

CASWELL COUNTY SCHOOLS BOARD OF EDUCATION POLICY	<u>SCHOOL/COMMUNITY RELATIONS</u> Public Complaints	325
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Constructive criticism motivated by a sincere desire to improve the quality of the educational program or to equip the schools to do their tasks more effectively is welcomed by the Board. The Board desires that such information be received in an orderly manner.

Complaints and grievances are best handled and resolved as close to their origin as possible. Therefore, the proper channeling of complaints involving instruction, discipline, or teaching materials will be as follows:

1. Teacher
2. Principal
3. Superintendent
4. Board

When an individual wishes to appeal a decision of school personnel, the appeal must be in writing and must state the decision that the individual wishes to appeal. The appeal must be addressed to the Chairman of the Caswell County Board of Education. Through the Superintendent, the Chairman will schedule a hearing and notify all parties concerned of the time and place of the hearing.