

Bartlett Yancey High School

2015 – 2016 NEW STUDENT ENROLLMENT

_____ Thursday, July 23, 2015

8:30 a.m. – 11:30 a.m. (Lunch) 1:30 – 3:30 p.m.

_____ Thursday, August 13, 2015

8:30 a.m. – 11:30 a.m. (Lunch) 1:30 – 3:30 p.m.

The Student Enrollment Forms must be completed before your child is registered. Don't forget to bring an unofficial transcript from your previous school or an eighth grade (8th) grade report card if you are registering for the ninth (9th) grade. If you do not have an unofficial transcript or an eighth grade report card, we must request for records before you register.



Bartlett Yancey High School

*466 East Main Street
Yanceyville, North Carolina 27379
(336) 694-4212*

NEW STUDENT ENROLLMENT INFORMATION

Welcome to Bartlett Yancey High School. We look forward to building a positive relationship with you and your family. We are eager to help you enroll your child in our school and register them for the appropriate courses. Attached you will find forms that you will need to complete before you meet with a counselor. In addition to these forms, you will need to provide the following documents at the time of your registration appointment:

- Copy of Birth Certificate if child has never been enrolled in the Caswell County Schools
- Proof of Address:

We can accept:

Signed lease for house or apartment
Signed purchase agreement with closing date
Current electricity bill

We cannot accept:

telephone bill
cable bill
credit card bill
driver's license

(The documentation presented must be in the name of the parent(s) or legal guardian who is enrolling the student).

➤ Other documents required:

Immunization documentation
Transcript of courses completed
IEP (Individualized Education Plan/Special Programs)
Withdrawal form if during the school year
8th grade report card for new 9th graders

When documents are ready, please call the Counseling Department (336-694-4212 ext. 208) to schedule an appointment to complete the registration process. This process takes about one hour.



Bartlett Yancey High School Student Enrollment Information Form

School Year _____

Student Grade Level 9 10 11 12

No address changes will be made without proof of residency. It is the parent's responsibility to notify the office if you have moved.

STUDENT'S LEGAL NAME (As it appears on birth certificate)

(Last)

(First)

(Middle)

Gender: M / F

Date of Birth _____ / _____ / _____

Age _____

Race: (Circle One) Black White Hawaiian/Pacific Islander Asian Am. Indian

Ethnicity: (Circle One) Hispanic Non Hispanic

Social Security Number _____ - _____ - _____ Home # _____

Address _____
(Street) (City) (Zip Code)

PARENT/GUARDIAN INFORMATION

Living with (Circle) Both Parents, Mother Only, Father Only, Father and Step-Mother, Mother and Step-Father, Guardian/Other _____

Mother/Stepmother/Guardian/Other: _____

(Name)

Place of Work _____ Work # _____

Father/Stepfather/Guardian/Other _____

(Name)

Place of Work _____ Work # _____

Mother/Stepmother/Guardian/Other Cell # _____

Father/Stepfather/Guardian/Other Cell # _____

Email Address (optional) _____

Emergency Contact Information:

(Name) Relationship _____

Home Phone _____ Cell # _____

Additional Emergency Contact Information:

(Name) Relationship _____
Home Phone _____ Cell # _____

Has your student ever attended school in Caswell County before? Y / N (Please Circle)

If "yes", where and when: _____

Student attended 8th grade at _____ in _____
(Name of School) (County/State)

Does your student have a current Individual Education Plan (IEP)? Y / N (Please Circle)

Does your student have a current 504 Plan? Y / N (Please Circle)

Has your student attended school in North Carolina before? Y / N (Please Circle)

If "yes", where: _____

Did your student take Algebra 1 (Math 1) or Geometry (Math 2) in Middle School? Y / N (Please Circle)

If "yes", where: _____

Student's last school attended: _____
(Years attended)

School Address: _____ Phone: _____

_____ Zip Code: _____

Please list other schools where High School Credits were attempted: _____

Parent/Guardian Signature: _____ Date: _____

Counselor assisting with enrollment: _____



**Request For Records
Bartlett Yancey High School**

We are enrolling the following student at Bartlett Yancey High School:

_____	_____	_____
(First)	(Middle)	(Last)
_____	_____	_____
Grade	Date of Birth	Social Security #

Last School Attended: _____

_____	_____
Name of School	Year

Address _____

_____	_____	_____
City	State	Zip Code

I Hereby Grant Permission For The Release of the Records Below:

_____	_____
Signature of Parent/Guardian	Date

Records to be Released:

Transcripts/Credits _____
Psychological _____
Grading Scale _____
Withdrawal Grades _____

Appropriate Items Are Checked:

Test Scores _____
Health & Medical _____
Attendance Info. _____
Other _____

Please release records to:

Bartlett Yancey High School
466 East Main Street
Yanceyville, NC 27379
Attention: Cheryl Blackard, Guidance
Secretary
(336) 694-4212 / Fax: (336) 694-7473

Signature

Title

Date

Please send the requested information at your earliest convenience. If records have been sent to another school, please forward this request for us.



Discipline Status Enrollment Form

STUDENT'S LEGAL NAME (As it appears on birth certificate)

(Last)

(First)

(Middle)

Gender: M / F

Date of Birth ____/____/____

Age ____

Ethnicity: (Circle One) Black White Hispanic Asian Am. Indian Multi

School Student Most Recently Attended: _____

Address _____
(Street) (City) (Zip Code)

School's Telephone Number _____

Current Discipline Status of Student Seeking Enrollment

Please check the applicable box as related to _____
(Student Name)

_____ Is not currently suspended or expelled from any school and does not have pending suspension or expulsion.

_____ Has been recommended for long-term suspension (more that ten (10) days) or expulsion (permanent removal from school) from _____
(Name of School)

and that recommendation is currently pending. Describe the offense for which the recommendation is being made and the proposed beginning and ending dates of the suspension/expulsion. (Documentation)

_____ Has been long-term suspended (more that ten (10) days) or expelled from and is currently serving the term of suspension or expulsion _____
(Name of School)

Describe the offense for which the student was suspended/expelled and the beginning and ending date of the suspension/expulsion. (Documentation)

I give consent to the Caswell County Schools to share this document with student's prior school and to obtain information or records from that to verify the information on this form.

Signature

Date