

The Buchanan County School Board in a Budget Presentation Meeting and a Regular Meeting on Tuesday, March 14, 2017, at 5:30 p.m., met in the Main Office in Slate Creek, Virginia.

PRESENT: Mr. David Thornbury, Chairman
 Mrs. Angie McClanahan, Vice-Chairman
 Mr. Dennis Vandyke
 Mr. Scotty Owens
 Mr. Mike Thompson
 Mr. Heath Harrison
 Mr. Timothy Prater

ADMINISTRATION

Mrs. Carolyn Dillow	Clerk of the Board
Mr. Jason Gallagher	Attorney

Mr. Thornbury called to order the March 14, 2017 Budget Presentation Meeting of the Buchanan County School Board.

Mrs. Hibbitts thanked the Budget Committee; McClanahan/Vandyke/Prater and Owens for serving on the committee. Noting it has been a lot of work but feels they have put together a budget that is dedicated to ensuring our mission vision and the educational philosophy of our county is represented. She thanked Mrs. Brown for her expertise. She noted they had kept in mind what would benefit the students of Buchanan County.

Mrs. Hibbitts noted several items that the system was able to capitalize on last year such as, grants, security equipment at all schools, Chromebooks for every 9–12

student, and wireless infrastructure in all the high schools. This year's budget will continue to allow for technology upgrades, install wireless infrastructure in all the elementary schools, and expand our Chromebook initiative.

Mrs. Hibbitts continued stating that in aligning with our academic priorities, we no longer feel like we can short change our students. This year's budget has an increased instructional allotment for materials and supplies. It emphasizes on recruitment and retention of highly qualified staff. This year's budget represents a starting salary for beginning teachers at \$32,500 and a more fair and consistent pay scale will be implemented for all staff members.

Mrs. Hibbitts continued, stating the budget was impacted heavily by VRS and health insurance increases. The budget includes leasing four driver's education cars, two central office cars, and two maintenance trucks. She stated it is imperative that our staff and our students are supplied with safe vehicles to drive on a daily basis. Also, we feel we should provide the best educational opportunities for our students as we prepare them for the future and we can no longer be satisfied with status quo. The budget meets our comprehensive plan goals for ensuring every student is challenged and engaged, that we eliminate achievement gaps, increase the number students who enroll in CTE, AP, DE, Virtual Virginia and Governor's School courses. It also provides recruiting, retaining and developing high quality staff. Mrs. Hibbitts ended stating, this budget supports our division's desire to meet the need of the whole child while educating them to be successful in an ever changing society. She is reminded of our vision statement, "our children, our future and our responsibility". Investing in our students is vital to ensure they are college or career ready and they're ready with the necessary skills to be

productive citizens in today's society. She said she feels the budget is a responsible spending plan that will advance students' success, and retain employees while ensuring financial resiliency.

Mrs. Brown presented the numbers for the budget. She stated the budget is presented with an emphasis of the school board priority based on supporting the whole child. She said we are assuming the County transfer will be equal to the amount required to meet those needs but we realize that may not happen. We will have our budget to the Board of Supervisors by March 31 and they should approve our budget by May 15.

She continued, stating the impact of the state budget is based on the composite index of .3171, which is a little lower than 2016-2017, but the lower the index the greater the funds. At this time, we see an increase in state funding because of the state's share in the VRS increase in their rates and the per pupil allocation. Because of enrollment loss, we will see a reduction in a lot of the other funds we will receive from the state. She also noted that the federal grants have been decreased by \$300,000. Also, state and federal funds have been reduced for textbooks and food service. We have requested additional support from the local government to address areas of instruction to deal with our personnel. Specific areas addressed are new salary scales to equalize the amount of money between steps, which was out of compliance with equality. The master's supplement has been adjusted so that it is standardized. VRS has a huge increase of 14.66% to 16.32%. Group life insurance, retiree health care credit and disability benefits increased small amounts. Consequently, the additional funds needed to balance the budget are results of the shortage of revenue from federal grants and other state funds. A reduction in staff during this school year has helped us support an 18% increase in health

care, this may drop but we aren't sure at this point. We are trying to continue to fund 81% of the premiums as we did this past year. We balanced the budget through state revenue at 57% and the local county at 31%. Student supply money was increased by multiplying the number of students at each school by \$10 per elementary student and \$15 per high school student. Our membership as of February 28 is 2,805 which is lower than anticipated. On a state wide basis the revised ADM's are lower. Our county population continues to drop which is a problem. The state recognized enrollment loss from many school divisions. Forty-two school divisions have suffered an enrollment loss of at least 5% or more in their average daily membership. The state provided an additional \$187,525 for this year's budget 2016-2017. They did not provide additional money for 2017-2018. Mrs. Brown reiterated that VRS and health care benefits are our largest areas of concern.

Utilities have been kept level. Mrs. Brown noted that the vehicle leasing program is in the budget at this time and an increase for custodial and maintenance supplies have been put in. We have a higher technology grant for the upcoming year, so there is an increase in the local match.

We spend our money on leadership, transportation, facilities and operations, instructional support and schools. We are here for the kids. It is a service organization.

Mrs. Brown reviewed a list of needs that have not all been included in the budget such as, a coal truck, driver's education cars, two cars to be used for travel by the Central Office staff, two maintenance trucks, school buses and building program items.

Mr. Harrison questioned Mrs. Brown about the amount given for the previous year's budget which was 9.5 before the extra was given for insurance. Mrs. Brown replied "yes".

Mrs. McClanahan asked where we rank in regards to cuts compared to other counties. Mrs. Brown stated that we are in about the same boat as most counties. She added that a lot of school divisions got more money from the state in regard to the ADM dropping. Mrs. Hibbitts stated that we received the largest cut in the state in federal funds in the Title II category.

Mr. Harrison asked if there were any incentive programs being talked about for retirement. Mrs. Brown stated, we still have the one that we are working from 2014. We have not instigated anything from our side for early retirement. She said in checking with other divisions, their staff are staying with them longer because of the need for health care. We have 45 people, who could retire, but they aren't, they are young and not old enough to get Medicare.

Mr. Owens noted that some counties do a lump sum of \$20,000 to retire. He said we messed up with the early retirement program by offering it every year instead of maybe every three, four or five years. Mrs. Brown agreed that extending it over a long period of time is what is hurting.

Mr. Owens stated that this is his sixth year on the Board and the fifth budget, and he has had more information given to him and he has understood more than any other time. He thanked Mrs. Brown for enlightening him and for today's presentation. He added that Mrs. Hibbitts with her summation in the presentation from the Superintendent has tied everything together in a way that makes him believe what it is about and how she

tied it into the Comprehensive Plan and mentioned the whole child and how it all benefits the children of Buchanan County. This makes me pleased to be here today and he thanked Mrs. Hibbitts and Mrs. Brown again.

Mr. Harrison asked if the Consolidation Committee has met. Mr. Owens replied that they plan to meet possibly in April. He added that they want to see how the budget goes before pursuing that option. Mrs. McClanahan said she hoped we wouldn't have to pursue that option. Mr. Owens stated he had a bad taste in his mouth from three years ago.

Mr. Thornbury asked if there were any further comments from the Board before closing this session of the meeting.

Mr. Harrison questioned whether there was a public comment time for the budget. Mrs. Hibbitts pointed out that it is on the agenda for the next session of the meeting.

Upon motion by Mr. Prater and seconded by Mrs. McClanahan, the Superintendent's Budget Presentation Meeting was adjourned at 5:58 p.m.

Motion Passed

Mr. Thornbury called to order the regular session of the March 14, Board Meeting.

Before a moment of silence was observed, Mr. Owens asked that the families of Jeff Hodges, a teacher who passed away recently, Jerry Lockhart's family whose father Eugene Lockhart, passed away and June Clevinger, a former teacher, be remembered.

Mr. Thornbury asked Carolyn Dillow to lead the Pledge of Allegiance.

Closed session was deferred to the end.

Before approving the minutes, Mr. Harrison questioned why some quotes were not included on page 9 but was quoted in the Virginia Mountaineer. Mr. Thornbury stated that these are generalization minutes. Mr. Thornbury asked Mr. Harrison if the context of what was discussed in the meeting was in the paragraph. Mr. Harrison replied, "no". When asked what he would like inserted, Mr. Harrison stated whatever was on the recording. When asked what his objection was, Mr. Harrison stated that not all the comments are in that were stated. Mr. Thornbury asked if he had any specific objection other than a general objection. Mr. Harrison replied that he wanted the minutes to reflect what was said. Mr. Harrison stated to Mr. Thornbury that you said we had 20 million but he doesn't see that anywhere, but come to find out Mr. Horn stated that he was correct and wants that put in the minutes because that is something that he and Mr. Owens has took for a year now and we're right and he doesn't think that it should be thrown against us so he wants that in the minutes. He stated the minutes should state what happened during the meeting because when the public gets on line and reads this, they don't see everything that was said but yet the papers can print everything that was said and quote it but yet we don't have it on our paperwork. It needs to be corrected.

Mr. Thornbury stated the Board is presented with two options, if there is a motion from a Board Member to approve the minutes, we will vote. If the majority votes that the minutes are appropriate, they will be passed and entered. If there is a motion to defer, we'll move in that direction. Mr. Owens noted on page 8 there was a missing amount at United Central Industrial Co. Mrs. Hibbitts stated that it was a voided check. Mr. Owens also questioned an invoice for United Elevators in the amount of \$4,649. He said he

didn't understand why it cost so much and asked that we check into it. Mrs. McClanahan suggests that we check with other companies.

Upon motion by Mrs. McClanahan and seconded by Mr. Owens, approval of the minutes of February 7, 2017, were deferred to the next meeting, in order to make changes and corrections .

Mrs. McClanahan made a motion to defer the minutes because she would like to have "void" listed by all checks that have been voided. She asked Mr. Harrison what he was talking about with the 20 million. Mr. Harrison stated that it was said that Mr. Horne said we got 20 million but we didn't, we only got 12.9. Mr. Owens asked if we defer, do we vote on it again next month? Mr. Thornbury replied, "yes". Mr. Owens seconded the motion.

Motion Passed

In considering payroll and invoices, Mrs. McClanahan asked about the elevator invoice Mr. Owens referred to earlier. Mrs. Hibbitts stated that we do have a contract for elevator service. Mrs. McClanahan suggested we shop around and check with other business to see who they use. Mrs. Dillow stated that we did use another company several years ago and we had very poor service and we had a hard time getting out of the contract, but there may be more companies to choose from now. Mr. Owens stated he wasn't trying to put anything bad on anyone but he has seen the bills over the months and feels we need to look at it. Mr. Thornbury asked administration to provide a copy of the last twelve months elevator bills and a copy of the last two executed contracts.

Upon motion by Mr. Owens and seconded by Mr. Thompson payroll and invoices were approved.

Roll Call:

Mr. Prater	Yes
Mr. Thompson	Yes
Mr. Owens	Yes
Mrs. McClanahan	Yes
Mr. Harrison	No
Mr. Vandyke	Yes
Mr. Thornbury	Yes

Motion Passed

Warrant numbers 86824 through 87017 and numbers 148881 through 149091 were issued from the School Operation and Cafeteria Funds. Warrant number 1168 was issued from the Textbook Fund. The total amount spent for the month of March 2017 was \$2,892,211.56.

<u>CHECK</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>REFERENCE NAME</u>
1168	\$420.00	3/14/2017	D & P TEXT
86824	\$82.80	3/1/2017	AMANDA BLACKBURN
86825	\$65,203.86	3/1/2017	BILLY J. KEENE, TREAS
86826	\$421.20	3/1/2017	CLAYTON P. DEEL
86827	\$750.00	3/1/2017	DAVID G. RAINES
86828	\$295.20	3/1/2017	ROCHELLE DEEL
86829	\$977.00	3/1/2017	DIANE PRESLEY
86830	\$764.85	3/1/2017	DINAH KAY HOGSTON
86831	\$233.10	3/1/2017	DREMA KEEN
86832	\$884.82	3/1/2017	GERALD VANOVER
86833	\$847.00	3/1/2017	JOEY BLANKENSHIP
86834	\$999.72	3/1/2017	KATHRYN D HANNAH
86835	\$451.89	3/1/2017	LENICE P. O'QUINN
86836	\$84.15	3/1/2017	NATASHA L. HAMM
86837	\$977.00	3/1/2017	PATRICIA COOPER
86838	\$181.10	3/1/2017	PENNY L BALL
86839	\$1,080.02	3/1/2017	RICHIE T BLANKENSHIP
86840	\$1,176.00	3/1/2017	SANDRA VANDYKE

86841	\$719.25	3/1/2017	SHARON BARTLEY
86842	\$291.60	3/1/2017	SHELLY ANN ALLEN
86843	\$175.50	3/1/2017	ELIZABETH A. SHEPHERD
86844	\$342.00	3/1/2017	THURSLEY JUSTICE
86854	\$109.51	3/1/2017	FOOD CITY
86855	\$9,556.20	3/1/2017	MOUNTAIN THERAPY GROUP
86856	\$8,516.25	3/1/2017	MELINDA SHANE CANTRELL
86857	\$7,945.00	3/1/2017	SHIRLEY BLAKE
86858	\$5,950.87	3/1/2017	APPALACHIAN POWER
86859	\$3,168.75	3/1/2017	PDFINNOVATES, LLC
86860	\$2,409.67	3/1/2017	PSA
86861	\$9,112.29	3/1/2017	RAINES INC. 64
86862	\$1,222.50	3/1/2017	TIME WARNER CABLE
86863	\$234.49	3/1/2017	VERIZON
86864	\$11,467.33	3/3/2017	APPALACHIAN POWER
86865	\$5,775.00	3/3/2017	ASSOCIATED COUNSELING SERVICES
86866	\$431.72	3/3/2017	SMITH'S ADDRESSING MACHINE SERVICE INC
86867	\$78.60	3/3/2017	UPS
86868	\$100.35	3/3/2017	VERIZON
86869	\$300.00	3/3/2017	VSBA
86870	\$240.00	3/3/2017	ELIZABETH CHILDRESS
86871	\$881.45	3/3/2017	HORACE MANN DISABILITY
86872	\$52.50	3/3/2017	ELIZABETH HURLEY
86873	\$5,642.25	3/8/2017	PSA
86874	\$12,002.60	3/8/2017	RAINES INC. 64
86875	\$99.95	3/8/2017	TIME WARNER CABLE
86876	\$103.72	3/8/2017	VERIZON
86877	\$2,080.00	3/8/2017	VSRA CONFERENCE
86878	\$27.00	3/8/2017	WASHINGTON COUNTY PUBLIC SCHOOLS
86879	\$33.40	3/14/2017	ACT
86880	\$79.98	3/14/2017	ANCHORAGE PHOTO & VIDEO
86881	\$120.60	3/14/2017	ANDREW NECESSARY
86882	\$111.72	3/14/2017	APPLIED IND TECH - DIXIE, INC.
86883	\$952.11	3/14/2017	B AND H PHOTO
86884	\$250.32	3/14/2017	BALL COAL COMPANY
86885	\$8,705.01	3/14/2017	BARNES & NOBLE BUCHANAN COUNTY SCHOOL BOARD
86886	\$2,868.75	3/14/2017	FOODSERVICE
86887	\$610.00	3/14/2017	BUCHANAN GENERAL HOSPITAL 62
86888	\$68.50	3/14/2017	BUCHANAN HEALTH CARE INC
86889	\$4,936.35	3/14/2017	BWB ENTERPRISE
86890	\$494.55	3/14/2017	CAMCOR INC
86891	\$374.62	3/14/2017	CARTER MACHINERY COMPANY
86892	\$2,578.38	3/14/2017	CDW GOVERNMENT INC
86893	\$759.26	3/14/2017	CINTAS
86894	\$53.37	3/14/2017	COLE TRUCK PARTS, INC.

86895	\$660.00	3/14/2017	CONSOLIDATED STEEL, INC.
86896	\$198.00	3/14/2017	DAVID OWENS
86897	\$254.90	3/14/2017	DEMCO
86898	\$205.00	3/14/2017	DEPARTMENT OF STATE POLICE
86899	\$227.00	3/14/2017	DISA INC
86900	\$1,071.20	3/14/2017	DK ENTERPRISES LTD.
86901	\$855.00	3/14/2017	DOMINION DOOR AND HARDWARE, INC.
86902	\$84.25	3/14/2017	DOMINION OFFICE PRODUCTS INC
86903	\$56.22	3/14/2017	DONNA LOCKHART
86904	\$857.74	3/14/2017	E DILLON & COMPANY
86905	\$153.30	3/14/2017	EDDIES TROPHIES AND GIFT SHOP
86906	\$5,778.75	3/14/2017	ELECTRONIC SPECIALTY COMPANY
86907	\$425.00	3/14/2017	ELEVATING EQUIPMENT INSPECTION SERVICES
86908	\$4,380.00	3/14/2017	ELSWICK CONSTRUCTION CO., INC
86909	\$100.00	3/14/2017	ENVIROMENTAL MONITORING, INC.
86910	\$8,327.55	3/14/2017	FERGUSON ENTERPRISES
86911	\$50.69	3/14/2017	FOGLEMEN CARPET SERVICE
86912	\$2,193.11	3/14/2017	FOLLETT SCHOOL SOLUTIONS
86913	\$62.78	3/14/2017	FOOD CITY
86914	\$490.78	3/14/2017	GLENN STURGILL
86915	\$519.93	3/14/2017	W W GRAINGER
86916	\$1,403.08	3/14/2017	GRAYBAR INC
86917	\$283.53	3/14/2017	HERITAGE PROPANE
86918	\$15,025.88	3/14/2017	HOUGHTALING ASSOCIATES
86919	\$84.42	3/14/2017	INTERSTATE BATTERY SYSTEM OF SOUTHERN VA
86920	\$2,530.00	3/14/2017	KAPLAN HIGHER EDUCATION CORP
86921	\$149.21	3/14/2017	KAREN S TAYLOR
86922	\$835.44	3/14/2017	KEEN MOUNTAIN AUTO PARTS
86923	\$191.15	3/14/2017	KIMBALL MIDWEST
86924	\$800.00	3/14/2017	LEARNING WORKS
86925	\$24,500.00	3/14/2017	A LINWOOD HOLTON GOVERNOR'S SCHOOL
86926	\$213.00	3/14/2017	MCCOY & MCCOY LABORATORIES INC
86927	\$2,923.28	3/14/2017	MCGRAW HILL
86928	\$186.30	3/14/2017	METRO HEAVY DUTY
86929	\$24.30	3/14/2017	MIKE THOMPSON
86930	\$10,157.40	3/14/2017	MR COAL MARKETING & TRADING,LLC
86931	\$277.20	3/14/2017	MOUNTAINEER PUBLISHING COMPANY
86932	\$628.54	3/14/2017	PARTS & MORE, INC.
86933	\$264.28	3/14/2017	PUMP HOUSE SUPPLY
86934	\$1,892.38	3/14/2017	QUILL
86935	\$409.30	3/14/2017	RACO INDUSTRIES
86936	\$627.00	3/14/2017	RDA SYSTEMS
86937	\$55.85	3/14/2017	REYNIC CAUDILL COMPTON
86938	\$350.00	3/14/2017	ROGERS SERVICE CENTER
86939	\$4,145.00	3/14/2017	SCHOOL MART
86940	\$168.40	3/14/2017	SCHOOLS IN

86941	\$868.78	3/14/2017	SELECT SPECIALTY PRODUCTS
86942	\$6,300.00	3/14/2017	SEPTIC INC
86943	\$962.43	3/14/2017	SIMPLEX GRINNELL
86944	\$2,381.71	3/14/2017	SONNY MERRYMAN
86945	\$12,880.00	3/14/2017	SOUTHERN AIR
86946	\$144.11	3/14/2017	SOUTHERN REFRIGERATION SOUTHWEST VA EDUCATION & TRAINING
86947	\$423.00	3/14/2017	NETWOR
86948	\$2,646.00	3/14/2017	STATE ELECTRIC SUPPLY COMPANY
86949	\$7.56	3/14/2017	STOP AND SHOP
86950	\$915.00	3/14/2017	STREET LAW FIRM
86951	\$329.60	3/14/2017	SUE COOK
86952	\$232.25	3/14/2017	SUPPLY WORKS
86953	VOID	3/14/2017	TOLLISA LONG
86954	\$62.50	3/14/2017	TRUCK PRO,LLC
86955	\$2,166.00	3/14/2017	TWO WAY RADIO SERVICE CO,INC
86956	\$18.00	3/14/2017	TWO WAY RADIO SERVICE CO,INC
86957	\$111.42	3/14/2017	UNITED CENTRAL INDUSTRIAL CO
86958	\$266.82	3/14/2017	UNITED REFRIGERATION INC.
86959	\$113.04	3/14/2017	USA BLUEBOOK
86960	\$90.00	3/14/2017	VIRGINIA DEPARTMENT OF SOCIAL SERVICES
86961	\$160.00	3/14/2017	VACUUM SALES & SERVICE
86962	\$100.83	3/14/2017	VANSANT AUTO PARTS & SMALL ENG
86963	\$782.17	3/14/2017	VANSANT LUMBER CO
86964	\$37.62	3/14/2017	VICKIE MCCOMAS
86965	\$10,628.28	3/14/2017	VISIPLEX,INC
86966	\$2,056.00	3/14/2017	WORKING IN SUPPORT OF EDUCATION
86967	\$2,271.38	3/14/2017	XEROX CORPORATION
86968	\$212.49	3/14/2017	ANCHORAGE PHOTO & VIDEO
86969	\$391.00	3/14/2017	BKT INC
86970	\$5,095.94	3/14/2017	BROWN BROTHERS PRODUCE
86971	\$212.35	3/14/2017	DOMINION OFFICE PRODUCTS INC
86972	\$86.38	3/14/2017	DOTSON'S MARKET INC
86973	\$2,600.52	3/14/2017	EARTHGRAINS
86974	\$1,005.40	3/14/2017	EKON-O-PAC LLC
86975	\$551.80	3/14/2017	FOOD CITY
86976	\$946.00	3/14/2017	PEPSI COLA BOTTLING OF NORTON
86977	VOID	3/14/2017	PET INC
86978	VOID	3/14/2017	PET INC
86979	\$21,524.00	3/14/2017	PET INC
86980	\$47,729.73	3/14/2017	REINHART FOOD SERVICE
86981	\$61.98	3/14/2017	SAVE A LOT
86982	\$291.75	3/14/2017	STATE CLEANING SOLUTIONS
86983	\$39.56	3/14/2017	STOP AND SHOP

86984	\$20,083.64	3/13/2017	APPALACHIAN POWER
86985	\$279.10	3/13/2017	AT&T
86986	\$232.50	3/13/2017	PSA
86987	\$83.46	3/13/2017	UPS
86988	\$29,334.25	3/13/2017	VIRGINIA ASSOCIATION OF COUNTIES
86989	\$99.80	3/13/2017	VERIZON WIRELESS
86990	\$118.53	3/13/2017	BVU
86991	\$232.91	3/13/2017	BUSINESS CARD
86992	\$3,780.33	3/14/2017	APPALACHIAN NATURAL GAS DISTRIBUTION CO
86993	VOID	3/14/2017	HAROLD KEENE COAL CO., INC.
86994	\$2,800.25	3/14/2017	RAINES INC. 64
86995	\$181.80	3/14/2017	TOLLISA LONG
86996	\$119.23	3/14/2017	VERIZON
86997	\$194.65	3/14/2017	VERIZON BUSINESS
86998	\$579.79	3/17/2017	SUE COOK
86999	\$15,895.69	3/17/2017	BVU
87000	\$58.00	3/17/2017	DEPARTMENT OF STATE POLICE
87001	\$811.36	3/17/2017	GREAT AMERICA FINANCIAL SERVICES
87002	\$109.82	3/17/2017	MCI COMM SERVICE
87003	\$88.42	3/17/2017	SOUTHERN REFRIGERATION
87004	\$111.96	3/17/2017	TIME WARNER CABLE
87005	\$64.26	3/17/2017	VERIZON
87006	\$2,740.00	3/21/2017	JANET BROWN
87007	\$3,699.57	3/21/2017	RAINES INC. 64
87008	\$100.00	3/21/2017	TREASURY OF VIRGINIA
87009	\$150.00	3/21/2017	VSBA
87010	\$24,342.00	3/28/2017	AMERICAN BANKERS INSURANCE CO
87011	VOID	3/28/2017	APPALACHIAN POWER
87012	\$40,531.23	3/28/2017	APPALACHIAN POWER
87013	\$985.50	3/28/2017	PSA
87014	\$4,086.54	3/28/2017	RAINES INC. 64
87015	\$1,263.53	3/28/2017	TIME WARNER CABLE
87016	\$96.62	3/28/2017	UPS
87017	\$234.52	3/28/2017	VERIZON

Mr. Brad Napier, Board Chair for Boys & Girls Club, thanked the Board for their support and allowing them to participate in the education of the students of Buchanan County. They currently have 660 boys and girls enrolled in their program in the schools. He stated he is here to ask for permission to expand to Council Elementary/Middle School starting April 3. They are also asking for help with transportation and use of the

facility, just as they do in the other elementary/middle schools. They would like permission to assist with the after school program at the Buchanan County Career Technology and Higher Learning Center. They have recently contributed to the Lego robotics program and are really excited about the program. The SOL remediation and test prep will begin six weeks before SOLs. They will hire additional staff to make sure they are prepared. They currently have fifty-eight teachers and aides. This year they have placed seven Lego robots at Riverview, five robots at Hurley, five at Twin Valley, four at Council, and three at J. M. Bevins and one at the Technology Center. They have spent about \$15,000 and will probably spend another \$5,000 just in Lego Robotics. They placed four Lego Space Challenge sets into the schools this week. Taylor Burgess, CEO of the Boys and Girls Club, has started a new program, Lego Story Starter, which is catered more to grades K-3 to improve their literacy skills. A math program, Lego More to Math, is also being introduced. He noted that these programs are available all day long for teachers to use, not just after school. National average ADM for boys and girls clubs is around 19%, and Buchanan County is 38%. They are sponsoring the Rocket Club at Hurley Elementary/Middle School. Mr. Napier recognized and thanked some of the personnel who help with the programs; Kayla Cantrell, Lauralee Jackson, Kay Ratliff, Carolyn Mitchell, Sandy Turner, Missy Vandyke, Leanne Horne and Robert Young, Robert Rife and all their teachers and aides. He also recognized Taylor Burgess.

Mrs. McClanahan stated that she liked the way they tailor their programs for each school and really appreciated all they do.

Upon motion by Mr. Thompson and seconded by Mr. Owens, the Boys & Girls Club request to expand their program into Council Elementary/Middle School, provide

bus transportation and have access to the Buchanan County Career Technology and Higher Learning Center was approved.

Motion Passed

Mr. Trey Adkins, Knox District Government Official, addressed the Board during Public Comment for the Budget Hearing. Mr. Adkins stated that pertaining to the building program amount of \$477,450, what we would like to see is that separated out in your budget and present it to the Board of Supervisors and they can pick and choose what they are going to do, especially the DEQ required projects for each school. It isn't in the budget but he wants it sent down so they can consider it in their budget this year. He stated he would like to get some of those problems resolved before they get more expensive. Mr. Adkins asked, what is the required level funding from the Board of Supervisors? Of the \$317,895 and \$24,445 salary adjustments, he would like a number on how many people that is affecting. He stated at a Budget Meeting they had recently, they plugged in 9.5 which is what we have for the current fiscal year. He asked if we only get the 9.5, which he thinks is what we will end up with. He asked how do we plan on balancing the budget? Will it be through passing on the cost to our employees through the insurance cost? He stated even without the salary adjustments, we will be about a million short. So he would like to know how the Board plans to balance the budget if we only get 9.5 from the County? He stated as far as the other to do items, they had discussed putting three buses into our budget this year and giving us the money separate from our budget, a capital account so to speak. They don't want it to be in our fiscal budget because when we argue about it later on the discussion will be about how much we got this year verses the next. He asked that we also send a list of the other vehicles

and such separately from our operating budget.

Mrs. Brown addressed Mr. Adkins' questions stating, with level funding the ADM of 2,785, which is what our budget is based on; the minimum required local effort is \$7,176,781. The salary increases are for all contracted people which are 445. Mr. Owens interjected that he tried to get a salary scale committee 2-3 years ago but the Board turned them down 4-3. He continued stating our salaries are out of whack and we are trying to make them fair and consistent. Mr. Adkins stated that he wanted to be clear, that as far as his vote from the Board of Supervisors standpoint, if this affects 400 people and he can be provided that information, he will support it but if 50 or less, he's not going to support it. Mrs. McClanahan stated that we want everyone from custodians to the cooks to everyone and they are very adamant about that. Mr. Owens said he had been trying to get this done for 3-4 years and as an example, we had custodians over a four year period get a total of \$88 increase, \$22 a year and that is ridiculous. Mr. Adkins said if they could help the little people, then he is for it. Mr. Owens concurred adding he wants to help everyone. Mrs. Brown addressed the question of if we only get 9.5, she said insurance would be the last area we would work with; we have other avenues to address which we would have to look at RIF programs. We will see if we are going to have any retirees this coming year. We will look at our buildings and see how much can be taken off the budget. Mr. Adkins asked if we could give them an idea of how much we would need to do a one-time buy out of approximately \$20,000 for the approximate 45 employees with 30 years plus. He thinks we would get overwhelming support from their Board for this.

Mr. Owens briefed the Board on upcoming VSBA events. The VSBA/WVSBA

Hot Topic Conference scheduled for March 15 in Wytheville has been rescheduled to May 3. There is a Superintendent's Workshop scheduled for April 13 at Charlottesville. He stated this goes along with the CIP mentioned earlier in Mrs. Hibbitts' presentation, it is all interconnected. A VSBA Hot Topic conference is scheduled for April 20 in Charlottesville. The topic is: Issues on How School Boards Make a Difference. The Southwest Region Spring Network Forum at the Southwest Virginia Higher Education Center in Abingdon is scheduled for April 26. The speaker is Delegate Israel O'Quinn. This is when we take our art to present for Buchanan County for elementary/middle and high school. Gina Patterson will be in attendance also. Mr. Owens encouraged all members to attend.

Mrs. Hibbitts gave a calendar update stating, today is day 129, we have missed six days due to inclement weather, we have operated on three 2 hour delays, two 3 hour delays and school is scheduled to dismiss Thursday, May 25. She continued, stating our enrollment shows a loss of nine students in the month of February. We are at 2,805 and are 87 students less than when we finished school in June. She congratulated Council High School for having the highest enrollment at 93.17% and Grundy High was second with 92.94%.

Graduation dates was presented by Mrs. Hibbitts. She met with the high school principals and Brandi Brown from the YMCA to set graduation. Last year we had graduation on two nights so the Central Office Staff and Board Members could attend all graduations. Mrs. Brown asked if we would consider having graduation on Saturday so they could have the After Grad Party afterwards. Mrs. Hibbitts stated that after meeting with the high school principals and Mrs. Brown, she proposes we have graduation on

Saturday, May 20 with Hurley High at 9:00 a.m., Grundy High at 11:00 a.m., Council High at 2:00 p.m. and Twin Valley High at 5:00 p.m. She added that the principals selected their time.

Upon motion by Mrs. McClanahan and seconded by Mr. Harrison, the County Graduation Date was approved.

Motion Passed

Mrs. Hibbitts presented the School Calendar for 2017-2018.

Mrs. McClanahan asked if this schedule allows students to be finished with their blocks in December and be able to start new in January? Mrs. Hibbitts replied “yes”, it would be like this year however we were not able to get in 90 days but got it as close as they could at 88.

Mr. Vandyke made a motion to approve the 2017-2018 School Calendar. Mr. Thompson seconded.

Mr. Prater asked Mrs. Hibbitts if they have considered having the first two days of school as half days, stating his reasoning is it will give the little guys two days to acclimate to the new year and will give the big guys time to adjust to going to bed before 4:00 in the morning. Mrs. Hibbitts agreed that it was a good idea and getting acclimated back into a full day of school, is hard. She stated she has no opposition to half days.

Mr. Vandyke made a motion to amend the previous motion to approve August 15 and 16, the first two days of school for 2017-2018 as half days. Mr. Owens seconded.

Motion Passed

Mr. Thornbury established that a vote was needed to approve the amended motion. Before placing a vote, Mr. Owens asked about Spring Break and whether we

should add more days instead of having the one day. After some debate of whether or not to consider it, Mr. Owens asked if anybody liked the idea. Mrs. McClanahan said she has had some parents ask her about the break only being one day. Mr. Prater and Mr. Vandyke said they would rather the kids get out earlier and have a longer summer.

Motion Passed

Buchanan County*Public Schools*

MELANIE L. HIBBITTS
Division Superintendent
 E-Mail: Melanie.hibbitts@buchanancountyschools.com

SCHOOL BOARD MEMBERS:
 David Thornbury, *Chairman*
 Angelia McClanahan, *Vice Chairman*
 Mike Thompson
 Heath Harrison
 Scotty Owens
 Tim Prater
 Dennis Vandyke

Carolyn Dillow, *Clerk*

"Our Children, Our Future, Our Responsibility"

Proposed School Calendar for 2017-2018

Teacher Workdays	August 10, 11, 14
First Day of School	August 15
Labor Day (No School)	September 4
End of First Six Weeks Grading Period (30)	September 26
Early Release Open House 12:00	Oct. 9 (Open House 1-7)
End of First Nine Week Grading Period	October 17
Election Day (No School)	November 7
End of Second Six Weeks Grading Period (60)	November 8
Thanksgiving Break (No School)	November 22, 23, 24
End of Third Six Weeks/Second Nine Weeks Grading Period (88 Days)	December 21
Christmas Break	December 22-January 2
Contract Staff Workday	January 2
School Re-Opens for Second Semester (Day 89)	January 3
End of Fourth Six Weeks Grading Period (Day 118)	February 13
Contract Staff Workday/Open House (No School)	February 19
End of Third Nine Week Grading Period (Day 133)	March 7
End of Fifth Six Weeks Grading Period (Day 148)	March 28
Spring Break—Good Friday (No School)	March 30
Last Day of School (Day 180)	May 14

Upon motion by Mr. Vandyke and seconded by Mrs. McClanahan, substitutes, volunteers, and coaches were approved.

Motion Passed

New substitutes presented for approval were:

Mary Alward
Melanie Belcher
Kaneaka Hensley
Ollie Kelly
Trula Perrigan
John Pfannanstein
Courtney Ratliff
Emily Stacy
Craig Viers



Revised 7/2016

Page 1 of 2

Buchanan County Public Schools

"Our Children, Our Future, Our Responsibility"

RECOMMENDED COACHING ASSIGNMENTS

School Term: 2016-2017 School Name: Twin Valley High

Activity	Position	Personnel		
Coordinator	Athletic Director	Chad Stevens/Brian Moore		
Academic Band	Head Coach (1)	Tom Burniston		
Academic Team	Head Coach (1)	Harold Wimmer		
Varsity Baseball	Head Coach (1)	Matthew Baldwin		
	Assistant Coach (1)	Matthew King		
	Volunteer(s)	Adam Keen		
8 th Grade Baseball (Volunteer-No Supplement)	Head Coach (1)	-----		
	Volunteer(s)	-----		
Varsity Boys Basketball	Head Coach (1)	Matt Baldwin		
	Assistant Coach (1)	Jeremy Ward (12/1/16)		
	Volunteer(s)			
JV Boys Basketball	Assistant Coach (1)	Adam Keen		
	Volunteer(s)			
8 th Grade Boys Basketball (Volunteer-No Supplement)	Head Coach (1)	Adam Keen		
	Volunteer(s)			
Varsity Girls Basketball	Head Coach (1)	Brian Moore		
	Assistant Coach (1)	Jory Rife		
	Volunteer(s)			
JV Girls Basketball	Assistant (1)	Brittany Russell		
	Volunteer(s)	Matt Belcher		
8 th Grade Girls Basketball (Volunteer-No Supplement)	Head Coach (1)	Brittany Russell		
	Volunteer(s)	Matt Belcher		
Basketball Cheerleading	Head Coach (1)	Kathy Acosta (Resigned 1/24 -- No replacement)		
Boys and Girls Cross Country	Head Coach (1)	Krystina Gillenwater		
	Volunteer(s)			
Flag Team – Auxiliary Band	Head Coach (1)	-----		
Varsity Football	Head Coach (1)	Brian Moore		
	Assistant Coach(es) (3)	Matt Baldwin	Marcus Stiltner	Jeremy Ward
	Volunteer(s)	Adam Keen		
JV Football	Head Coach (1)	Garrett Home		
	Volunteer(s)	Adam Keen		
8 th Grade Football (Volunteer-No Supplement)	Head Coach (1)	-----		
	Volunteer(s)	-----		
Football Cheerleading	Varsity Coach (1)	Lindsay Payne		
Golf	Head Coach (1)	Jerry Harman		
	Volunteer(s)			
Varsity Boys/Girls Soccer	Head Coach (1)	-----		
	Assistant Coach(1)	-----		
	Volunteer(s)	-----		



Buchanan County Public Schools

"Our Children, Our Future, Our Responsibility"

RECOMMENDED COACHING ASSIGNMENTS (Continued)

Activity	Position	Personnel	
Varsity Softball	Head Coach (1)	Brittany Russell	
	Assistant Coach (1)	Deana Compton	
	Volunteer(s)	Matt Belcher	Desiray Brown (Middle School)
Varsity Boys and Girls Tennis	Head Coach (1)	Angie Daniels	
	Volunteer(s)		
Varsity Boys and Girls Track	Head Coach (1)	Jeremy Ward	
	Assistant Coach (1) (2) GHS Only	Krystina Gillenwater	
	Volunteer(s)		
Varsity Volleyball	Head Coach (1)	Brittany Russell	
	Assistant Coach (JV)	Melisa Goodman	
	Volunteer(s)	Matt Belcher	
8 th Grade Volleyball (Volunteer-No Supplement)	Head Coach (1)	Desiray Brown	
	Volunteer(s)		
Varsity Wrestling	Head Coach (1)	-----	
	Assistant Coach (1)	-----	
	Volunteer(s)		
Robotics (1)	Head Coach (1)	NONE	
Mock Trial (1)	Head Coach (1)	Melisa Goodman	
Forensics (1)	Head Coach (1)	Lisa Ward	
Theater (1) County this year	Head Coach (1)	Lisa Ward	

B. Munn / 2-3-17
 Athletic Director's Signature Date

Rich K. Gill / 2-3-17
 Principal's Signature Date



Buchanan County Public Schools

Revised 2/2016
Page 2 of 2

"Our Children, Our Future, Our Responsibility"

RECOMMENDED COACHING ASSIGNMENTS (Continued)

School Term: Spring School Name: Hurley High School

Activity	Position	Personnel (Years of Experience in Position) For Example: John Doe (6)
JV Coed Soccer	Head Coach (1)	
	Volunteer(s)	
Varsity Softball	Head Coach (1)	<u>Janet Crockett</u>
	Assistant Coach (1)	<u>Chris Cline</u>
	Volunteer(s)	
Varsity Boys Tennis	Head Coach (1)	<u>Chris Stacy</u>
	Volunteer(s)	
Varsity Girls Tennis	Head Coach (1)	
	Volunteer(s)	
Varsity Boys Track	Head Coach (1)	<u>Brian Davis</u>
	Assistant Coach (1)	(GHS ONLY - Host for all BDD Meets) <u>TBD</u>
	Volunteer(s)	
Varsity Girls Track	Head Coach (1)	
	Assistant Coach (1)	(GHS ONLY - Host for all BDD Meets)
	Volunteer(s)	
Varsity Volleyball	Head Coach (1)	
	Assistant Coach (JV)	
	Volunteer(s)	
8 th Grade Volleyball (Volunteer-No Supplement)	Head Coach (1)	
	Volunteer(s)	
Boys Weightlifting	Head Coach (1)	
	Volunteer(s)	
Girls Weightlifting	Head Coach (1)	
	Volunteer(s)	
Varsity Wrestling	Head Coach (1)	
	Assistant Coach (1)	
	Volunteer(s)	

Mark G. Coyle 2-6-17
Athletic Director's Signature Date

Mark G. Coyle 2-6-17
Principal's Signature Date



Buchanan County Public Schools

"Our Children, Our Future, Our Responsibility"

RECOMMENDED COACHING ASSIGNMENTS

School Term: 2016-17 School Name: Grundy High

Activity	Position	Personnel (Years of Experience in Position) For Example: John Doe (6)
Coordinator	Athletic Director	
Academic Band	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Academic Team	Head Coach	<i>Preston Hobbitts (Completed)</i> ^{New Name ✓}
	Assistant Coach(es)	
	Volunteer(s)	
Baseball	Head Coach	<i>Scottie Bostic</i>
	Assistant Coach(es)	<i>Chris Kelly</i>
	Volunteer(s)	<i>Dathan Vanover</i>
Boys Basketball	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
JV Boys Basketball	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
8 th Grade Boys Basketball	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Girls Basketball	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
JV Girls Basketball	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
8 th Grade Girls Basketball	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Basketball Cheerleading	Varsity Coach	<i>Ashley Looney Miller (Completed)</i> ^{New Name}
	JV Coach	
Cross Country	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Flag Team – Auxiliary Band	Head Coach	
Football	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
JV Football	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
8 th Grade Football	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	



Buchanan County Public Schools

Revised 2/2016
Page 2 of 2

"Our Children, Our Future, Our Responsibility"

RECOMMENDED COACHING ASSIGNMENTS (Continued)

School Term: 2016-17 School Name: Grundy High

Activity	Position	Personnel (Years of Experience in Position) For Example: John Doe (6)
Football Cheerleading	Varsity Coach	
	JV Coach	
Golf	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Boys Soccer <u>TBD</u>	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
JV Boys Soccer	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Girls Soccer	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
JV Girls Soccer <u>TBD</u>	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Softball	Head Coach	<u>Whitney Compton</u>
	Assistant Coach(es)	<u>Ronnie Compton</u>
	Volunteer(s)	<u>Mike Deett JV</u>
Tennis	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Track	Head Coach	<u>Tyler Justus</u>
	Assistant Coach(es)	<u>Bryan Looney</u>
	Volunteer(s)	<u>Craig Pymal</u>
Volleyball	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Weightlifting	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Wrestling	Head Coach	<u>Travis Fiser</u>
	Assistant Coach(es)	<u>Raymond Webb</u>
	Volunteer(s)	<u>Robert Hibbitts</u>
	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	

Principal's Signature: _____ Date: _____

Athletic Director's Signature: Craig Pymal Date: February 7th

Upon motion by Mr. Harrison and seconded by Mr. Owens, the resignation of Heather Deel, Math teacher at Riverview Elementary/Middle School was approved.

Motion Passed

Mrs. Karen Taylor presented VSBA Policies for approval on first reading: BBFA Conflict of Interests and Disclosure of Economic Interests, JO Student Records, LEB Advanced/Alternative Courses for Credit and repeal of CBCA that would make BBFA null and void.

Upon motion by Mr. Prater and seconded by Mr. Harrison, VSBA policies presented were approved on first reading.

Motion Passed

Mrs. Hibbitts presented three waiver requests for a waiver for VHSL. Mr. Thornbury asked if this was the first time these particular waivers have been requested. Mr. Hibbitts replied, “yes, to the best of her knowledge”.

Upon motion by Mrs. McClanahan and seconded by Mr. Thompson, the waivers were approved.

Motion Passed

Mrs. Hibbitts announced that we have received two grant notices an autism grant was received and will provide training and support for autism teachers. It will expand over a period of three years. Mrs. Hibbitts commended the committee members that worked on the grant along with Mrs. Sherry Fletcher and Lauralee Jackson, they are: Tim Prater, David Compton, Kim Hess, Audrey Estep, JoBeth Wampler, Leanne Clifton, Carolyn Mitchell, Kim Ratliff, Diane McCowan, Tina Compton and Jason Sutherland. The other grant received was Virginia Tiered Systems of Support, a \$20,000 grant Mrs.

Fletcher worked on for the elementary schools. It is part of a behavioral intervention program. The elementary principals and teachers will be participating in training this summer. Mrs. Hibbitts again commended Ms. Jackson for her work on the grants and stated that the grant team that came here from Richmond really commended her on an excellent job writing the grant. Mrs. Hibbitts stated that we are very pleased to have Ms. Jackson as a grant writer and she has written a lot of grants for our school division this year.

Mr. Owens gave an update from the Building Committee stating we are in the process of still working at Riverview Elementary/Middle. Mike Fuller went to each school to check with the Building Engineers and the Custodians to see if everything was done by JCI. A few items were not completed but will be taken care of other than the Riverview project. An e-mail from David Clamage confirmed that we still have \$104,000 in our budget part. He noted some wording in a document had to be corrected showing JCI as the contributor not the school system. He stated the actual construction contract at Riverview should be taken care of by JCI and Appalachian Natural Gas Distribution, Inc. He commended Mr. Gallagher for his work on the project.

Mr. Prater gave a report from the Personnel Committee. He stated that two candidates had been interviewed for the Maintenance Supervisor position to replace Mike Fuller who is retiring at the end of June. The committee recommends Mr. Adam Cook for the position. He also stated that both applicants were very good.

Upon motion by Mr. Prater and seconded by Mr. Vandyke, Adam Cook was approved as the Maintenance Supervisor beginning July 1.

Motion Passed

Mrs. Hibbitts received approval to advertise for Mr. Jeff Hodges' position internally and externally and advertise for a maintenance department replacement for Adam Cook internally.

Mr. Thornbury stated that we need to propose a motion that would provide the superintendent with the authority to do an interim hire prior to the next Board Meeting. The Board would formalize any interim hires at the next meeting.

Upon motion by Mr. Harrison and seconded by Mr. Owens, the motion to allow the superintendent to perform interim hires was approved.

Motion Passed

Upon motion by Mr. Thompson and seconded by Mr. Harrison, the Board went into Closed Session for Personnel and Legal advice.

Motion Passed

Upon motion by Mr. Harrison and seconded by Mr. Vandyke, Closed Session was certified.

Roll Call:

Mr. Prater	Yes
Mr. Thompson	Yes
Mr. Owens	Yes
Mrs. McClanahan	Yes
Mr. Harrison	Yes
Mr. Vandyke	Yes
Mr. Thornbury	Yes

Motion Passed

Upon motion by Mr. Owens and seconded by Mr. Thompson the surplus chiller at Twin Valley High will be advertised for bid.

Motion Passed

Mr. Owens noted that we had a surplus chiller at Council Elementary/Middle School that was given to someone through a motion but the recipient did not take it and we need to amend the motion. We need to pass ownership of the chiller from the school system to Mike Shrewsbury. Mr. Owens also noted that L&M, the previous recipient does not want the equipment.

Mr. Owens made a motion to pass ownership of the chiller from the school system to Mike Shrewsbury and Mr. Harrison seconded.

Roll Call:

Mr. Prater	Yes
Mr. Thompson	Yes
Mr. Owens	Yes
Mrs. McClanahan	Yes
Mr. Harrison	Yes
Mr. Vandyke	Yes
Mr. Thornbury	No

Motion Passed

Mrs. Hibbitts presented a request from the Transportation Department requesting permission to work with our schools to see if there are teachers we can get CDL certified to drive buses and the school system would incur the cost for up to ten teachers.

Mr. Harrison made a motion to approve the request from transportation and Mr. Thompson and Mr. Vandyke seconded.

Motion Passed

Mr. Thornbury noted that the Budget Approval Meeting will be held March 28, 2017 at 8:00 a.m.

The next regular meeting date was set for April 11, 2017.

Upon motion by Mr. Prater and seconded by Mr. Harrison, the meeting was adjourned.

Motion Passed

David Thornbury
Chairman of Board

April 11, 2017
Date

ATTEST:

Carolyn J. Dillow
Clerk of the Board

April 11, 2017
Date

Approved 4/11/17 Board Meeting