

CALHOUN COUNTY SCHOOL DISTRICT

Medication Permission Form

Dear Parent:

It has been noted that your child needs to be administered medication at school or was allergic to food, insect bites or stings. This was either noted on the medical information form or from you personally. To protect your child at school, we need SPECIFIC INSTRUCTIONS for any medication that your child will be given at school. WE CANNOT GIVE YOUR CHILD ANY MEDICATION WITHOUT SPECIFIC WRITTEN INSTRUCTIONS FROM YOU. Please complete this form and return to the school as soon as possible.

STUDENT NAME \_\_\_\_\_ SCHOOL \_\_\_\_\_ GRADE \_\_\_\_\_

LIST MEDICATION TO BE GIVEN (ANY PRESCRIPTION MEDICATION MUST BE PROVIDED BY YOU AND PHARMACY LABELED SPECIFICALLY FOR YOUR CHILD)

\_\_\_\_\_  
\_\_\_\_\_

DOSAGE (HOW MUCH)? \_\_\_\_\_

FREQUENCY (HOW OFTEN) OR WHAT TIME? \_\_\_\_\_

DOCTOR'S NAME AND PHONE # THAT PRESCRIBED THE MEDICATION \_\_\_\_\_

PARENT / GUARDIAN SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_ PHONE # \_\_\_\_\_

Thank you,

Lori Peden, RN CCSD School Nurse or Kristy Barnett, BSN, RN, NCSN or Allie Kendall, BSN, RN  
662-983-3379 662-682-7799 or 662-628-5111 or 662-682-7799

When medication is to be administered at school, the following guidelines must be followed according to District Policy in the handbook.

- A permission note signed by the parent/guardian should accompany the medication.
- The permission note should list the name of the medication, the amount to be given, and the time to be given.
- Medication is to be labeled with the child's name and in the original container.
- All medications should be taken to the teacher, secretary, or nurse first thing in the morning.
- All medications should be kept in a LOCKED cabinet or container during school hours.
- If the student requires a daily medication, a Medication Permission Form must be completed. Also, a medication record shall be kept with the student's name, date, medication administered and initials of person who administered the medication.
- Any prescription medication must be prescribed to the student by a physician.
- Medicine will NOT be given at school if it's not properly labeled by the pharmacist or there's no written parental permission.
- Children diagnosed with asthma or severe allergy may keep their inhalers or epi-pens with them.
- The District assumes absolutely no responsibility for any matters resulting from a student's taking or refusing to take the medication.