

CASWELL COUNTY SCHOOLS BOARD OF EDUCATION POLICY	<u>STUDENTS</u> Student Fees	425
---	---	------------

Student activity fees shall be minimal. All funds collected shall be handled through the school treasurer. Required fees can be waived upon decision by the Principal.

1. Payment of Fees - All fees are due upon distribution of the school fee schedule at the beginning of the school year and are past due if not paid by the end of the grading period. Unless a waiver of fees has been approved by the principal, all progress reports will be withheld until fees are paid. If fees are not paid by the end of the grading period, the principal will notify parents by mail of delinquent fees and send a copy of the above policy. If fees are not paid by the end of the school year no credit will be given the student for the grade or courses for which the fees were not paid

In the event a student or parent has appealed the decision of the principal not to approve a fee waiver, the above penalties will not be applicable until final ruling is made on the appeal, which upholds the decision of the principal.

2. Waiver of Fees - the Caswell County Board of Education authorizes the provision of a waiver of fees for eligible students in its schools. The school system will uniformly implement the following procedures to determine student's eligibility for such waiver.
 - a. Total waiver of all instructional fees approved by the Caswell County Board of Education will be available for all students from families whose income is at or below the income poverty guidelines.
 - b. Further, these same waiver benefits will be provided any student whose family's income falls within the criteria after deductions are made for the special hardship conditions which could not reasonably be anticipated or controlled by the household such as disaster or casualty losses.
 - c. Further, these same waiver benefits will be provided students from families who, on August 1, are experiencing layoffs or unemployment that causes the family income as of the date to fall within the criteria set forth.
 - d. There will be no physical segregation of, or any other discrimination against, any student because his/her inability to pay these fees so long as an official waiver has been granted. The names of the students eligible for fee waiver shall not be announced, posted, or published in any manner and there shall be no overt identification of any such students by any means. Students eligible for fee

CASWELL COUNTY SCHOOLS BOARD OF EDUCATION POLICY	<u>STUDENTS</u> Student Fees	425
---	---	------------

waiver shall not be required to work for amount of fees nor be restricted from use of any equipment, materials or supplies owned by the Caswell County Board of Education.

- e. In the implementation of these waiver procedures, no student shall be discriminated against because of color, handicap, national origin, race or sex.
 - f. The school principal is designated as the individual at each school to review waiver applications and make determinations of eligibility. He shall use the criteria outlined in this policy to determine which individual students are eligible for fee waiver.
 - g. The school principal shall send to each student's parent or guardian a letter notifying them of the availability of this waiver provision, including an application form, at the beginning of the school year.
 - h. Parents shall complete the application (if requesting waiver consideration) and return it to the school principal no later than the end of the first six-weeks of school. Parent or guardian shall attach to application adequate documentation of the total family income.
 - i. Any parent enrolling a student in a Caswell County School for the first time, at any time during the school year, shall be allowed the waiver opportunity if eligible, provided an application is submitted to the principal within 30 calendar days from date of enrollment. If a student transfers from one Caswell County school to another during the school year, his/her eligibility for fee waiver shall be transferred to and honored by the receiving school.
 - j. All students from a family shall receive the same benefits of this waiver policy. Within 10 working days of the receipt of applications, parents or guardians shall be notified individually of the acceptance or denial of their applications. When an application is rejected, parents or guardians shall be sent a copy of this policy and informed of the reason for denial. Within 10 working days of receipt of the decision for denial, the parent or guardian shall notify the principal of his/her desire for a hearing on the decision. If no hearing is requested within said ten-day period, the decision of the principal shall become final and non-appealable.
3. Parking Fees - It is the policy of the Caswell County Board of Public Education that fees for student parking be charged.

CASWELL COUNTY SCHOOLS BOARD OF EDUCATION POLICY	<u>STUDENTS</u> Student Fees	425
---	---	------------

In the interest of safety, the Principal may limit the number of student cars that may be parked on school grounds.

The Principal may also determine, within the limits of law, how to deal with parking policy offenders. Parking in designated spaces without a permit will be considered a violation of both the local school's regulations and the Caswell County Board of Public Education's policy. The violator may be punished under the individual school's disciplinary plan and/or by revocation of his parking privileges. The Principal has the right to have cars towed when drivers violate the local school parking regulations.

Local school parking regulations will be made known annually to all students, faculty, and staff members.

Parking fees collected will be divided equally between the school and the school system. School system funds that are collected will be used to maintain and upgrade the parking facilities.