

The Buchanan County School Board in a Budget Approval Meeting on Tuesday, March 28, 2017, at 8:00 a.m., met in the Main Office in Slate Creek, Virginia.

PRESENT: Mr. David Thornbury, Chairman
Mrs. Angie McClanahan, Vice-Chairman
Mr. Dennis Vandyke
Mr. Timothy Prater
Mr. Mike Thompson
Mr. Scotty Owens
Mr. Heath Harrison

ADMINISTRATION

Mrs. Carolyn Dillow	Clerk of the Board
Mr. Jason Gallagher	Attorney

Mr. Thornbury called to order the March 28, 2017 Budget Approval Meeting of the Buchanan County School Board.

Before a moment of silence was observed, Mr. Owens asked that the family of Jackie Kinder, who is very ill and is the husband of long-time employee Judy Farmer Kinder, be remembered.

Mr. Thornbury asked Mr. Vandyke to lead the Pledge of Allegiance.

Upon motion by Mr. Prater and seconded by Mr. Harrison, the minutes of February 7, 2017, were approved.

Motion Passed

Upon motion by Mr. Prater and seconded by Mr. Owens, the 2017-2018 Budget was approved.

Mrs. Janet Brown discussed changes since the first presentation. She stated there had been quite a few changes. The County had asked that health care premiums be moved from 18% to 12%. Instead of asking an additional 1.3 million from the County, we are asking \$443,521 over and above the 9.5. Cuts were: \$259,000 from health care premiums, \$131,000 from ERIP premiums, \$84,793 ERIP lump sum payments, both of these are due to people dropping from the program. The Enterprise Lease Program cut of \$50,000, two positions that will not be filled at \$200,000; these items equal \$725,978 bringing the budget total to: \$33,619,857.

Mr. Prater asked if it is possible that the 12% health insurance premium may go down further. Mrs. Brown replied that she doubted it and that it may go to 13%. We won't know for 2-3 months. She stated, we are still working with Anthem and Mr. Modina is supposed to come in with some quotes for local choice which the County is also requesting this year as well as looking at CIGNA. We are looking at staying at 12% going to 13% or possibly lower if they change the carrier. We won't know for 2-3 months but we have to carry on with the budget. The line items were kept out of the budget per the County's request.

Mr. Thornbury asked if we have seen any savings with the energy project. Mrs. Brown replied, "absolutely not". Trish Rowe replied, we haven't entered the measurement and verification phase yet so it is hard to say for sure. Thornbury then asked if we simply compare dollars to dollars have we seen any savings? Trish Rowe replied "no". Mr. Owens commended Mrs. Brown for the way she has kept the Board

updated throughout the entire budget process. Mrs. McClanahan thanked the Board of Supervisors also for offering to help with some of the other projects and for making it a group effort.

Roll Call:

Mr. Thompson	Yes
Mr. Owens	Yes
Mrs. McClanahan	Yes
Mr. Harrison	Yes
Mr. Vandyke	Yes
Mr. Prater	Yes
Mr. Thornbury	Yes

Motion Passed

Mrs. Hibbitts presented four options received from Ralph Modena with Anthem Insurance at an insurance meeting she attended the previous day. She stated that in order to get the increase from 18% to 12%, we need to make a motion to proceed with the four options. One is having an ER co-pay of \$750, two - a spousal coverage strategy policy, three – conducting the dependent audit and four - using the telemedicine system. If we implement those four items it will bring our insurance down to 12%. It doesn't mean that we have to remain with the current policy if CIGNA or Local Choice comes in cheaper. These four options allows us to reduce our percentage of increase to calculate our budget at 12%. These items will be considered not incorporated.

A motion to consider these four options put forth was made by Mr. Harrison based on the Superintendent's recommendation. Mr. Vandyke seconded.

Motion Passed

Mrs. Karen Taylor, CTE Director, requested approval for the 2017-2018 CTE Plan (Career Technical Education) and approval to apply for six new programs at the Buchanan County Career Technical and Higher Learning Center through the DOE. The new programs are: Manufacturing, Electrical, Plumbing, Heating Ventilation and Air Conditioning (HVAC), Cyber Security, and Certified Nursing Assistant (CNA).

Mr. Prater made a motion to approve the CTE Plan for 2017-2018 and approve the request to apply for the six new programs. Mr. Thompson seconded.

Mrs. McClanahan asked if we could look into having an EMT program. Mrs. Taylor stated this had been pursued a few years ago but it fell through but she would look into it again. She noted that manufacturing will take our engineering to another certification level.

Mr. Prater asked if these programs are coordinated with the Community College. Mrs. Taylor replied “yes”.

Mr. Prater asked if the new programs will require new staff. Mrs. Taylor replied “not in all of the programs”. The plumbing and HVAC would be but the other four will be taught by staff in place.

Motion Passed

Upon motion by Mr. Prater and seconded by Mrs. McClanahan, VSBA Policies BBFA Conflict of Interests and Disclosure of Economic Interests, CBCA would be deleted due to it being involved with BBFA it will no longer be needed, JO Student Records, and LEB Advanced/Alternative Courses for Credit, presented by Mrs. Taylor, were approved on second reading.

Motion Passed

Mrs. Sherry Fletcher, Special Education Supervisor, presented the 2017-2018 Special Education Plan and the Special Education Advisory Committee list for approval. Mr. Owens asked how the budget compared to last year. Mrs. Fletcher replied, "it is the same, it could fluctuate but is basically the same". The plan covers salaries and fringes for fourteen (14) teachers, and half the salary for the Pre-K Handicap program at Riverview Elementary/Middle School.

Upon motion by Mrs. McClanahan and seconded by Mr. Harrison, the Special Education Plan for 2017-2018 and the Special Education Advisory Committee were approved.

Motion Passed

The Grundy Golden Wave Wrestling State Champion Team was recognized. Mrs. Hibbitts congratulated the team for their winning season and complimented them for demonstrating great mannerisms when winning and losing. She expressed how proud she was of each of them and thanked them for representing not only Grundy High School but also our school division well. She congratulated them also for winning their 20th State Title Championship. Certificates were presented to each. Mrs. Hibbitts thanked the Coaches, Fiser, Hibbitts and Webb for all they do, their professionalism and leadership.

Mrs. Hibbitts requested permission to advertise and sell eight 1991 surplus busses. Mr. Scott Embrey, Transportation Supervisor, will monitor the sale. The first sale will consist of eight (8) 1991 buses, with the possibility of selling more later if new buses are purchased.

Upon motion by Mr. Thompson and seconded by Mr. Vandyke, the proposal to sell eight (8) 1991 surplus buses was approved.

Motion Passed

Mrs. Hibbitts presented a request from the Virginia Department of Health to consider allowing the current dental program to serve the high schools (they are currently working in the elementary schools) by providing dental sealants and cleaning.

Upon motion by Mr. Owens and seconded by Mrs. McClanahan and Mr. Thompson, the VDH Dental Program extending into the high schools was approved.

Motion Passed

Mrs. Hibbitts presented a request to begin using BoardDocs, a web based program for preparing the Board Agenda and Minutes. The paper version of the documents will be eliminated and will be uploaded into a program in which the Board will access via a lap top or a Chrome Book, which will be provided for each meeting. The Board and the Clerk will be trained to use the program and it could be implemented during the upcoming summer.

Upon motion by Mr. Harrison and seconded by Mr. Owens, the BoardDocs program was approved.

Mr. Owens stated he attended a meeting in Williamsburg where the program was presented. He likes the idea but stated it may take a while to adapt to.

Motion Passed

Mr. Owens thanked Mrs. Dillow for providing information concerning the elevators. He said he has a much better understanding of what is happening now and what has happened in the past. He gave a brief explanation of the information presented.

In 1992-93, we had three elevators that cost almost \$4,000 to upkeep. In 2009-2010, it was \$14,279 for the maintenance contract for five elevators. In 2015-2016, it was \$21,968 for five elevators. He stated that Mrs. Hibbitts, Mike Fuller and Mrs. Dillow worked with United Elevator Services to get a three year contract and received a 25% discount for the three year term. The contract includes service for a wheelchair lift at Grundy High School when it is installed.

Upon motion by Mr. Prater and seconded by Mr. Vandyke, the Board went into Closed Session for Personnel and Legal advice.

Motion Passed

Upon motion by Mr. Vandyke and seconded by Mrs. McClanahan, Closed Session was certified.

Roll Call:

Mr. Thompson	Yes
Mr. Owens	Yes
Mrs. McClanahan	Yes
Mr. Harrison	Yes
Mr. Vandyke	Yes
Mr. Prater	Yes
Mr. Thornbury	Yes

Motion Passed

Mr. Jason Gallagher, Board Attorney, requested the Board approve a settlement of a case. He stated that we have reached a compromised settlement with the estate of Evelyn Dotson on the Hurley Baseball Field Condemnation Case. They have agreed to

accept what we initially deposited with the Clerk's Office. We won't be out any money but he needs approval to settle the case and file the order.

Based on the attorney's recommendation, Mr. Harrison made a motion to approve settling the case. Mr. Prater seconded.

Motion Passed

Upon motion by Mr. Prater and seconded by Mr. Owens, 2017-2018 Fall Coaches for all four high schools were approved.

Motion Passed – Mr. Thompson noted his abstention was due to a family member being on the Council High list. Mr. Harrison noted a “no” vote.



Buchanan County Public Schools

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RECOMMENDED COACHING ASSIGNMENTS

School Term: Fall 2017 School Name: Council High School

Activity	Position	Personnel (Years of Experience in Position) For Example: John Doe (6)
Coordinator	Athletic Director	Neil Rasnake
Academic Band	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Academic Team	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Baseball	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Boys Basketball	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
JV Boys Basketball	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
8 th Grade Boys Basketball	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Girls Basketball	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
JV Girls Basketball	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
8 th Grade Girls Basketball	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Basketball Cheerleading	Varsity Coach	
	JV Coach	
Cross Country	Head Coach	Valerie Switzerland
	Assistant Coach(es)	
	Volunteer(s)	
Flag Team - Auxiliary Band	Head Coach	
Football	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
JV Football	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
8 th Grade Football	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	

Kathie Witt
Neil Rasnake

3-8-17
3-8-17



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RECOMMENDED COACHING ASSIGNMENTS (Continued)

School Term: Fall 2017 School Name: Council High School

Activity	Position	Personnel (Years of Experience in Position) For Example: John Doe (6)
Football Cheerleading	Varsity Coach	
	JV Coach	
Golf	Head Coach	<u>Jerney Ratliff</u>
	Assistant Coach(es)	
	Volunteer(s)	
Boys Soccer	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
JV Boys Soccer	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Girls Soccer	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
JV Girls Soccer	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Softball	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Tennis	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Track	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Volleyball	Head Coach	<u>Tonya Thompson</u>
	Assistant Coach(es)	<u>TBA</u>
	Volunteer(s)	
Weightlifting	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
Wrestling	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	
	Head Coach	
	Assistant Coach(es)	
	Volunteer(s)	

Principal's Signature: *Harry Witt*

Date: 3-8-17

Athletic Director's Signature: *Neil Rasmabe*

Date: 3-8-17



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RECOMMENDED COACHING ASSIGNMENTS

School Term: 2017-18School Name: Grundy High

Activity	Position	Personnel		
Coordinator	Athletic Director	Craig Plymal		
Academic Band (GHS,TVH)	Head Coach (1)	Tom Burniston		
Academic Team	Head Coach (1)	Preston Hibbitts		
Varsity Baseball	Head Coach (1)	Scotty Bostic		
	Assistant Coach (1)	Chris Kelly		
	Volunteer(s)	Dathan Vanover		
8 th Grade Baseball (Volunteer-No Supplement)	Head Coach (1)			
	Volunteer(s)			
Varsity Boys Basketball	Head Coach (1)	Dr. Brian Looney		
	Assistant Coach (1)			
	Volunteer(s)			
JV Boys Basketball	Assistant Coach (1)			
	Volunteer(s)			
8 th Grade Boys Basketball (Volunteer-No Supplement)	Head Coach (1)			
	Volunteer(s)			
Varsity Girls Basketball	Head Coach (1)	Whitney Compton		
	Assistant Coach (1)			
	Volunteer(s)			
JV Girls Basketball	Assistant (1)			
	Volunteer(s)			
8 th Grade Girls Basketball (Volunteer-No Supplement)	Head Coach (1)			
	Volunteer(s)			
Basketball Cheerleading	Head Coach (1)	Ashlee Miller		
Boys and Girls Cross Country	Head Coach (1)	Christina Bane		
	Volunteer(s)	Larry Rattliff	Cathy Ratliff	Philip Vandyke
Flag Team – Auxiliary Band (GHS)	Head Coach (1)	Megan Wofford		
Varsity Football (GHS,TVH, HHS)	Head Coach (1)	Craig Plymal		
	Assistant Coach(es) (3)	Travis Fiser	Scotty Bostic	Robert Hibbitts
	Volunteer(s)	Jimmy Griffey	Tyler Justus	Keegan Bartley
JV Football (GHS,TVH, HHS)	Head Coach (1)	Bryan Looney		
	Volunteer(s)	Dathan Vanover		
8 th Grade Football (Volunteer-No Supplement)	Head Coach (1)	Albert Childress		
	Volunteer(s)			
Football Cheerleading (GHS,TVH, HHS)	Varsity Coach (1)	Ashlee Miller		
Golf	Head Coach (1)	Preston Hibbitts		
	Volunteer(s)			
Varsity Boys/Girls Soccer (GHS)	Head Coach (1)	Billie Campbell		
	Assistant Coach(1)	Chuck Hardy		
	Volunteer(s)			



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Activity	Position	Personnel		
Varsity Softball	Head Coach (1)	Whitney Compton		
	Assistant Coach (1)	Ronnie Compton		
	Volunteer(s)	Mike Deel		
Varsity Boys and Girls Tennis	Head Coach (1)			
	Volunteer(s)			
Varsity Boys and Girls Track	Head Coach (1)	Tyler Justus		
	Assistant Coach (1) (2) GHS Only	Bryan Looney & Craig Plymal		
	Volunteer(s)			
	Head Coach (1)	Vickie McComas		
Varsity Volleyball	Assistant Coach (JV)			
	Volunteer(s)	Hannah Matney		
	Head Coach (1)			
8 th Grade Volleyball (Volunteer-No Supplement)	Head Coach (1)			
	Volunteer(s)			
Varsity Wrestling (GHS)	Head Coach (1)	Travis Fiser		
	Assistant Coach (1)	Raymond Webb		
	Volunteer(s)	Robert Hibbitts	Jimmy Griffey	Bryan Looney

RECOMMENDED COACHING ASSIGNMENTS (Continued)



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Robotics (1)	Head Coach (1)	Kayla Cantrell
Mock Trial (1)	Head Coach (1)	Sharon Dotson
Forensics (1)	Head Coach (1)	N/A
Theater (1) County this year	Head Coach (1)	Megan Wofford

Craig Phymal
Athletic Director's Signature

7-14-17
Date

Randy Dotson
Principal's Signature

3-14-17
Date



Approved List by
3/2018
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RECOMMENDED COACHING ASSIGNMENTS

School Term: 2017-2018 (Fall) School Name: Hurlev High School

Activity	Position	Personnel (Years of Experience in Position) For Example: John Doe (6)		
Coordinator	Athletic Director	Mark Cooper		
Academic Band	Head Coach (1)			
Academic Team	Head Coach (1)			
Varsity Baseball	Head Coach (1)			
	Assistant Coach (1)			
	Volunteer(s)			
8 th Grade Baseball (Volunteer-No Supplement)	Head Coach (1)			
	Volunteer(s)			
Varsity Boys Basketball	Head Coach (1)			
	Assistant Coach (1)			
	Volunteer(s)			
JV Boys Basketball	Assistant Coach (1)			
	Volunteer(s)			
8 th Grade Boys Basketball (Volunteer-No Supplement)	Head Coach (1)			
	Volunteer(s)			
Varsity Girls Basketball	Head Coach (1)			
	Assistant Coach (1)			
	Volunteer(s)			
JV Girls Basketball	Assistant (1)			
	Volunteer(s)			
8 th Grade Girls Basketball (Volunteer-No Supplement)	Head Coach (1)			
	Volunteer(s)			
Basketball Cheerleading	Head Coach (1)			
Boys Cross Country	Head Coach (1)	Chris Stacy		
	Volunteer(s)			
Girls Cross Country	Head Coach (1)			
	Volunteer(s)			
Flag Team – Auxiliary Band	Head Coach (1)			
Varsity Football	Head Coach (1)	Greg Tester		
	Assistant Coach(es) (3)	Jack Compton	Travis Quinley	
	Volunteer(s)	Greg Rowe	Greg Smith	Shawn Tester
JV Football	Head Coach (1)	John Paul Justus		
	Volunteer(s)	Gary Street	Anthony Church	Tanner Charles
8 th Grade Football (Volunteer-No Supplement)	Head Coach (1)			
	Volunteer(s)			
Football Cheerleading	Varsity Coach (1)	Angie Wolford		
Golf	Head Coach (1)			
	Volunteer(s)			
Varsity Boys/Girls Soccer	Head Coach (1)			
	Assistant Coach(1)			
	Volunteer(s)			



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RECOMMENDED COACHING ASSIGNMENTS (Continued)

Activity	Position	Personnel (Years of Experience in Position) For Example: John Doe (6)
Varsity Softball	Head Coach (1)	
	Assistant Coach (1)	
	Volunteer(s)	
Varsity Boys and Girls Tennis	Head Coach (1)	
	Volunteer(s)	
Varsity Boys and Girls Track	Head Coach (1)	
	Assistant Coach (1) (2) GHS Only	(GHS ONLY – Host for all BDD Meets)
	Volunteer(s)	
Varsity Volleyball	Head Coach (1)	Mark Cooper
	Assistant Coach (JV)	Connie Cooper
	Volunteer(s)	
8 th Grade Volleyball (Volunteer-No Supplement)	Head Coach (1)	
	Volunteer(s)	
Varsity Wrestling	Head Coach (1)	
	Assistant Coach (1)	
	Volunteer(s)	
Robotics (1)	Head Coach (1)	
Mock Trial (1)	Head Coach (1)	
Forensics (1)	Head Coach (1)	
Theater (1) County this year	Head Coach (1)	



Buchanan County Public Schools

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RECOMMENDED COACHING ASSIGNMENTS

School Term: Fall 2017

School Name: Twin Valley High

Activity	Position	Personnel			
Coordinator	Athletic Director	Brian Moore/Chad Stevens			
Academic Band (GHS, TVH)	Head Coach (1)	Tom Burniston			
Academic Team	Head Coach (1)	Harold Wimmer			
Varsity Baseball	Head Coach (1)				
	Assistant Coach (1)				
	Volunteer(s)				
8 th Grade Baseball (Volunteer-No Supplement)	Head Coach (1)				
	Volunteer(s)				
Varsity Boys Basketball	Head Coach (1)				
	Assistant Coach (1)				
	Volunteer(s)				
JV Boys Basketball	Assistant Coach (1)				
	Volunteer(s)				
8 th Grade Boys Basketball (Volunteer-No Supplement)	Head Coach (1)				
	Volunteer(s)				
Varsity Girls Basketball	Head Coach (1)				
	Assistant Coach (1)				
	Volunteer(s)				
JV Girls Basketball	Assistant (1)				
	Volunteer(s)				
8 th Grade Girls Basketball (Volunteer-No Supplement)	Head Coach (1)				
	Volunteer(s)				
Basketball Cheerleading	Head Coach (1)				
Boys and Girls Cross Country	Head Coach (1)	Krystina Gillenwater			
	Volunteer(s)				
Flag Team – Auxiliary Band (GHS)	Head Coach (1)				
Varsity Football (GHS, TVH, HHS)	Head Coach (1)	Brian Moore			
	Assistant Coach(es) (3)	Jeremy Ward	Matthew Baldwin	Marcus Stiltner	
	Volunteer(s)	Joe Keen	Jason Hale	Garrett Horne	
JV Football (GHS, TVH, HHS)	Head Coach (1)	Adam Keen			
	Volunteer(s)	Matthew King			
8 th Grade Football (Volunteer-No Supplement)	Head Coach (1)				
	Volunteer(s)				
Football Cheerleading (GHS, TVH, HHS)	Varsity Coach (1)	Lindsay Payne			
Golf	Head Coach (1)				
	Volunteer(s)				
Varsity Boys/Girls Soccer (GHS)	Head Coach (1)				
	Assistant Coach(1)				
	Volunteer(s)				



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Activity	Position	Personnel
Varsity Softball	Head Coach (1)	
	Assistant Coach (1)	
	Volunteer(s)	
Varsity Boys and Girls Tennis	Head Coach (1)	
	Volunteer(s)	
Varsity Boys and Girls Track	Head Coach (1)	
	Assistant Coach (1)	
	(2) GHS Only Volunteer(s)	
Varsity Volleyball	Head Coach (1)	Brittany Russell
	Assistant Coach (JV)	Melisa Goodman
	Volunteer(s)	Mart Belcher
8 th Grade Volleyball (Volunteer-No Supplement)	Head Coach (1)	Melisa Goodman
	Volunteer(s)	
Varsity Wrestling (GHS)	Head Coach (1)	
	Assistant Coach (1)	
	Volunteer(s)	
Robotics (1)	Head Coach (1)	
Mock Trial (1)	Head Coach (1)	
Forensics (1)	Head Coach (1)	
Theater (1) County this year	Head Coach (1)	

Brian Moore

3/13/17

Athletic Director's Signature

Date


 , 3/13/17

Principal's Signature

Date

Mrs. Hibbitts informed the Board that there was a change with Hurley High's graduation schedule. Their time has been changed to 7:30 p.m. on May 20th.

She also announced that we have received two additional grants. Twin Valley High and Hurley High will receive \$5,000 each for their STEM competition teams. These were obtained from the work of Lauralee Jackson.

The graduation time schedule for each school on May 20 is as follows:

GHS 11:00 a.m.

CHS 2:00 p.m.

TVH 5:00 p.m.

HHS 7:30 p.m.

Upon motion by Mr. Thompson and seconded by Mr. Vandyke and Mr. Harrison, the meeting adjourned at 9:40 a.m.

Motion Passed

David Thornbury
Chairman of Board

April 11, 2017
Date

ATTEST:

Carolyn J. Dillow
Clerk of the Board

April 11, 2017
Date

Approved 4/11/17 Board Meeting