Thomas- MS Cook

18. Motion by Blaesing, seconded by McCaskill, to not accept the resignation of Rhonda Harris, Social Worker.

Roll call: Fry, yea; Fullerton, yea; Koch, yea; McCaskill, yea; Blaesing, yea; Blakeley, yea.

Motion carried.

19. Motion by McCaskill, seconded by Blaesing, to adjourn at 8:10 pm.

Motion carried by acclamation.

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PRESIDENT

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SECRETARY