

Minutes of March 28, 2014 CSGK Board Meeting

Attendees: Pastors: Msgr. Martin and Frs. Creagan (John Emilio present), Farrell, & Schmidt; Lay Members: S. Bradshaw, J. Cavanaugh, S. Clark, K. VanderMolen; LAC Reps: J. Bradshaw, M. Romstadt, T. Harding; Principals: T. Eastman, B. Reits, A. Zommers; Diocesan Staff: M. Erich; CSGK Staff: M. Anderegg, K. Gilbert, S. Gillig

Call to order: 3:31pm

Opening Prayer: Fr. Farrell

Approval of Agenda: March 28, 2014

Motion: Fr. Schmidt moves to approve Agenda; Romstadt seconds. Motion passes.

Approval of Consent Agenda:

1. Minutes: February 28, 2014
2. Principal Reports
 - 2.1. Hackett Catholic Central (T. Eastman)
 - 2.2. St. Augustine Cathedral School (A. Zommers)
 - 2.3. St. Monica School (B. Reits)
3. Local Advisory Council Reports
 - 3.1. Hackett Catholic Central (T. Harding)
 - 3.2. St. Augustine Cathedral School (J. Bradshaw)—no report
 - 3.3. St. Monica School (M. Romstadt)

Motion: Clark moves to approve the St. Monica LAC by-law that currently does not allow part-time staff to hold positions on the LAC or CSGK Board; Fr. Schmidt seconds. Motion does not pass.

- 3.1.1 There was some discussion on the proposed change to the St. Monica LAC by-laws (Article III, Section 3.1). The change, if made, would allow part-time staff to hold positions on the LAC or CSGK board. Many board members indicated that this might not be a good change because it would pose a conflict of interest since many times the CSGK board members are voting on the approval of schools budgets. The consensus was that this change would not be a good one.
4. Committee Reports
 - 4.1. Enhancing Community (S. Bradshaw)
 - 4.1.1 VanderMolen made note of the report indicating that Bradshaw was stepping down from her volunteer duties as editor of the *CSGK Tweets*. Bradshaw reiterated that Gwen Buday, the CSGK Communications Director, would be assuming the editorial responsibilities for the *Tweets*. Bradshaw also reiterated her hope that the Board would continue to find value in supporting the *CSGK Tweets* because it is the CSGK's primary medium by which our Catholic school community students can *interact* with all of the Pastors, parish personnel, and parishioners of our supporting parishes. And the *Tweets* is our only medium to communicate to our supporting parishes the depth and breadth of activities taking place in our Catholic schools.
 - 4.2. Advancement (K. Gilbert)

Motion: Fr. Schmidt moves to approve the Consent Agenda; Romstadt seconds. Motion passes.

Financial Review: Finance Committee (K. VanderMolen)

1. The committee reviewed the eight Months Ended February 28, 2014 financial statements with expenditures at 61.8% and under 67%, which is 8/12's of our fiscal year.
2. The committee reviewed preliminary enrollment. We are at 138 students as of March 20, 2014, which is 15% of the budgeted enrollment of 903 students [NOTE: This is comparable to the preliminary enrollment of last year for this same time period.] The deadline for enrollment is April 29, 2014.
3. The committee discussed capital expenditure needs and St. Monica has a leak in the portable classroom and they are obtaining quotes. It is not an emergency at this time however will need to be repaired prior to the 14/15 school year.
4. Tim Eastman received approval from the Bishop to explore modifications to the library at Hackett.
5. The committee discussed requests for financial aid/scholarships for non-Catholic families. Financial aid received from the Covenant is designated for Catholic families. There are no restrictions on the funds received from the KRCSF, which is for HCC students.
6. The committee discussed the need for an update to the personnel handbook and the CSGK Policy Manual. We will begin working on revisions to both. The personnel handbook is scheduled to be updated every two years however this was put on hold due to the Alliance. The committee determined it would go ahead with the update at this time.

Motion: VanderMolen moves to approve the Eight Months Ended Revenue and Expenditure report for February 28, 2014; Romstadt seconds. Motion passes.

Other Business:

1. The CSGK Faculty and Staff Meeting are set for Wednesday, April 2nd at 3:30pm in the HCC Cafeteria.
2. The Parish Visit to St. Catherine of Siena is set for Saturday, May 10th at 10am. Gillig, Clark, Harding, and Eastman (tentative) will be attending that meeting.
3. No Alliance update.
4. The CSGK Parent Presentation will be placed online following the CSGK Faculty and Staff Meeting.
5. Bradshaw suggested that we consider posting the entire CSGK board package rather than just the minutes and the financials. She indicated that the reports, especially the Principal reports, contain a wealth of information about our CSGK schools. The idea to post this information on the CSGK website was discussed and there was consensus on starting this procedure for our next board package to be done in April.

Motion: There being no other business before the Board, Fr. Schmidt moves to adjourn the meeting; Romstadt seconds. Motion passes. The meeting was adjourned at 4:15pm.