

The Buchanan County School Board in a Regular Meeting on Tuesday, October 3, 2017, at 5:30 p.m., met in the Main Office at Slate Creek, Virginia.

PRESENT: Mr. David Thornbury, Chairman

Mrs. Angie McClanahan, Vice-Chairman

Mrs. Janice Davis

Mr. Scotty Owens

Mr. Mike Thompson

Mr. Heath Harrison

Mr. Timothy Prater

ADMINISTRATION

Mrs. Melanie Hibbitts Superintendent

Mrs. Carolyn Dillow Clerk of the Board

Mr. Jason Gallagher Attorney

Mr. Thornbury called to order the October 3, 2017 regular meeting of the Buchanan County School Board.

A moment of silence was observed. Mr. Owens asked that the family of Agnes Farmer (Rebecca Burniston's mother), who passed away, be remembered.

Mr. Thornbury asked Mr. Henry Breeding, Twin Valley Elementary/Middle School Student, to lead the Pledge of Allegiance.

Mr. Thornbury, on behalf of the Board, welcomed Henry Breeding to the Board Meeting.

Mr. Kevin Yates, Twin Valley Elementary/Middle School Principal, introduced Henry, who is a fourth grade student, stating he is very goal oriented and focused on learning. Mr. Yates said Henry had earned all A's with an overwhelming number of the A's being 100, since he began his career of learning at Twin Valley Elementary/Middle. Beyond academics, Henry is very considerate and kind as well.

On behalf of the Board, Mrs. Hibbitts presented Henry with a Certificate of Recognition as a Special Student.

The Board introduced themselves to Henry.

Ms. Lauralee Jackson, Teacher and Grant Writer, was recognized for her accomplishments in writing and obtaining many grants for the school division.

Upon motion by Mr. Thompson and seconded by Mr. Prater, the Board went into Closed Session for Personnel and Legal advice.

Motion Passed

Upon motion by Mr. Harrison and seconded by Mr. Prater, Closed Session was certified.

Roll Call:

Mrs. McClanahan Yes

Mr. Harrison	Yes
Mrs. Davis	Yes
Mr. Prater	Yes
Mr. Thompson	Yes
Mr. Owens	Yes
Mr. Thornbury	Yes

Motion Passed

Upon motion by Mr. Owens and seconded by Mrs. McClanahan, the minutes of September 12, 2017, were approved as revised with the correction of adding an explanation for Mr. Harrison's "yes" with exceptions vote on payroll and invoices. His exception was with an invoice for Buchanan General Hospital, he noted this is listed on his Statement of Economic Interest as well.

Motion Passed

Upon motion by Mr. Prater and seconded by Mrs. McClanahan, payroll and invoices were approved.

Roll Call:

Mrs. McClanahan	Yes
Mr. Harrison	Abstain
Mrs. Davis	Yes
Mr. Prater	Yes
Mr. Thompson	Yes

Mr. Owens Yes

Mr. Thornbury Yes

Motion Passed

Warrant numbers 88004 through 88163 and numbers 150070 through 150191 were issued from the School Operation Fund and Cafeteria Fund. Number 1175 was issued from the Textbook Fund. The total amount spent for the month of October 2017 was \$2,836,699.59.

CHECK NUMBER	CHECK AMOUNT	CHECK DATE	REFERENCE NAME DESCRIPTION
1175	\$4,780.50	10/3/2017	MCGRAW HILL
88004	\$90.00	10/2/2017	AMANDA BLACKBURN
88005	\$59,256.67	10/2/2017	BILLY J. KEENE, TREAS
88006	\$285.00	10/2/2017	ELIZABETH CHILDRESS
88007	\$468.00	10/2/2017	CLAYTON P. DEEL
88008	\$750.00	10/2/2017	DAVID G. RAINES
88009	\$977.00	10/2/2017	DIANE PRESLEY
88010	\$764.85	10/2/2017	DINAH KAY HOGSTON
88011	\$884.82	10/2/2017	GERALD VANOVER
88012	\$37.50	10/2/2017	ELIZABETH HURLEY
88013	\$847.00	10/2/2017	JOEY BLANKENSHIP
88014	\$999.72	10/2/2017	KATHRYN D HANNAH
88015	\$314.10	10/2/2017	NANCY JACKSON
88016	\$977.00	10/2/2017	PATRICIA COOPER
88017	\$227.70	10/2/2017	PENNY L BALL
88018	\$1,080.02	10/2/2017	RICHIE T BLANKENSHIP
88019	\$1,176.00	10/2/2017	SANDRA VANDYKE
88020	\$719.25	10/2/2017	SHARON BARTLEY
88021	\$356.40	10/2/2017	SHELLY ANN ALLEN
88022	\$256.50	10/2/2017	ELIZABETH A. SHEPHERD
88023	\$393.30	10/2/2017	THURSLEY JUSTICE
88024	\$37,291.32	10/1/2017	APPALACHIAN POWER
88025	\$6,230.25	10/1/2017	DIA RIFE
88026	\$245.35	10/1/2017	HUNGATE BUSINESS SERVICES
88027	\$11,939.99	10/1/2017	JANET BROWN
88028	\$180.00	10/1/2017	PITNEY BOWES PURCHASE POWER

88029	\$3,066.20	10/1/2017	RAINES INC. 64
88030	\$11,436.25	10/1/2017	MELINDA SHANE CANTRELL
88031	\$4,824.00	10/1/2017	SHIRLEY BLAKE
88032	\$1,259.23	10/1/2017	TIME WARNER CABLE
88033	\$54.63	10/1/2017	UPS
88034	\$584.68	10/3/2017	INNOVATIVE SYSTEMS & SOLUTIONS/ABS TECH.
88035	\$102.60	10/3/2017	ADRIENNE HAGERMAN
88036	\$1,376.82	10/3/2017	APPALACHIAN TIRE
88037	\$146.14	10/3/2017	APPLIED IND TECH - DIXIE, INC.
88038	\$8,072.57	10/3/2017	BARR MARKETING,INC
88039	\$127.90	10/3/2017	BATTERY CENTER
88040	\$398.78	10/3/2017	BLICK ART MATERIALS BUCHANAN COUNTY SCHOOL BOARD
88041	\$1,193.75	10/3/2017	FOODSERVICE
88042	\$410.00	10/3/2017	BUCHANAN GENERAL HOSPITAL 62
88043	\$3,950.95	10/3/2017	BWB ENTERPRISE
88044	\$113.40	10/3/2017	CARLENE STILTNER
88045	\$39.60	10/3/2017	CAROLYN WEBB
88047	\$217.78	10/3/2017	CHANNING L BETE CO INC
88048	\$388.28	10/3/2017	CINTAS
88049	\$168.21	10/3/2017	DAVID OWENS
88050	\$163.39	10/3/2017	DOMINION OFFICE PRODUCTS INC
88051	\$46.31	10/3/2017	DONNA LOCKHART
88052	\$384.00	10/3/2017	ELECTRO MECH SCOREBOARD CO
88053	\$38.09	10/3/2017	EZ HARDWARE
88054	\$107.41	10/3/2017	FERGUSON ENTERPRISES
88055	\$3,197.32	10/3/2017	W W GRAINGER
88056	\$82.78	10/3/2017	GRAYBAR INC
88057	\$887.47	10/3/2017	HARTMAN PUBLISHING, INC.
88058	\$460.02	10/3/2017	KEEN MOUNTAIN AUTO PARTS
88059	\$205.50	10/3/2017	LIGHTHOUSE SUPPLY
88060	\$1,209.00	10/3/2017	MCCOY & MCCOY LABORATORIES INC
88061	\$1,902.75	10/3/2017	PEARSON EDUCATION
88062	\$2,592.89	10/3/2017	PITSCO EDUCATION
88063	\$299.00	10/3/2017	PROGRESSIVE BUSINESS
88064	\$573.93	10/3/2017	PUMP HOUSE SUPPLY
88065	\$798.66	10/3/2017	QUILL
88066	\$191.94	10/3/2017	QUILL
88067	\$46.55	10/3/2017	REBECCA HARRISON
88068	\$1,125.11	10/3/2017	RICKY STACY
88069	\$208.74	10/3/2017	SCHOOL SPECIALTY
88070	\$345.00	10/3/2017	SIMPLEX GRINNELL
88071	\$77.30	10/3/2017	SONNY MERRYMAN
88072	\$2,554.20	10/3/2017	SOUTHERN REFRIGERATION

88073	\$26.27	10/3/2017	STOP AND SHOP
88074	\$346.56	10/3/2017	SUPPLY WORKS
88075	\$1,400.00	10/3/2017	T&W PEST CONTROL
88076	\$624.95	10/3/2017	THE SHERWIN-WILLIAMS CO
88077	\$60.30	10/3/2017	TINA BOWMAN
88078	\$275.54	10/3/2017	TRUCK PRO,LLC
88079	\$2,938.68	10/3/2017	UNITED REFRIGERATION INC.
88080	\$3,273.23	10/3/2017	USA BLUEBOOK
88081	\$320.00	10/3/2017	VIRGINIA DEPARTMENT OF SOCIAL SERVICES
88082	\$156.70	10/3/2017	VANSANT AUTO PARTS & SMALL ENG
88083	\$298.77	10/3/2017	VANSANT LUMBER CO
88084	\$41.58	10/3/2017	VICKIE MCCOMAS
88085	\$160.00	10/3/2017	TREASURER OF VIRGINIA
88086	\$1,750.00	10/3/2017	ELEAS SIGN INC.
88087	\$1,800.00	10/3/2017	LISA'S EDUCATIONAL CONSULTING
88088	\$669.28	10/3/2017	YSI INCORPORATED
88089	\$78,726.36	10/3/2017	TREASURER OF VIRGINIA
88090	\$100,849.22	10/3/2017	SUNTRUST EQUIP FINANCE & LEASING CORP
88091	\$10.89	10/1/2017	APPALACHIAN POWER
88092	\$1,236.26	10/1/2017	TIME WARNER CABLE
88093	\$134.73	10/1/2017	UPS
88094	\$243.67	10/1/2017	VERIZON
88095	\$49.97	10/3/2017	ANCHORAGE PHOTO AND VIDEO
88096	\$5,548.50	10/3/2017	BUCHANAN HEALTH CARE INC
88097	\$2,999.25	10/3/2017	PSA
88098	\$43.92	10/3/2017	PUMP HOUSE SUPPLY
88099	\$445.05	10/3/2017	TOM BURNISTON
88100	\$133.40	10/3/2017	VANSANT LUMBER CO
88101	\$8,011.89	10/3/2017	APPALACHIAN POWER
88102	\$1,781.25	10/3/2017	PDFINNOVATES, LLC
88103	\$4,663.16	10/3/2017	RAINES INC. 64
88104	\$101.33	10/3/2017	VERIZON
88105	\$283.49	10/5/2017	ATLAS BUILDING MAINTENANCE
88106	\$40.78	10/5/2017	AUTO PLUS STORE
88107	\$634.00	10/5/2017	BKT INC
88108	\$8,425.42	10/5/2017	BROWN BROTHERS PRODUCE
88109	\$39.50	10/5/2017	DOLLAR GENERAL STORE
88110	\$167.98	10/5/2017	DOMINION OFFICE PRODUCTS INC
88111	\$3,009.85	10/5/2017	DOUGLAS EQUIPMENT,LLC
88112	\$2,109.78	10/5/2017	EARTHGRAINS
88113	\$266.00	10/5/2017	EKON-O-PAC LLC
88114	\$1,356.64	10/5/2017	FOOD CITY
88115	\$3,845.53	10/5/2017	HORIZON SOFTWARE INTERNATIONAL
88116	\$676.24	10/5/2017	PEPSI COLA BOTTLING OF NORTON

88117	OVERRUN	10/5/2017	PET INC
88118	\$11,217.54	10/5/2017	PET INC
88119	\$47.36	10/5/2017	PUMP HOUSE SUPPLY
88120	\$46,554.25	10/5/2017	REINHART FOOD SERVICE
88121	\$1,145.50	10/5/2017	ROSE EQUIPMENT CO
88122	\$954.21	10/5/2017	STATE CLEANING SOLUTIONS
88123	\$339.48	10/10/2017	ROCHELLE DEEL
88124	\$113.85	10/10/2017	NATASHA L. HAMM
88125	\$32.61	10/11/2017	AT&T
88126	\$300.00	10/11/2017	BUCHANAN GENERAL HOSPITAL 62
88127	\$609.67	10/11/2017	LOWE'S
88128	\$4,990.50	10/11/2017	PSA
88129	\$1,790.96	10/11/2017	RAINES INC. 64
88130	\$75.00	10/11/2017	SOUTHWEST VA PUBLIC EDUCATION FOUNDATION
88131	\$99.95	10/11/2017	TIME WARNER CABLE
88132	\$76.50	10/11/2017	UPS
88133	\$672.60	10/12/2017	LOWE'S
88134	\$119.96	10/12/2017	VERIZON
88135	\$100.16	10/12/2017	VERIZON WIRELESS
88136	\$68.16	10/18/2017	APPALACHIAN NATURAL GAS DISTRIBUTION CO
88137	\$101.86	10/18/2017	AT&T
88138	\$15,897.21	10/18/2017	BVU
88139	\$1,257.16	10/18/2017	GREAT AMERICA FINANCIAL SERVICES
88140	\$9,164.05	10/18/2017	RAINES INC. 64
88141	\$115.90	10/18/2017	TIME WARNER CABLE
88142	VOID	10/20/2017	DEPARTMENT OF STATE POLICE
88143	\$1,913.25	10/20/2017	HERITAGE PROPANE
88144	\$105.55	10/20/2017	MCI COMM SERVICE
88145	\$25.00	10/20/2017	SOUTHWEST VA PUBLIC EDUCATION FOUNDATION
88146	\$64.28	10/20/2017	VERIZON
88147	\$197.24	10/20/2017	VERIZON BUSINESS
88148	OVERRUN	10/25/2017	APPALACHIAN POWER
88149	\$42,295.25	10/25/2017	APPALACHIAN POWER
88150	\$3,075.73	10/25/2017	BUSINESS CARD
88151	\$100.00	10/25/2017	DEPARTMENT OF STATE POLICE
88152	\$5,049.50	10/25/2017	DOMINION OFFICE PRODUCTS INC
88153	\$141.50	10/25/2017	HUNGATE BUSINESS SERVICES
88154	\$13,734.47	10/25/2017	RAINES INC. 64
88155	\$41.03	10/25/2017	TIME WARNER CABLE
88156	\$107.71	10/25/2017	UPS BUCHANAN COUNTY SCHOOL BOARD
88157	\$244.75	10/25/2017	FOODSERVICE

88158	\$18,677.64	10/27/2017	APPALACHIAN POWER
88159	\$2,695.50	10/27/2017	PSA
88160	\$405.00	10/27/2017	VSBA
88161	\$75.46	10/27/2017	APPALACHIAN POWER
88162	\$86.12	10/27/2017	LEAP MERCHANDISING, LLC
88163	\$1,037.10	10/27/2017	VERIZON

Mr. Owens gave an update of upcoming VSBA events, noting the VSBA Annual Conference is scheduled for November 15-17, 2017 in Williamsburg, Virginia. There will be a free webinar on October 24 titled 'A Community Friendly Approach to Wireless Infrastructure'. Mr. Owens also noted that he and Mr. Randy Alvis are on the VSBA Southwest Region Nominating Committee. They nominated Mr. Paul Winstead, of the Bristol Virginia Public School System, as Chairman, of the Southwest Region of the Virginia School Board Association. This will be voted on at the Annual Convention in Williamsburg, VA.

Mrs. Hibbitts gave a calendar update noting, we are on day 35; we haven't missed any days; we are set to dismiss May 14. J. M. Bevins Elementary, Riverview Elementary/Middle and Grundy High will dismiss at 12:00 noon, Friday, October 6 for RAM and Grundy's Homecoming. All schools will dismiss at 12:00 noon on Monday, October 9 for a county-wide open house from 1:00 p. m.-7:00 p.m. This month's enrollment shows we are down 18 students; we were at 2,771 last month and are at 2,753 this month; the budget was built on 2,785. We were at 2,813 in June of 2017 (60 students less) and we

were at 2,892 in June 2016 (139 students less).

Mrs. Hibbitts commended J. M. Bevins Elementary for having the highest attendance at 94.15% and Riverview Elementary/Middle had 93.74%.

Administration presented a resignation for Ms. Lisa Rose, Teacher at Council High School.

Upon motion of Mr. Thompson and seconded by Mrs. McClanahan, the resignation was approved.

Motion Passed

Administration presented for consideration, substitutes, volunteers and coaches.

Upon motion of Mr. Harrison and seconded by Mrs. McClanahan, substitutes, volunteers and coaches were approved as presented.

Motion Passed - Mr. Thompson Abstained

Mrs. Hibbitts gave an update on the Council Elementary/Middle School gym floor stating, the Board of Supervisors approved the funding and demolition of the old floor began October 2. Royalwood Associates, Inc. for Raleigh, North Carolina is the contractor. Probes were inserted to check for moisture in the concrete slab and the email received today shows preliminary readings are at 70 and 75, which are in normal standards for moisture. Readings will be taken again the

next day. We should not have to have any more moisture barrier than was originally planned. The project is expected to take eight weeks.

Mr. Thompson and Mr. Owens expressed their appreciation to the Board of Supervisors for providing the funding for the project.

Upon motion by Mr. Harrison and seconded by Mrs. McClanahan, an appropriation change to Title I, 21st Century and Food Service was approved.

Roll Call:

Mrs. McClanahan	Yes
Mr. Harrison	Yes
Mrs. Davis	Yes
Mr. Prater	Yes
Mr. Thompson	Yes
Mr. Owens	Yes
Mr. Thornbury	Yes

Motion Passed

Upon motion by Mr. Prater and seconded by Mr. Thompson, the Grease Trap Pumping quote received from S.E.P.T.I.C., Inc. was approved.

Mr. Harrison suggested we look at getting other bids in the future.

Motion Passed

Mrs. Hibbitts reported that the Board of Supervisors approved the request to name the Council Softball Field after Brian Hess, in his memory.

Upon motion by Mr. Thompson and seconded by Mr. Owens, the request for early release for Council Elementary/Middle and Council High School on October 13 for Fall Festival, was approved.

Motion Passed

Upon motion by Mr. Prater and seconded by Mr. Harrison, a revision to Policy GCBC-R Sick Leave, was approved on first reading.

Motion Passed – Mr. Owens Abstained

Upon motion by Mr. Harrison and seconded by Mr. Owens, October was recognized as Bullying Prevention Month, as requested by Administration.

Mr. Harrison, Mr. Owens and Mrs. McClanahan asked Administration require the schools to put an emphasis on the topic during the month. Mrs. Hibbitts noted that the Sheriff's Department has been helpful at the schools with bullying prevention.

Motion Passed

Upon motion by Mr. Harrison and seconded by Mrs. McClanahan, the updated School Bus Driver's Handbook was approved.

Mr. Embrey noted that the manual had not been updated since September 2004. The Board expressed their appreciation to Mr. Embrey.

Motion Passed

Mrs. Hibbitts gave an update on the Local Option Health Insurance, which was presented by Senator Chafins recently at a meeting Mrs. Hibbitts and Mr. Owens attended in Russell County. She noted that we have to choose to participate in October and in December we have to make a binding election whether to participate in the Local Insurance. Mrs. Hibbitts said the entire county elected to participate and sent information to be put in the pool. She said this will be an option to consider as we move forward to the budget for the next school year.

Upon motion by Mrs. McClanahan and seconded by Mr. Prater, the Board granted permission for the Administration to place the current coal truck on public auction.

The 1980's truck is rusted out and no longer useable to haul coal. A smaller truck, which also has a short life span, will be used to haul coal to the schools until a replacement can be purchased.

Motion Passed

Upon motion by Mrs. McClanahan and seconded by Mr. Owens, Administration was granted permission to pursue the purchase of a

truck that may become available through VDOT and permission to seek funding from the Board of Supervisors to pay for a truck.

Motion Passed

Mrs. Hibbitts announced that two grants had been received in the amount of \$5,000 each for Hurley High and Twin Valley High's STEM competition team.

Upon motion by Mr. Thompson and seconded by Mrs. McClanahan, the Council High School Senior Trip request to manage their own trip and not travel with the other high schools, was granted.

Mrs. McClanahan asked if the Council parents are aware of the difference in cost of going on the senior trip with the other high schools compared to traveling alone. Mrs. Hibbitts, Mrs. Taylor and Mr. Thompson confirmed that they are aware.

Motion Passed – Mr. Prater Voted No

Mr. Owens addressed the Board in regard to last month's vote to award the bid for the RFP for a consolidation study to VMDO Architects. He said the decision may have been made in haste and after a more thorough review of the proposals received, he thinks the motion should be rescinded. He said VMDO is more of an architectural building firm and what we need is a company that will provide more data.

Upon motion by Mr. Owens and seconded by Mr. Prater, the motion to rescind the bid placement with VMDO was granted.

Motion Passed

Mr. Owens made a motion to award the RFP for a Consolidation Study at J. M. Bevins Elementary School to Prismatic Services, Inc.

Mr. Prater and Mr. Harrison made the second.

Motion Passed – Mrs. McClanahan Voted No

Upon motion by Mrs. Davis and seconded by Mr. Harrison, the Board voted to seek funding from the Board of Supervisors for the consolidation study of J. M. Bevins Elementary.

Motion Passed – Mrs. McClanahan Voted No

Mrs. Davis made a motion to pay Terri Elswick, Twin Valley Elementary/Middle School Bookkeeper, an additional \$500 on an annual basis for additional assigned duties. Mr. Prater seconded.

Roll Call:

Mrs. McClanahan	Yes
Mr. Harrison	Yes
Mrs. Davis	Yes
Mr. Prater	Yes
Mr. Thompson	Yes
Mr. Owens	Yes
Mr. Thornbury	Yes

Motion Passed

Mr. Owens asked Administration to send a letter thanking the Board of Supervisors for funding provided to install a new gym floor at Council Elementary/Middle School.

The next regularly scheduled meeting was set for Monday, November 6, 2017, at 5:30 p.m.

Upon motion by Mr. Thompson and seconded by Mr. Prater and Mrs. McClanahan, the meeting was adjourned.

Motion Passed

David Thornbury
Chairman of Board

November 6, 2017
Date

ATTEST:

Carolyn J. Dillon
Clerk of the Board

November 6, 2017
Date