

<b>CASWELL COUNTY SCHOOLS BOARD OF EDUCATION POLICY</b>	<b><u>PERSONNEL</u> Confidential Information</b>	<b>766</b>
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Employees are exposed daily to confidential information. None of this information should be repeated or discussed with relatives or others outside the School System. It should be discussed with other employees only as it is necessary to benefit the individual or the objectives of the School System.

Keeping appropriate information confidential is a job requirement for all employees. Violation of this requirement will be judged as unsatisfactory performance of employee's responsibility and the offending employee may be subject to liability under the Family's Right to Privacy Act.