

CASWELL COUNTY SCHOOLS BOARD OF EDUCATION POLICY	<u>AUXILIARY</u> School Bus Transportation	910
---	---	------------

I. Introduction

The Caswell County Board of Education directs the Superintendent to operate a pupil transportation system based upon the General Statutes of North Carolina concerning pupil transportation and to operate a maintenance program in compliance with State law and State regulations so as to provide the most efficient and economical services possible.

II. Annual review of Bus Routes

Prior to the commencement of each school year, the Transportation Director, with the aid of the Principals, shall prepare a proposed route for each school bus. Adjustments may be made in the proposed routes to accommodate unforeseen situations which occur during the first two months of the school year, but no changes shall be made after November 1, except for extraordinary cause as recommended by the Transportation Director and approved by the Superintendent.

III. General Guidelines for routing School Buses

- A. The travel time (one way) for each student should not exceed one and one-half hours under normal conditions.
- B. To the extent possible, school bus routes and stops should be established so as to avoid steep hills, sharp curves and other hazardous road conditions.
- C. School buses shall be routed so as to most safely and economically serve students eligible for transportation, but shall be routed on main or primary roads and not onto side road or into housing developments unless:
 - 1. There are students in grades K-5 who reside more than .5 of a mile from the main or primary road, or students in grades 6-12 who reside more than one mile from the main or primary road; or
 - 2. It is a safety issue and the side road is a state or city maintained road and there is a safe place for the bus to turn around.
- D. School buses may be routed to serve students who reside within one and one-half miles of the school that serves their residence in order to avoid hazardous walking conditions.

CASWELL COUNTY SCHOOLS BOARD OF EDUCATION POLICY	<u>AUXILIARY</u> School Bus Transportation	910
---	---	------------

IV. General Guidelines for Shortening or Eliminating Route

During the annual review described in Section I, the Transportation Director, with the aid of the Principals, shall review each route in an effort to shorten the time and distance traveled by each school bus. Any changes in school bus routes or stops shall be approved by the Director of Transportation. The Superintendent or his designee shall be responsible for handling the appeal of any decision by the Director of Transportation.

V. Transportation for a Child with Special Needs

A student's IEP or 504 plan shall make all decisions regarding the special transportation needs of the student on a case by case basis in accordance with federal and state law.

VI. General Guidelines for Bus Stops

- D. The Transportation Director, with the aid of the Principals, shall designate school bus stops.
- E. Bus stops shall be no closer together than .2 miles unless the distance is shortened in the interest of safety.

VII. Pupil Conduct

The maintenance of quiet and cooperative conduct at all times is essential to the safety of the passengers. Behaving in a quiet and cooperative manner is the primary responsibility of each rider. The driver has supervisory responsibility over all bus riders to see that the general standard of conduct on the bus is appropriate for safe and orderly bus operation. A principal may deny a pupil bus transportation because of misconduct or may take other appropriate disciplinary action.

VIII. Students assigned to Alternate Program

Student's assigned to the Alternate Education Program will not have transportation provided by the school district unless it is required as a result of a student's Individual Education Plan (IEP) or 504 plan.