

<p style="text-align: center;">CASWELL COUNTY SCHOOLS BOARD OF EDUCATION POLICY</p>	<p style="text-align: center;"><u>PERSONNEL</u> Non-Renewal of Non-Tenured Teachers</p>	<p style="text-align: center;">705</p>
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Principals shall advise non-tenured teachers in writing of the intention to recommend non-renewal of a probationary contract prior to notifying the Superintendent of the recommendation.

The Superintendent or his designee shall notify the teacher in writing with reason(s) that the Superintendent intends to recommend to the Board that the teacher's employment not be renewed for the following school year.

Should a teacher make such a written request within seven (7) working days (Monday-Friday) of the Superintendent's notification, the Superintendent will notify the teacher in writing of an opportunity for an informal conference with the Superintendent to discuss the recommendation. After the date of the informal conference, the Superintendent shall make his recommendation to the Board of Public Education.