Employee Dress Code

The Caswell County Board of Education recognizes that teachers and other staff are role models for the students. The manner in which teachers and staff present themselves will be reflected in the conduct of the students and the respect given teachers, staff and the school system by the community. To this end, all staff members must appear neat, clean, and at all times appropriately dressed for a business or professional environment, in accordance with the position held by the employee.

It is required that men wear collared shirts (except that non collared shirts with buttons and turtleneck shirts are allowed) or sweaters and slacks and that women wear skirts, dresses, jumpers, dressy shorts (city shorts), or slacks. Jeans and wind suits are allowed. Sweat pants are not allowed. Clothing for all must be non-distracting in length and fit. The principals or supervisor may approve variations for special situations such as field days, spirit days, and class or team days, work days (when there are no parent conferences or meetings involving the public) or for those individuals whose responsibilities may necessitate an alternate form of dress, such as physical education teachers, vocational education instructors, coaches and auxiliary personnel.

Administrators and administrative support employees are expected to project a professional image. They are to be dressed and be groomed appropriately in accordance with these guidelines.

Determination of the appropriateness of dress shall be left up to the discretion of the principal or immediate supervisor. He or she will counsel the individual employee regarding suitable, appropriate, acceptable, and professional dress.

Reasonable accommodations shall be made by their appropriate supervisor for those employees who because of a sincerely held religious belief, cultural heritage, or medical reason request a waiver of a particular part of this policy for dress or appearance.
Refer to Board of Education Policy 796.

Board of Education Policy 796