**Calhoun County Public Schools**

**Minutes of Regular Scheduled Meeting of the Board of Trustees**

**Sandy Run School**

**November 26, 2018**

**7:30 P.M**

**Members Present**: Mr. Gary Porth, Chairperson; Mr. Kevin Jenkins, Vice Chairperson; Ms. Debra Fredrick, Secretary; Mrs. Sandra Tucker, Mr. Ned Nelson.

1. **Call to Order/Moment of Silence**: Mr. Gary Porth, Chairperson, called the meeting to order, welcomed visitors and staff and asked everyone present to stand for a moment of silence and the "Pledge of Allegiance to the Flag".

2. **Notice to the Media**: In accordance with the S.C. Code of Laws, 1985, Section 30-4-80-(e), as amended, the following have been notified of this meeting: The Calhoun Times; The Times and Democrat; notices placed on the bulletin boards in all schools and the District Office.

3. **Approval of Agenda**: Mr. Nelson moved, with a second by Mrs. Tucker, to approve the November 26, 2018 agenda as submitted. Passed unanimously.

4. **Approval of Minutes**: Ms. Fredrick moved, with a second by Mr. Jenkins, to approve the minutes of and October 15, 2018 and November 5, 2018 as submitted. Passed unanimously. (Copies attached.)

5. **Public Participation:** Mr. Glen Aiken, Mrs. Gloria Felder-Way, Ms. Tracy Watson and Mrs. Mattie Shuler, Instructors with Calhoun County Public Schools, signed up to speak to the Board regarding their support of the proposed 2019 – 2020 school year calendar.

Ms. Keisha Watson spoke to the Board regarding Teacher retention incentives, FERPA training for the employees and volunteers and asked if there are any safety measure updates.

 Mr. Porth thanked everyone for expressing their concerns and comments and informed them that the Superintendent would respond to their concerns in writing.

6. **Chairperson's Report**: No Report

7. **Finance**: Mrs. Sky Strickland, Chief Financial Officer, presented the October 2018 Monthly Financial Report for Board consideration.

Mrs. Strickland informed the Board that in October 2018, we received 14% of General Fund Budgeted Revenue and expended 27% of the General Fund Budgeted Expenditures and encumbered 55% of the remaining General Fund Budgeted Expenditures. She added that we have collected $365,000.00 in current taxes which is 7% of the current tax budget and collected $108,000.00 in delinquent taxes which is 27% of the Budgeted Revenue for delinquent taxes.

Mr. Jenkins moved, with a second by Mrs. Tucker, to approve the Monthly Financial Report for October 2018. Passed unanimously.

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Mrs. Sky Strickland, Chief Financial Officer, presented the October 2018 Budget Adjustments for Board consideration.

Mr. Nelson moved, with a second by Mrs. Tucker, to approve the Budget Adjustments for October 2018. Passed unanimously.

Mr. Bill Pouncey, DPA, J.W. Hunt and Company, LLP, presented an audit of the financial statements of Calhoun County Public Schools, St. Matthews, South Carolina (the District), as of and for the year ended June 30, 2018, for Board consideration. He said the audit went well.

Mr. Jenkins moved, with a second by Ms. Fredrick, to approve the Audit of the District’s financial records as of June 30, 2018. Passed unanimously.

8. **Superintendent's Report**: Mr. George Kiernan, Human Resources Director, presented the following Board Policies and Administrative Rules for Board consideration

* Policy JKE - Expulsion of Students – Amended
* ARJKE-R - Expulsion of Students – Amended
* Policy ADF – Calhoun County School District Wellness - Amended
* Policy IKFC - South Carolina High School Credential – 2nd Reading
* AR IKFC-R - South Carolina High School Credential – 2nd Reading

Mr. Nelson moved, with a second by Ms. Fredrick, to approve Policy IKFC - South Carolina High School Credential and AR IKFC-R - South Carolina High School Credential for second and final reading. Passed unanimously.

 Mr. Kiernan, Compliance Officer, shared with the Board the District’s 2018 South Carolina School Boards Insurance Trust (SCSBIT) Award of Excellence in Risk Control. This award was presented during the SCSBIT Risky Business Seminar held in October. Dr. Wilson applauded Mr. Kiernan for his role in the prevention of workplace accidents which also helps to reduce the cost of insurance.

Mr. Kiernan updated the Board with Facility Updates. He said that the resurfacing of the Calhoun County High School Track is still moving forward.

 Mr. Ferlondo Tullock, Deputy Superintendent, introduced to the Board Ms. Katrina James, Telehealth Coordinator with the Family Health Center. Ms. James discussed and demonstrated the process of using Telehealth in the District with our students. She said the district will have a behavior health counselor and patient advocate representative that will be in the district to assist the students and parents.

 Dr. Wilson informed the Board that Ms. Debra Fredrick and Mr. Kevin Jenkins were re-elected to serve as Board Members for the District. He said that both were given their Oath of Office on November 19, 2018.

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Dr. Wilson shared with the Board the AdvancED Certification Plaque Award. He said this is the second award the District has received during his tenure as Superintendent. He said that during the recent AdvancED Conference, that he, Mr. Tullock and Mrs. Janet Gilchrist, Instructional Coordinator, were asked to share information with other districts going through the accreditation process.

Ms. Cynthia Johnson, Chief of Accountability and Administration, Mr. Tullock and Mr. Kiernan, presented to the Board a draft copy of the proposed 2019-2020 and the 2020-2021 Academic Calendar for information. After the Board’s discussion, Dr. Wilson informed the Board that the proposed calendar will be shared with the parents, community, faculty and staff for discussion.

9. **Executive Session**: Mr. Jenkins moved, with a second by Mrs. Tucker, to go into executive session to consider Legal: Bid Package for Athletic Resurfacing, Personnel: Recommendation(s) & Resignation(s) and Superintendent’s Evaluation and then to return to open session at the completion of discussions. Passed unanimously.

Upon returning from Executive Session, Mr. Porth announced that the Board was back in open session.

10. **Executive Session Actions**: No actions were taken.

11. **Adjournment**: Mr. Nelson, moved with a second by Mrs. Tucker, to adjourn at 10:30 p.m. Passed unanimously.

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 Board Secretary

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 Date of Approval