

CASWELL COUNTY BOARD OF EDUCATION MINUTES

May 14, 2018

The Caswell County Board of Education met in regular session on Monday, May 14, 2018, at 6:30 p.m. in the Administration Building of Caswell County Schools. Members present: Chairman Gladys Garland, Vice Chairman Sylvia Johnson, Mel Battle, Donna Hudson, Ross Gwynn, Gordon Satterfield, and Tracy Stanley. Others present include Superintendent Dr. Sandra Carter, Jerry Hatchett, Carol Boaz, Sheena Sigmon, Josh Fuqua, Doretha Winstead, Sheri Crumpton, Richard Snyder, Vennie Beggarly, Karen Wallace, Samual Walker, Hannah Elliott, Jeremy Teetor, Angela Talbott, Jackson Talbott, Noah Talbott, Bailey Talbott, Teresa Willis, Jonathan Willis, Junior Strader, Chandler Wynn, Luke Briggs, Stephanie Hodges, Adam Hodges, Ruth Miller, Nicole McGhee, Medina Jones, Andrew Tyrrell. Connie Kimrey recorded the minutes. (Note: Others may have been present but did not sign the roster).

I. A. CALL TO ORDER

The meeting was called to order and a moment of silence was observed followed by the pledge of allegiance.

I. B. APPROVAL OF MINUTES

Sylvia Johnson moved, seconded by Tracy Stanley, to approve the minutes of the April 23, 2018 regular meeting, May 1, 2018 special called meeting, May 3, 2018 joint meeting with Board of Commissioners, and May 9, 2018 special called meeting as presented. The motion carried unanimously.

I. C. APPROVAL OF AGENDA

Donna Hudson moved, seconded by Ross Gwynn to approve the agenda as presented. The motion carried unanimously.

I. D. ANNOUNCEMENTS

Recognitions were given for students who earned a platinum level ACT WorkKeys certification at Bartlett Yancey High School. Those students include: Samantha Edwards, Josiah Faison, Brendan Hoback, Gregory Hodges, Dustin Lee, William Smith, Bailey Talbott, Nicholas Taylor, Kyle Upchurch, Samuel Wallace, Andrew Ward, Hannah Watlington, Jonathan Willis, and Chandler Wynn. In addition, Katheryn Eastep, a Career and Technical Education student who earned "Grand Champion" at the livestock show, also earned a position as an FFA regional officer and won first place in the regional FFA Prepared Public Speaking career development event.

Congratulations were shared from Dr. Carter and the Board of Education on these accomplishments.

I. E. PUBLIC COMMENTS

Individuals who signed up will speak during Closed Session.

II. UNFINISHED BUSINESS

- Bartlett Yancey High School (BYHS) Renovations/Referendum
Dr. Carter distributed a new flyer and shared that Dewberry & Davis will be providing three large posters to each school to have on display. A PowerPoint is in process that will be shared with staff. Dates of upcoming events were also discussed.
- Central Office Renovations/Drawings - Dewberry & Davis

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Jeff Johnson with Alley, Williams, Carmen & King shared and reviewed drawings of the enclosed area and handicap accessible restrooms for the central office. The next step in the process will be to approve the drawings and put out for bid. Estimated time frame for the bid process was said to be anywhere from 6 to 8 weeks. Tracy Stanley requested this item to be held until after closed session.

III. NEW BUSINESS

1. Consent Agenda

Dr. Carter recommended approval of the consent agenda as presented. Sylvia Johnson moved, seconded by Mel Battle to approve the consent agenda as presented. The motion carried unanimously.

- a. Budget Amendments # 27 & # 28
- b. Requests for Transfer
- c. LINQ Invoice
- d. Additional Early Graduates

Budget Amendments # 27 & # 29

CASWELL COUNTY SCHOOLS		BUDGET AMENDMENT # 27	
Caswell County Board of Education made the following resolution:			
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2018.			
Account Code	Description	Debit	Credit
1.3100.000.000.000.000.00	Allocations from State Public School Fund	37,135.00	
1.5840.063.311.000.000.00	EC Contracted Services--Nursing		37,135.00
		37,135.00	37,135.00
Funding Source: State			
Justification: Student requiring additional nursing services graduated early. Special EC funds returning to state.			
Total appropriation in current budget:			\$ 20,789,241.92
Amount of increase/decrease of amendment:			(\$ 37,135.00)
Total appropriation in amended budget:			\$ 20,752,106.92

CASWELL COUNTY SCHOOLS		BUDGET AMENDMENT # 28	
Caswell County Board of Education made the following resolution:			
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2018.			
Account Code	Description	Debit	Credit
3.3600.119.000.000.000.00	Revenue-Pre-school Targeted Assistance		2,325.00
3.5230.119.196.000.000.00	Staff Development Pay	500.00	
3.5230.119.211.000.000.00	Employer Social Security	38.25	
3.5230.119.221.000.000.00	Employer Retirement	85.65	
3.5230.119.312.000.000.00	Workshops	1,603.31	
3.8100.119.392.000.000.00	Indirect Cost	97.79	
		2,325.00	2,325.00
Funding Source: Federal			
Justification: Allotment Revision #40. DPI provided additional Pre-K funding.			
Total appropriation in current budget:			\$ 2,091.81
Amount of increase/decrease of amendment:			\$ 2,325.00
Total appropriation in amended budget:			\$ 4,416.81

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Requests for Transfer

Wilson, Dakota	Person	to	Caswell (tuition waived) = 5 th grade
Briggs, Larry	Caswell	to	Person (2 nd)
Ellis, Bruce	Caswell	to	Rockingham (6 th)
Ellis, Ryan	Caswell	to	Rockingham (3 rd)
Ellis, Paige	Caswell	to	Rockingham (K)
Stephens, Perry	Caswell	to	Rockingham (2 nd)
Stephens, Paxson	Caswell	to	Rockingham (6 th)

LINQ Invoice (annual renewal)

Total Invoice: \$17,495.00

Additional Early Graduates

Michael Crabb

IV. REPORTS/UPDATES

None at this time.

V. SUPERINTENDENT UPDATES

- Dr. Carter shared that the strategic plan with a vision and mission statement is in the planning process. She met with groups two weeks ago and reviewed all proposals and will present one joint plan in June. Also a new logo is being considered and a contest for students and staff to design a new logo will end on May 18, 2018. A committee will bring their recommendation to the board for approval.
- Dr. Carter has scheduled summatives with principals.
- Dr. Carter shared the FFA Banquet was a wonderful event and comments received regarding the upgrades to the lights and sound system at the Civic Center were positive. Dr. Carter felt the cost of the rental for the Civic Center needs to be reviewed this summer as well as the usage policy.
- May 16th NCAE Walkout - We have 8 employees who have requested personal leave or sick leave for this day.
- Master Board Training scheduled for June 11th @ 1:00 p.m. Topic will be "Clarifying Board Operations." Will confirm once we hear from NCSBA.
- Small School Consortium (Policy Group) was discussed and the services they provide. As of now Caswell County is currently not a member and Dr. Carter felt we should join. The cost is \$2900 and local funds could be used to pay for this. Dr. Carter recommended paying our percent this year and becoming a member. Mel Battle moved, seconded by Sylvia Johnson to join the Small School Consortium at a cost of \$2900 using local funds. The motion carried unanimously.
- Dr. Carter shared that the Lady Bucs softball team will be in the 3rd round of the State playoffs on Tuesday. Game time is 7:00 p.m. at Providence Grove. Congratulations to our athletes.

VI. CLOSED SESSION

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Tracy Stanley made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel after a five minute break. Gordon Satterfield seconded the motion. The motion carried unanimously.

VII. OPEN SESSION

Gordon Satterfield made a motion to return to open session. Tracy Stanley seconded the motion. The motion carried unanimously.

VIII. PERSONNEL LISTING

Dr. Carter recommended approval of the personnel listing as presented. Gordon Satterfield moved, seconded by Donna Hudson to approve the personnel listing as presented. The motion carried unanimously.

Resignation	
Oakwood Elementary	Darlene Wheeler, Bus Driver = Eff. 4/27/18
Bartlett Yancey High School	Heather Ringstaff, Math Teacher = Eff. 6/15/18
Retirement	
Bartlett Yancey High School	Elizabeth Pressley, Science Teacher = Eff. 6/30/18
Leave Notification	
N.L. Dillard	Margaret Hinrichs Staton, ELA Teacher = Eff. 5/21/18
Employment	
N.L. Dillard Middle School	Joshua Fox, IT Technician = Eff. 5/21/18
South Elementary	Bailey Williamson, 5 th grade teacher = Eff. 8/17/18
Substitute	
	Vonda Turner (Clerical Substitute) = Eff. 5/15/18 (retired from Testing & Accountability Office)

Dr. Carter recommended approval of drawings as presented from Alley, Williams, Carmen & King. Tracy Stanley moved, seconded by Gordon Satterfield to approve the drawings as presented. The motion carried unanimously.

Dr. Carter recommended that North Principal Carla Murray be held harmless with current pay. Gordon Satterfield moved, seconded by Tracy Stanley, for Carla Murray to be held harmless with current pay which is Level B2, based on enrollment numbers at North Elementary. The motion carried unanimously.

Dr. Carter stated, that based on legal counsel she would not recommend recording board minutes.

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Mel Battle made a motion to record board meetings. The motion died for a lack of a second motion.

Dr. Carter recommended approval of the contract list as presented by Human Resources Department. Tracy Stanley moved, seconded by Gordon Satterfield.

Mel Battle moved to amend the motion to withhold three individuals from the list at this time for clarity on further information. Donna Hudson seconded the motion. The motion carried unanimously.

The original motion to include the amendments carried unanimously.

School	Yr 1 Contract	Yr 4 Contract	Career Status	License Pending
Central Office	Brandi Teetor Donna Kimbro	Lauren Appel Adhemar Renuart	Lisa Lassiter Del Shana LeGrant Tammy Zylka Lori Daniel	
North Elementary	Julie Allen Carla Edwards Maggie Millwood Susan Painter Ryan Moretz Lisa Ranzo Taylor Vernon Julie Wall Paige Wall	Deborah Arnold Danya Diggs Jennifer Giles Mauriah Smith Mary Chavez	Leshia Adkins April Boswell Stacey Gammon Stephanie Hodges Teletha Jones Katie Louhoff Cynthia McNeil Sandra Newberry Karen Self Shirley Shive Emily Smith	Jana Lee
School	Yr 1 Contract	Yr 4 Contract	Career Status	License Pending
Oakwood Elementary	Semond Coleman Rhonda McFalls Helen Moore Ryan Moretz Jessica Pollard-Ridge Michelle Robinson Laura Salcedo Courtney Smith Ginger Spicer Mitch Stewart Julie Wall Whitney Witty	Erin Allen Elizabeth Brown Christine Crozier Melissa Gillie Jennie Hall Amanda Haney Tabitha Miles Elizabeth Powell Lauryn Thomas	Kathryn W. Brandon Sue Cumbo Edith Farmer Elizabeth Griffin Malinda Mitchell Johnny Mitchell	Carolyn Childress
School	Yr 1 Contract	Yr 4 Contract	Career Status	License Pending
South Elementary	Leslie Blackwood Anderlicia Glass Amber Epperly Casey Evans Barbara Jane Hodges Brittany Lambert Norma Lee Brittini Macedo Hollie Martin Kandice Stanfield-Ceparano	Carlene Bailey Jessica Chester Brenda Withers Yvette Worsham	Kelly Smith Barringer Amy Blackwood Anna Butts Carla Lynch Lynn Moretz Justin Scruggs Sharon Stanfield Sheletha Williamson	

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School	Yr 1 Contract	Yr 4 Contract	Career Status	License Pending
Stoney Creek Elem.	Amanda Andrews Susan Price-Cole Marceai Foster Rose Graves Logan Webb Monica Zupancich	Kimberly New Lisa Strader Jasmine Wilson	Denzil Carter Elizabeth deAristizabel Elizabeth Kirby Teresa Perkins Michelle Purnell Calla Wilson	
School	Yr 1 Contract	Yr 4 Contract	Career Status	License Pending
Bartlett Yancey	Mary Beth Brown Jeffrey Bunnell Todd Christensen Taylor Gauldin Karen Godlock Danielle hall Stephanie Hammock Sharon Inge Jeanette Long Shari Manning April McDonald Troy Nevells Carmen Pagan Taylor Paschal Christopher Pinkleton Sarah Smith Jared Terrell Owen Wall Karen Worlds	June Akers Andrea Anika Jonathan Barnes Jenna Bengel Rita Best Rebecca Brewer Maghen Brixius Anna Foster Cameron Graves Jolandria Graves Carshina Ingram Adam Moore Emily Reagan Melissa Teets	John Carver Ashley Evans Sidney Graves Karen Holshouser Maribeth Howe Leslie Jenkins Parker Kiser Deborah Leigh Carla Massey Brandi Mathis Deborah Maxey James McKercher Jr. Kelly McVay Erik Phelps Keith Rush Jane Sartin Cynthia Smith Lori Daniel Adhemar Renuart	Joshua Brumfield Brian Totten NOTE: Year 2 Contract Karla Hernandez (due to participating in VIF)
School	Yr 1 Contract	Yr 4 Contract	Career Status	License Pending
N.L. Dillard	Sonia Granado Rachel Shumaker Doretha Winstead	Julia Allen Sherri Crumpton Kayla Gatewood Margaret Hinrichs Stephanie Hollifield Kristie McDowell Kimberly Meadows Katherine Pinkleton Anna Poindexter Brenda Reid Richard Synder	Michele Bouchard Todd Bouchard Amanda Craig Dora Denault Joshua Fuqua Michael Gillespie Neter Gunn Joel Johnson Richard Johnson Ella Jones Justin Jones Ruth Miller James Nicks Angela Ouzts Paul Overmann Carolyn Poteat Emily Pruitt Jonathan Walters	Silas Baldwin Desmond Thompson Contract Robert Thomas

Contracts: Jennifer Coeburn (Principal @ Oakwood) 4 year contract (expires 6/30/2022)
 Contracts: Shannon Gammon (Asst. Prin. @ BYHS) 2 year contract (expires 6/30/2020)**
 ** = Principal Recommendation

IX. COMMUNICATIONS

Tracy Stanley volunteered to serve on the Teacher of the Year and Classified of the Year committee as a board member representative.

- Summer Reading Program update
- Overnight Field Trip information
- Teacher & Classified of the Year Meet & Greet = May 17 @ 2:30 (Large PD Room)

X. BOARD MEMBER OBSERVATIONS

- Consider a bus driver campaign (signs on buses)
- Promote baccalaureate service and attendance
- Discussion to cancel the May 28th board meeting

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XI. ADJOURN

Ross Gwynn made a motion to adjourn the regular meeting at 9:26 p.m., Sylvia Johnson seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on June 11, at 9:00 a.m. in the Caswell County Schools Administration Building.

Gladys Garland
Chairman

Dr. Sandra Carter
Superintendent