

The Buchanan County School Board in a Regular Meeting on Tuesday, April 11, 2017, at 5:30 p.m., met in the Main Office in Slate Creek, Virginia.

**PRESENT:** Mr. David Thornbury, Chairman  
 Mrs. Angie McClanahan, Vice-Chairman  
 Mr. Dennis Vandyke - Absent  
 Mr. Scotty Owens  
 Mr. Mike Thompson  
 Mr. Heath Harrison  
 Mr. Timothy Prater

#### **ADMINISTRATION**

Mrs. Carolyn Dillow	Clerk of the Board
Mr. Jason Gallagher	Attorney

Mr. Thornbury called to order the April 11, 2017 regular meeting of the Buchanan County School Board.

A moment of silence was observed.

Mr. Thornbury asked Ariel Ratliff to lead the Pledge of Allegiance.

Mrs. Penny McCallum, Director, Virginia Tech Southwest Center Southwest Virginia Higher Education Center, came before the Board to recognize a group of students who visited Virginia Tech on February 27<sup>th</sup> and 28<sup>th</sup>. Mrs. McCallum stated that her supervisor at Virginia Tech awarded \$20,000 to the Commonwealth Campus Center to use toward a program for young business women. Mrs. McCallum proposed to use her program for high school students from Buchanan County. When her proposal was not

approved she sought help through donations and received financial funding as well as t-shirts, Virginia Tech basketball tickets, lunch on campus, and funding for a charter bus. Forty-eight junior and senior girls and six chaperones were taken on the two day visit. The students attended a basketball game and toured the campus and discovered different career choices that some stated they had not considered or realized were available. Mrs. McCallum said the group was shown how to submit an application for college not only at Virginia Tech but anywhere. They also learned about financial aid and scholarships. They had some hands on experience at some of the different departments such as the Bio Complex Department and the Math Emporium. Mrs. McCallum said she planned to apply for the program again next year.

Mrs. McCallum also provided information for upcoming events: Kids Tech University for boys and girls ages 9-12 on April 22. She has ten scholarships available for the Kids Tech program; A sixth grade girls conference at Southwest Virginia Community College in November. She added that they have been funded for the third year for the Math Grant with the total for three years being \$563,115 for Math teachers in Buchanan County. An agenda of the summer program for the Math teachers was provided. Mr. Owens expressed his thanks to Mrs. McCallum for all she does for our county.

Regional and State FBLA winners were recognized. Mrs. Hibbitts noted that Bailee Anderson, Maggie McComas and Logan Lane will be competing in the Nationals in California.

FBLA State Conference Winners

Bailey Anderson	Frank Manning Peele Scholarship (\$4,000) Business Achievement Award
Maggie McComas	Business Communication-3 <sup>rd</sup> Place Business Achievement Award *Named Region President Will be State Vice-President 2017-2018
McKenzie Owens Laken Stiltner McKenza Harris Emmalee Johnson Logan Lane	Journalism-5 <sup>th</sup> Place Business Calculation-4 <sup>th</sup> Place Insurance and Risk Management-4 <sup>th</sup> Place Business Math-5 <sup>th</sup> Place Cyber Security-3 <sup>rd</sup> Place

Regional FBLA Winners

Mackenza Harris, 2 <sup>nd</sup> Keiayra Sluss, 3 <sup>rd</sup> Allyson Lowe, 3 <sup>rd</sup> Caitlyn Blankenship and Victoria Yates, 2 <sup>nd</sup> Emmalee Johnson, 1 <sup>st</sup> Christian Lane, 2 <sup>nd</sup> McKenzie Owens, 2 <sup>nd</sup> Bailey Anderson, Finalist	Insurance and Risk Management Introduction to Business Introduction to Business Communication  Introduction to Business Presentation Introduction to Financial Math Introduction to Information Technology Journalism L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships
Maggie McComas, 1 <sup>st</sup> Shannon White, 2 <sup>nd</sup> Bailey Anderson, 1 <sup>st</sup> Chris Estep, 3 <sup>rd</sup> Caleb Street, 2 <sup>nd</sup> Angel Hicks, 3 <sup>rd</sup> Lauren Stiltner, 3 <sup>rd</sup> Laken Stiltner, 1 <sup>st</sup> Brianna Barton, 1 <sup>st</sup> Grundy High, 1 <sup>st</sup> Isabell Steele, 1 <sup>st</sup> Timothy O'Quinn, 2 <sup>nd</sup> Alexis Cox, Alayna Crigger, Emma Duty, Kate Thornbury, 3 <sup>rd</sup> Dakota Stevens, 3 <sup>rd</sup> Adriana Coleman, 1 <sup>st</sup> Lori Wilson, 1 <sup>st</sup>	Business Communication Business Communication Business Law Business Law Computer Applications Accounting I Agribusiness Business Calculations FBLA Principles and Procedures Largest Local Chapter Membership Networking Concepts Organizational Leadership  Parliamentary Procedure/D.L. Travis Award Personal Finance Public Speaking, II Securities and Investments

Kyle Hagy, 2<sup>nd</sup>  
 Logan Lane, 1<sup>st</sup>  
 Kayla Smith, 1<sup>st</sup>

Computer Problem Solving  
 Cyber Security  
 Economics

Winners in the Skills USA competition from the Buchanan County Career Technology & High Learning Center were recognized. These students will compete in State Competition in Lexington, VA June 19-23, 2017.

1<sup>st</sup> Place Winners

Jonathan Justice	Collision Repair
Abigail Hurley	Esthetics
Tara Jo Lane	Esthetics Model
Alicia Owens, Post-Secondary	Fantasy Manikin
Annabel Prater, Post-Secondary	Cosmetology
Haley Yates	Dental Assisting

2<sup>nd</sup> Place Winners

Cody Belcher	Auto Body Refinishing
Julie Day	Dental Assisting

3rd Place Winners

Tyler Scarberry	Welding
Kristen Justus	Dental Assisting
Richard Elswick	Auto Body Refinishing Technology
Jonathan Justice	Auto Body Refinishing Technology
Melody Brown	Cosmetology
Cody Belcher	Collision Repair

Upon motion by Mr. Thompson and seconded by Mr. Harrison, the Board went into Closed Session for Personnel and Legal advice.

Motion Passed

Upon motion by Mr. Owens and seconded by Mr. Thompson, Closed Session was certified.

Roll Call:

Mr. Owens	Yes
Mrs. McClanahan	Yes

Mr. Harrison Yes

Mr. Prater Yes

Mr. Thompson Yes

Mr. Thornbury Yes

Motion Passed

Mr. Owens requested he be allowed to add Consolidation Committee to Agenda Item 10.

Upon motion by Mr. Prater and seconded by Mr. Owens, the minutes of March 14, and March 28, 2017, were approved, with Mr. Owens noting a correction on page 16 of the March 14, 2017 minutes.

Mr. Harrison asked legal counsel for clarification on page 8 of the March 28 minutes. He asked if the fall coaches approval should be noted as pending budget approval. Mr. Gallagher replied that “all are subject to budget approval”.

Motion Passed

Upon motion by Mr. Prater and seconded by Mrs. McClanahan payroll and invoices were approved.

Roll Call:

Mr. Owens Yes

Mrs. McClanahan Yes

Mr. Harrison No

Mr. Prater Yes

Mr. Thompson Yes

Mr. Thornbury Yes

## Motion Passed

Warrant numbers 87018 through 87207 and numbers 149092 through 149260 were issued from the School Operation and Cafeteria Funds. Warrant numbers 1169 and 1170 were issued from the Textbook Fund. The total amount spent for the month of April 2017 was \$2,894,059.48

CHECK NUMBER	CHECK AMOUNT	CHECK DATE	REFERENCE NAME	DESCRIPTION
1169	\$566.60	4/11/2017	BOARD OF SUPERVISORS	
1170	\$98.53	4/19/2017	JOHN WILEY AND SONS, INC	
87018	\$5,142.00	4/3/2017	CHARLENE LARGE VISION SERVICES	
87019	\$3,343.60	4/3/2017	GLENNA CANTRELL	
87020	\$10,488.10	4/3/2017	MOUNTAIN THERAPY GROUP	
87021	\$8,332.50	4/3/2017	MELINDA SHANE CANTRELL	
87022	\$5,617.50	4/3/2017	SHIRLEY BLAKE	
87023	\$61.20	4/3/2017	AMANDA BLACKBURN	
87024	\$63,492.13	4/3/2017	BILLY J. KEENE, TREAS	
87025	\$210.00	4/3/2017	ELIZABETH CHILDRESS	
87026	\$397.80	4/3/2017	CLAYTON P. DEEL	
87027	\$750.00	4/3/2017	DAVID G. RAINES	
87028	\$250.92	4/3/2017	ROCHELLE DEEL	
87029	\$977.00	4/3/2017	DIANE PRESLEY	
87030	\$764.85	4/3/2017	DINAH KAY HOGSTON	
87031	\$233.10	4/3/2017	DREMA KEEN	
87032	\$884.82	4/3/2017	GERALD VANOVER	
87033	\$60.00	4/3/2017	ELIZABETH HURLEY	
87034	\$847.00	4/3/2017	JOEY BLANKENSHIP	
87035	\$999.72	4/3/2017	KATHRYN D HANNAH	
87036	\$451.89	4/3/2017	LENICE P. O'QUINN	
87037	\$977.00	4/3/2017	PATRICIA COOPER	
87038	\$158.40	4/3/2017	PENNY L BALL	
87039	\$1,080.02	4/3/2017	RICHIE T BLANKENSHIP	
87040	\$1,176.00	4/3/2017	SANDRA VANDYKE	
87041	\$719.25	4/3/2017	SHARON BARTLEY	
87042	\$178.20	4/3/2017	SHELLY ANN ALLEN	
87043	\$229.50	4/3/2017	ELIZABETH A. SHEPHERD	
87044	\$273.60	4/3/2017	THURSLEY JUSTICE	
87045	\$24,182.92	4/5/2017	APPALACHIAN POWER	
87046	\$76.17	4/5/2017	FOOD CITY	
87047	\$4,818.75	4/5/2017	PDFINNOVATES, LLC	
87048	\$180.00	4/5/2017	PITNEY BOWES PURCHASE POWER	
87049	\$11,086.90	4/5/2017	RAINES INC. 64	

87050	\$1,222.50	4/5/2017	TIME WARNER CABLE
87051	\$70.82	4/5/2017	UPS
87052	\$206.10	4/5/2017	VERIZON
87053	\$3,910.77	4/5/2017	XEROX CORPORATION
87054	\$78,726.36	4/11/2017	TREASURER OF VIRGINIA
87055	\$98,285.61	4/11/2017	SUNTRUST EQUIP FINANCE & LEASING CORP
87056	\$258.79	4/11/2017	INNOVATIVE SYSTEMS & SOLUTIONS/ABS TECH.
87057	\$584.00	4/11/2017	ACT
87058	\$24.29	4/11/2017	ANCHORAGE PHOTO & VIDEO
87059	\$11,019.95	4/11/2017	APPLE INC.
87060	\$42.12	4/11/2017	APPLIED IND TECH - DIXIE, INC.
87061	\$1,331.25	4/11/2017	BALFOUR INC
87062	\$8,077.37	4/11/2017	BOARD OF SUPERVISORS
87063	\$1,910.91	4/11/2017	BWB ENTERPRISE
87064	\$91.80	4/11/2017	CAROLYN WEBB
87065	\$168.17	4/11/2017	CARSON-DELLOSA PUBLISHING CO., INC.
87066	\$359.81	4/11/2017	CINTAS
87067	\$85.00	4/11/2017	CONSOLIDATED STEEL, INC.
87068	\$27.13	4/11/2017	DAVID OWENS
87069	\$303.74	4/11/2017	DISCOUNT MAGAZINE SUBSCRIPTION SERVICE,
87070	\$426.80	4/11/2017	DK ENTERPRISES LTD.
87071	\$8,021.00	4/11/2017	DOMINION DOOR AND HARDWARE, INC.
87072	\$991.68	4/11/2017	DOMINION OFFICE PRODUCTS INC
87073	\$269.16	4/11/2017	DOTSON'S MARKET INC
87074	\$500.00	4/11/2017	DUST BUSTERS CLEANING SERVICE
87075	\$4,064.00	4/11/2017	FIRE SAFETY PRODUCTS INC
87076	\$297.79	4/11/2017	FOOD CITY
87077	\$331.20	4/11/2017	GARY JOHNSON
87078	\$899.88	4/11/2017	GLENN STURGILL
87079	\$2,422.70	4/11/2017	W W GRAINGER
87080	\$168.84	4/11/2017	INTERSTATE BATTERY SYSTEM OF SOUTHERN VA
87081	\$1,804.54	4/11/2017	INVENTABLES
87082	\$73.95	4/11/2017	JIST CAREER SOLUTIONS
87083	\$111.13	4/11/2017	JOHNSTONE SUPPLY
87084	\$364.98	4/11/2017	KAREN S TAYLOR
87085	\$791.54	4/11/2017	KEEN MOUNTAIN AUTO PARTS
87086	\$61.20	4/11/2017	KIMBALL MIDWEST
87087	\$289.80	4/11/2017	LIGHTHOUSE SUPPLY
87088	\$213.00	4/11/2017	MCCOY & MCCOY LABORATORIES INC
87089	\$274.45	4/11/2017	MID AMERICA BOOKS
87090	\$6,214.05	4/11/2017	MR COAL MARKETING & TRADING,LLC
87091	\$95.21	4/11/2017	MR.SCOTTY OWENS
87092	\$338.74	4/11/2017	PARTS & MORE, INC.
87093	\$231.20	4/11/2017	PRESENTATION SOLUTIONS, INC
87094	\$86.70	4/11/2017	PUMP HOUSE SUPPLY
87095	\$247.96	4/11/2017	QUILL

87096	\$22,733.99	4/11/2017	RDA SYSTEMS
87097	\$770.13	4/11/2017	REINHART FOOD SERVICE
87098	\$200.00	4/11/2017	ROGERS SERVICE CENTER
87099	\$1,036.46	4/11/2017	SCHOOL SPECIALTY
87100	\$629.96	4/11/2017	SECURITY CAMERAS DIRECT
87101	\$931.45	4/11/2017	SELECT SPECIALTY PRODUCTS
87102	\$1,489.00	4/11/2017	SEPTIC INC
87103	\$403.87	4/11/2017	SHERRY FLETCHER
87104	\$2,080.46	4/11/2017	SIMPLEX GRINNELL
87105	\$118.71	4/11/2017	SONNY MERRYMAN
87106	\$2,095.37	4/11/2017	STATE ELECTRIC SUPPLY COMPANY
87107	\$28.68	4/11/2017	STOP AND SHOP
87108	\$133.00	4/11/2017	SUBWAY EAST INC.
87109	\$1,209.09	4/11/2017	SUPPLY WORKS
87110	\$546.62	4/11/2017	TEACHER DIRECT
87111	\$570.00	4/11/2017	THE VOICE
87112	\$165.60	4/11/2017	TOLLISA LONG
87113	\$514.80	4/11/2017	TOM BURNISTON
87114	\$379.71	4/11/2017	TRUCK PRO,LLC
87115	\$4,649.05	4/11/2017	UNITED ELEVATOR SERVICES
87116	\$945.62	4/11/2017	USA BLUEBOOK
87117	\$60.00	4/11/2017	VIRGINIA DEPARTMENT OF SOCIAL SERVICES
87118	\$600.00	4/11/2017	OFFICE OF THE UNIVERSITY BURSAR
87119	\$37.92	4/11/2017	VANSANT AUTO PARTS & SMALL ENG
87120	Void	4/11/2017	VANSANT LUMBER CO
87121	\$1,087.17	4/11/2017	VANSANT LUMBER CO
87122	\$27.72	4/11/2017	VICKIE MCCOMAS
87123	\$124.64	4/11/2017	WOODWORKER'S SUPPLY
87124	Void	4/12/2017	RUINED/SPOILED CHECK
87125	Void	4/12/2017	RUINED/SPOILED CHECK
87126	Void	4/12/2017	RUINED/SPOILED CHECK
87127	Void	4/12/2017	RUINED/SPOILED CHECK
87128	Void	4/12/2017	RUINED/SPOILED CHECK
87129	Void	4/12/2017	RUINED/SPOILED CHECK
87130	Void	4/12/2017	RUINED/SPOILED CHECK
87131	Void	4/12/2017	RUINED/SPOILED CHECK
87132	Void	4/12/2017	RUINED/SPOILED CHECK
87133	Void	4/12/2017	RUINED/SPOILED CHECK
87134	Void	4/12/2017	RUINED/SPOILED CHECK
87135	Void	4/12/2017	RUINED/SPOILED CHECK
87136	Void	4/12/2017	RUINED/SPOILED CHECK
87137	Void	4/12/2017	RUINED/SPOILED CHECK
87138	Void	4/12/2017	RUINED/SPOILED CHECK
87139	Void	4/12/2017	RUINED/SPOILED CHECK
87140	Void	4/12/2017	RUINED/SPOILED CHECK
87141	Void	4/12/2017	RUINED/SPOILED CHECK



87142	Void	4/12/2017	RUINED/SPOILED CHECK
87143	\$131.98	4/13/2017	AT&T
87144	\$2,212.11	4/13/2017	BUCHANAN COUNTY TECHNOLOGY & CARRER CTR
87145	\$445.00	4/13/2017	BUCHANAN GENERAL HOSPITAL 62
87146	\$2,530.66	4/13/2017	COUNCIL ELEMENTARY #2
87147	\$2,216.32	4/13/2017	COUNCIL HIGH SCHOOL
87148	\$249.00	4/13/2017	DEPARTMENT OF STATE POLICE
87149	\$93.91	4/13/2017	FED EX
87150	\$3,081.94	4/13/2017	GRUNDY HIGH SCHOOL
87151	\$3,010.85	4/13/2017	HURLEY HIGH SCHOOL
87152	\$2,473.07	4/13/2017	HURLEY MIDDLE SCHOOL
87153	\$1,431.68	4/13/2017	J M BEVINS ELEM SCHOOL
87154	\$12,669.75	4/13/2017	PSA
87155	\$2,949.49	4/13/2017	RAINES INC. 64
87156	\$4,054.36	4/13/2017	RIVERVIEW ELEM/MIDDLE
87157	\$99.95	4/13/2017	TIME WARNER CABLE
87158	\$2,185.16	4/13/2017	TWIN VALLEY ELEMENTARY MIDDLE SCHOOL
87159	\$4,869.68	4/13/2017	TWIN VALLEY HIGH SCHOOL
87160	\$99.90	4/13/2017	VERIZON WIRELESS
87161	\$2,500.00	4/13/2017	VIRGINIA SCHOOL BOARDS ASSOCIATION
87162	\$138.60	4/13/2017	DAVID OWENS
87163	\$1,337.40	4/13/2017	GREAT AMERICA FINANCIAL SERVICES
87164	\$7,119.36	4/17/2017	BROWN BROTHERS PRODUCE
87165	\$1,968.18	4/17/2017	EARTHGRAINS
87166	\$520.00	4/17/2017	EKON-O-PAC LLC
87167	\$345.91	4/17/2017	FOOD CITY
87168	\$176.16	4/17/2017	W W GRAINGER
87169	\$3,898.42	4/17/2017	HORIZON SOFTWARE INTERNATIONAL
87170	\$959.00	4/17/2017	PEPSI COLA BOTTLING OF NORTON
	Void-Carry Over		
87171	Check	4/17/2017	PET INC
87172	\$16,753.53	4/17/2017	PET INC
87173	\$175.03	4/17/2017	PUMP HOUSE SUPPLY
	Void-Carry Over		
87174	Check	4/17/2017	REINHART FOOD SERVICE
87175	\$61,139.08	4/17/2017	REINHART FOOD SERVICE
87176	\$188.58	4/17/2017	ROSE EQUIPMENT CO
87177	\$147.12	4/17/2017	SAVE A LOT
87178	\$1,191.03	4/17/2017	STATE CLEANING SOLUTIONS
87179	\$46.91	4/17/2017	STOP AND SHOP
87180	\$56.25	4/17/2017	SUE COOK
87181	\$27.74	4/17/2017	VANSANT LUMBER CO
87182	\$3,784.76	4/19/2017	APPALACHIAN NATURAL GAS DISTRIBUTION CO
87183	\$322.51	4/19/2017	BUSINESS CARD
87184	\$15,895.22	4/19/2017	BVU
87185	\$936.00	4/19/2017	EPES SOFTWARE
87186	\$811.36	4/19/2017	GREAT AMERICA FINANCIAL SERVICES

87187	\$8,482.85	4/19/2017	JANET BROWN
87188	\$110.48	4/19/2017	MCI COMM SERVICE
87189	\$4,012.37	4/19/2017	RAINES INC. 64
87190	\$540.00	4/19/2017	TCS SECURITY,LLC
87191	\$111.96	4/19/2017	TIME WARNER CABLE
87192	\$109.81	4/19/2017	UPS
87193	\$30.00	4/19/2017	VIRGINIA DEPARTMENT OF SOCIAL SERVICES
87194	\$183.71	4/19/2017	VERIZON
87195	\$195.28	4/19/2017	VERIZON BUSINESS
87196	\$5,036.40	4/19/2017	DOUGLAS EQUIPMENT
87197	\$171.71	4/19/2017	FOOD CITY
87198	\$823.92	4/19/2017	MUSIC IN MOTION
87199	\$19,144.39	4/19/2017	NEW TECH SYSTEM
87200	\$2,099.93	4/19/2017	PUCKETT GREENHOUSES, LLC
87201	\$1,071.00	4/19/2017	SCHROEDER MEASUREMENT TECHNOLOGIES
	Void-Carry Over		
87202	Check	4/26/2017	APPALACHIAN POWER
87203	\$42,121.85	4/26/2017	APPALACHIAN POWER
87204	\$936.75	4/26/2017	PSA
87205	\$6,236.12	4/26/2017	RAINES INC. 64
87206	\$1,188.99	4/26/2017	TIME WARNER CABLE
87207	\$250.00	4/26/2017	TREASURY OF VIRGINIA

Mr. Owens briefed the Board on upcoming VSBA events. The Superintendent's Workshop is scheduled for April 13 in Charlottesville. April 26 is the Southwest Region Spring Network Forum at the Southwest Virginia Higher Education Center. He noted that our student's VSBA artwork will be delivered for competition to this meeting. Also, the VSBA/WSBA Hot Topic conference in Wytheville will be held May 3.

Mrs. Hibbitts gave a calendar update stating, today is day 148, we have missed seven days due to inclement weather, we have operated on three 2 hour delays, three 3 hour delays and school is scheduled to dismiss Friday, May 26. Schools will be closed Friday, April 14 for Good Friday and Spring Break. She continued, stating our enrollment shows a loss of five students in the month of March. We are at 2,800 and are 92 students less than when we finished school in June. She congratulated Twin Valley

Elementary/Middle School for having the highest attendance at 92.07% and Council Elementary/Middle was second with 92.01%.

Upon motion by Mr. Harrison and seconded by Mrs. McClanahan, substitutes, volunteers, and coaches were approved.

Motion Passed

New substitutes presented for approval were:

Michael Deel  
Kaneaka Hensley  
Dewayne Scott McCoy  
Phillip Willis  
Craig Viers

Mrs. Karen Taylor presented VSBA Policies for approval on first reading: JOA Student Transcripts, FC-R.9 Student-Athlete Substance Abuse Policy and GCBC-R Sick Leave.

Upon motion by Mr. Thompson and seconded by Mrs. McClanahan, VSBA policies presented were approved on first reading.

Motion Passed

Mr. Owens asked for clarification on JOA Student Transcripts regarding a statement that SOL scores will be excluded. Mrs. Taylor stated that the SOL will be listed as a verified credit on the transcript but it will not have the score. A parent can request that the ACT and SAT be excluded.

In regard to the Student-Athlete Substance Abuse Policy, Mr. Owens asked for clarification to a statement on page 9: “the student-athlete be retested at the student-athlete’s expense, at a time of the principal’s choosing no sooner than thirty (30) days after the positive test result”. He noted, a statement on page ten should read the same in

regard to the retest being after thirty (30) days. Mr. Gallagher stated that these statements refer to two different situations and it is written correctly. Mrs. Taylor stated this policy covers everything represented by VHSL.

Motion Passed – Mr. Owens noted a “No” vote for the Sick Leave Policy.

An update to Personal Days, Sick Days, and Vacation Days was presented as requested by administration in order to have uniformity and to make allocation simpler and more equitable for all associates.

Upon motion by Mrs. McClanahan and seconded by Mr. Harrison, the update was approved.

Motion Passed

Upon motion by Mr. Harrison and seconded by Mr. Owens, the update for Personal Days, Sick Days, and Vacation Days, was set to go into effect July 1, 2017.

Motion Passed

**BUCHANAN COUNTY PUBLIC SCHOOLS  
1176 BOOTH BRANCH ROAD  
GRUNDY, VIRGINIA 24614**

Supt's Memo No. 8876  
April 13, 2017

**TO: All Personnel**

**FROM: Melanie Hibbitts, Division Superintendent  
Sherry Fletcher, Assistant Superintendent**

**SUBJECT: Sick Leave Days, Vacation Days, Personal Days  
(Revised)**

Listed below are Sick Leave Days, Vacation Days, and Personal Days for all employees.

**Professional Personnel**

<b>10/11/12 Month Teachers</b>	<b>0 Vacation Days 10 Days Cumulative Sick Leave 2 Personal Days</b>
<b>Administrators/ Central Office Supervisors/Directors</b>	<b>12 Vacation Days 12 Days Cumulative Sick Leave 2 Personal Days</b>

**Classified Personnel**

<b>Custodial Personnel</b>	<b>10 Vacation Days 10 Days Cumulative Sick Leave 2 Personal Days</b>
<b>Cafeteria Personnel</b>	<b>0 Vacation Days 10 Days Cumulative Sick Leave 2 Personal Days</b>
<b>Maintenance/Bus Garage Personnel</b>	<b>10 Vacation Days 10 Days Cumulative Sick Leave 2 Personal Days</b>
<b>School Secretary/Bookkeeper Central Office Secretary/ Bookkeeper Computer Technicians</b>	<b>10 Vacation Days 10 Days Cumulative Sick Leave 2 Personal Days</b>
<b>School Nurse</b>	<b>0 Vacation Days 10 Days Cumulative Sick Leave 2 Personal Days</b>

**Para Professional Personnel**

<b>Instructional Aides</b>	<b>0 Vacation Days 10 Days Cumulative Sick Leave 2 Personal Days</b>
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Mr. Prater gave a report from the Personnel Committee, stating that interviews were held recently for the Maintenance Shop, Auto Mechanics Instructor and Math Teacher.

There were three applicants and interviews for the Maintenance Shop vacancy and the committee recommended Mr. Ertley Ward for the position.

Mr. Prater continued with the Auto Mechanics Instructor vacancy. There were four applicants and interviews and the committee recommended Ricky Stacy for the position.

The committee recommended Krystal Cantrell for a Math teacher position among several applicants and interviews.

Mr. Owens seconded the motion from committee to approve all recommendations from the Personnel Committee.

Motion Passed – Mrs. McClanahan abstained.

Mr. Owens stated that he had nothing new from the Building Committee.

Upon motion by Mr. Thompson and seconded by Mr. Harrison, the Board agreed to cover the cost for one test for the Building Engineers to take the certification exam for the International Plumbing Code and/or the Electrical Code.

Motion Passed

Mr. Owens established that the word “consolidation” is a very touchy and controversial word. He stated that Mrs. Hibbitts had given him information from files gathered in 1995, 1996, 1998, 2000 and 2001 that was mostly done in-house. He said he had talked with the Department of Education, the Virginia Association of School Superintendent’s and VSBA. He was told that most of the studies that were done on an

outside basis were done with the Office of Planning and Budget in Richmond but their budget was cut in 2015 and they no longer have funding to do this type of work. They suggested he go online and look at the school divisions that had completed consolidation studies. Mr. Owens said he learned that VASS has a team that does this for a price. He stated that while looking online he noticed there were many teams that did this type of study. He added that in talking with the Consolidation Committee; McClanahan and Thompson, they have decided to ask Mrs. Hibbitts to look at, at least three of the firms and report back to the Board. He said he does not want it to be like in the past when someone says, "You can save a million dollars by closing Russell Prater School". He wants actual facts and information that can be verified and presented as true. He said we need to look at more than the money aspect. They want an outside opinion that will be impartial, yet creditable.

Mr. Thornbury stated that he feels the idea is prudent and compassionate and he suggests we move forward with an RFP (request for proposal) for the Board to consider.

Upon motion by Mr. Owens and seconded by Mr. Harrison, the RFP for consolidation was approved.

Motion Passed

On behalf of the Food Service Committee, Mrs. McClanahan thanked Mrs. Sue Cook, Food Service Supervisor, for trying to change the menus and trying to do some seasonal things to make things different for the students this coming year.

Mr. Owens interjected that he had someone who wants to address the Board and present another side of the consolidation situation. He said a good example is if we lose children to another county, we don't need to do it.

The next regular meeting date was set for May 2, 2017.

Upon motion by Mr. Harrison and seconded by Mr. Thompson and Mrs. McClanahan, the meeting was adjourned at 7:28 p.m.

Motion Passed

David Thornbury  
Chairman of Board

May 2, 2017  
Date

ATTEST:

Carolyn J. Dillow  
Clerk of the Board

May 2, 2017  
Date

Approved 5/2/17 Board Meeting