

## CSGK BOARD MEETING MINUTES

April 23, 2010

**Attendees:** *Monsignors:* Hazard; *Pastors:* Frs. Derda, Fleckenstein, O'Leary, and Schmidt; *Lay Members:* S. Benoit, J. Biever, S. Bradshaw, K. VanderMolen; *LAC Reps:* S. Clark, J. Simonds, A. Wickham; *Principals:* T. Eastman, A. Zommers; *Staff:* R. Dykstra; *Guest:* J. Greene

**Call to order:** 3:06pm

**Opening Prayer:** Fr. Fleckenstein

**Approval of Agenda:** April 23, 2010

*Motion: Msgr. Hazard moves to approve Agenda; Simonds seconds. Motion passed.*

### **Approval of Consent Agenda:**

1. Minutes: Meeting of February 26, 2010 (already approved by electronic vote)
2. Principal Reports
  - 2.1. Hackett Catholic Central (T. Eastman)
  - 2.2. St. Augustine Cathedral School (A. Zommers)
  - 2.3. St. Monica School (B. Reits)
3. Local Advisory Council Reports
  - 3.1. Hackett Catholic Central (J. Simonds)
  - 3.2. St. Augustine Cathedral School (A. Wickham)
  - 3.3. St. Monica School (S. Clark)
4. Committee Reports
  - 4.1. Enhancing Community (Susan Bradshaw)
  - 4.2. Advancement (Jackie Lincoln)
  - 4.3. Tuition (Kristy VanderMolen)
5. Letter to Bishop Bradley re: CSGK President Succession Recommendation; and Bishop's acceptance and consent.

*Motion: Fr. O'Leary moves to approve the Consent Agenda; Simonds seconds. Motion passed.*

### **Financial Review:** Finance Committee (K. VanderMolen)

- a) The *Statement of Revenue and Expenses* and *General Operating Fund Statement* (for the period ending March 31, 2010) were reviewed. Statements are right in line with the budget.
- b) VanderMolen reported that the current enrollment numbers be available after April 30, 2010. Once those numbers are available, the committee will be able to give information on projected budget deficits/surpluses.

### **Other Business:**

1. **HCC athletic personnel matter; and parent event matter (Fr. Fleckenstein).** Fr. Fleckenstein reported that he had received a couple of emails from parents regarding their concerns pertaining to the decision not to renew the coaching contract for the boys basketball team and, separately, a dispute that arose at the Shamrock Auction. Questions were asked and a full discussion ensued.
2. **Enhancing Community discussion (Bradshaw).** Bradshaw briefly reviewed feedback received by the community regarding the *CSGK Tweets* and the group mass attendance initiative. Reports have been positive regarding the *Tweets*. Regarding the group mass attendance, there has been difficulty in enlisting support of HCC's coaches and advisors/managers. This problem (and those related to low student attendance, as seen with some school groups) should disappear once the initiative is clearly communicated to all those involved with it. A letter will be sent to all parents explaining the initiative. The Pastors also requested more advanced notice regarding the group mass attendance.
3. **Community Questionnaire/Pre-Cursor to Potential Campaign (Biever).** Biever introduced Jim Greene, the survey designer of the *Catholic Schools of Greater Kalamazoo (CSGK) Planning Survey*. Greene briefly reviewed the survey and the information he would need from the Board to begin the survey project. The Board agreed to have the survey conducted. The survey will be segmented by Parish and randomly distributed (via phone call) to the parish families. It was suggested that HCC students receive service hours for assisting with the phone calls. M. Erich will be contacted to get the contact information needed.
4. **Administrator Evaluation – Use of New Form (Wickham).** A discussion took place regarding the use of a new administrator evaluation form. It was agreed that it was important that each school utilize the same form and pursue implementation through similar processes.
5. **May Meeting Schedule.**  
*Motion: Benoit moved to change the May meeting to May 21 (from May 28) due to Memorial Day weekend; Bradshaw seconds. Motion passed.*

*Motion: There being no other business before the Board, Bradshaw moved to adjourn; Benoit seconded. Motion passed. The meeting was adjourned at 4:29pm.*