

BROWN COUNTY COMMUNITY UNIT SCHOOL DISTRICT NO. 1  
Mt. Sterling, Illinois  
March 22, 2017

The regular meeting of the Board of Education was held on Wednesday evening, March 22, 2017, at 6:00 p.m. in the Board of Education, 503 NW Cross Street, Mt. Sterling, Illinois. The meeting was called to order by Alan Koch. The minutes were recorded by Tracy Flowers.

On roll call, the following members answered present: Blaesing, Blakeley, Fry, Fullerton, Koch, Krupps. McCaskill arrived at 6:07 pm.

*Public Comment speakers:* Mrs. Pollee Craven introduced her student of the month- Jacob Flynn. Jacob was nominated by Mr. Woodruff who said: Jacob is dedicated to his academics, has a positive attitude toward life, and treats others with kindness. Jacob was accompanied by his mother Cheryl.

1. Motion by Blaesing, seconded by Fry, to approve the consent agenda.

Roll call: Blaesing, yea; Blakeley, yea; Fry, yea; Fullerton, yea; Koch, yea; Krupps, yea.  
Motion carried.

*Correspondence:* from Mr. Phelps' family and the Wesley Village for the district memorial contribution.

*Committee Reports:* Although no reports were available, Mrs. Phillips announced that both the Transportation and Finance Committees would be contacted soon about meeting. The Transportation Committee needs to discuss letting out a bid for new busses and either another activity bus and/or a mini-van for small groups to take to activities. The Finance Committee will need to take part in the Health Insurance Bid reviews once the bids close on April 18 plus also review the bids received for auditing services.

*Sr. Class Trip Info:* Mr. Tom Little, sponsor, gave some more information about the senior class trip and was available to answer any questions and ask for approval for the senior class trip.

2. Motion by Koch, seconded by Fullerton, to approve the senior class trip to Chicago on May 14, 2017.

Roll call: Blakeley, yea; Fry, yea; Fullerton, yea; Koch, yea; Krupps, yea; Blaesing, yea.  
Motion carried.

3. Motion by Blakeley, seconded by Blaesing, to adopt and abide by the Illinois High School Association (IHSA) Constitution, By-Laws, Terms and Conditions, and Administrative Procedures, Guidelines, and Policies of the Association for the 2017-2018 school term.

Roll call: Fry, yea; Fullerton, yea; Koch, yea; Krupps, yea; Blaesing, yea; Blakeley, yea.  
Motion carried.

4. Motion by Koch, seconded by Fry, to approve the SAPCO (Sangamon Area Purchasing Co-Op) Agreement for 2017-18.

Mrs. Phillips explained that SAPCO is a food and food equipment cooperative and by being a member of the cooperative, it is expected that a district will receive a better price on items purchased because of the buying power of the larger buying group of SAPCO. This premise has been questioned, though, lately by the SAPCO Executive Committee who is researching and working with KOHL'S Wholesale to insure the lowest prices possible for each district member. More information will be forthcoming, but for the purposes of this action, the board is voting to continue to be a member of the cooperative.

Roll call: Fullerton, yea; Koch, yea; Krupps, abstain; McCaskill, yea; Blaesing, yea; Blakeley, yea; Fry, yea.  
Motion carried.

*Discussion on the work truck for the maintenance dept:* The truck that is used by the maintenance department is a 1999 and in poor condition. Mrs. Phillips presented options for the board to determine what the next steps should be: 1. Repair the current truck and continue to use or 2. Repair the current truck and only use for snow removal and when the “tommy lift” is installed on it is needed and buy a new truck or buy a used truck or lease a truck for rotation. President Krupps had suggested the last option as a viable option similar to what the City of Mt. Sterling does. This is a favorable option because it does not require the district to make a large purchase at one time, but spreads out the expense over time. Considering the fact that this expense will be from the “Operations & Maintenance” fund which is the least healthy fund of all the Brown County School District funds, it would be helpful for the payments to be spread out.

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5. Motion by Krupps, seconded by Koch, to pre-authorize the Superintendent to proceed with acquiring a work truck for the maintenance department based on her professional judgement and the needs for the district.

Roll call: Koch, yea; Krupps, yea; McCaskill, yea; Blaesing, yea; Blakeley, yea; Fry, yea; Fullerton, yea.  
Motion carried.

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6. Motion by Blakeley, seconded by Blaesing, to approve Asthma Action Plan.

Roll call: Krupps, yea; McCaskill, yea; Blaesing, yea; Blakeley, yea; Fry, yea; Fullerton, yea; Koch, yea.  
Motion carried.

*Administrative Reports & Raising Expectations speakers:* Ms. Karen Jirjis gave information on the Down Country award. We get \$1,000 now and then \$2,000 every January for the next 5 years. This is a total of \$11,000 over five years. KHQA will be broadcasting the award and Brown County School on Thursday, March 30<sup>th</sup> at 6 PM.

Mrs. Phillips reminded the board that starting the week after Spring Break, on April 18, the district will be audited by the USDA and ISBE. This is an audit that occurs every three years and reviews all aspects of our breakfast and lunch programs. The cooks and cook supervisors have been working very hard to prepare for this audit, and I appreciate all the effort that is being put forth to be able to come out of the audit with a high rating. Mrs. Phillips also noted that it has been a big help to have Toni Durham from Schuyler-Industry CUSD #5 to be on site one day a week to assist us as we prepare for this audit. We are very appreciative of her assistance.

7. Motion by Koch, seconded by Blaesing, to go into closed session to a) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District at 6:19 pm.

Roll call: McCaskill, yea; Blaesing, yea; Blakeley, yea; Fry, yea; Fullerton, yea; Koch, yea; Krupps, yea.  
Motion carried.

8. Motion by Koch, seconded by Fry, to go out of closed session at 7:11 pm.

Roll call: Blaesing, yea; Blakeley, yea; Fry, yea; Fullerton, yea; Koch, yea; Krupps, yea; McCaskill, yea.  
Motion carried.

9. Motion by McCaskill, seconded by Fullerton, to approve the minutes of closed session.

Roll call: Blakeley, yea; Fry, yea; Fullerton, yea; Koch, yea; Krupps, yea; McCaskill, yea; Blaesing, yea.  
Motion carried.

10. Motion by Fry, seconded by Blaesing, to approve the list below as presented regarding personnel issues.

Roll call: Fry, yea; Fullerton, yea; Koch, yea; Krupps, yea; McCaskill, yea; Blaesing, yea; Blakeley, yea.  
Motion carried.

The following are the personnel items and resolutions that were approved:

Resignation of **Erin Eveland**, Art teacher, effective end of the 2016-17 school year

Resignation of **Ann Hackman**, Middle School Paraprofessional, effective end of the 2016-17 school year

Resignation of **Arlene Brys**, ES Special Education teacher, effective April 4, 2017.

Resignation of **Ray Driskell**, all administrative duties, effective March 31, 2017.

Resignation of **Jeremy Garrett**, High School Assistant Basketball Coach.

Hire **Nicole Mountain** as 7<sup>th</sup>/8<sup>th</sup> grade Social Studies, beginning with the 2017-18 school year.

Hire **Nicole Rubenacker** as 2<sup>nd</sup> grade/Elementary teacher, beginning with the 2017-18 school year.

Hire **Susie Houston** as Middle School Assistant Track Coach for the 2017 track season.

Transfer **Mary Ingram** to Pre-K teacher, beginning with the 2017-18 school year.

Transfer **Julie Linkeman** to Kindergarten teacher, beginning with the 2017-18 school year, pending the hiring of a high school FACS teacher.

Transfer **Sally Ruble** to 4<sup>th</sup> grade teacher, beginning with the 2017-18 school year.

Transfer **Amy Ham** to High School Social Studies, beginning with the 2017-18 school year.

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*Bus Routes that will be reduced or eliminated at the end of the 2016-17 school year*

PreK Routes

Shuttle Route

Jacksonville-Out of District Route

*Extra Duty Supervision that will be eliminated or reduced at the end of the 2016-17 school year*

All ES, MS and HS breakfast and lunch supervisors

All ES, MS and HS morning supervision and after school bus duty

*Non- Certified Coaching Positions that will be eliminated or reduced at the end of the 2016-17 school year*

All MS/JH and HS non-certified coaching positions for paid and volunteer positions.

11. Motion by McCaskill, seconded by Blaesing, to renew the principal's contract for an additional year for the school year of 2019-2020.

Roll call: Fullerton, yea; Koch, yea; Krupps, yea; McCaskill, yea; Blaesing, yea; Blakeley, yea; Fry, yea.

Motion carried.

12. Motion by Koch, seconded by McCaskill, to renew the Superintendent's contract for three additional school years of 2017-18, 2018-19, 2019-20 increasing 2017-18 to a base salary of \$106,000.00.

Roll call: Koch, yea; Krupps, yea; McCaskill, yea; Blaesing, yea; Blakeley, yea; Fry, yea; Fullerton, yea.

Motion carried.

13. Motion by Fry, seconded by McCaskill, to adjourn at 7:27 pm.

Motion carried by acclamation.

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PRESIDENT

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SECRETARY