

Minutes of April 27, 2012 CSGK Board Meeting

Attendees: *Pastors:* Frs. Farrell and Schmidt and Msgr. Hazard and Angela Garcia (sitting in for Fr. Creagan); *Lay Members:* J. Biever, S. Bradshaw, S. Clark, K. VanderMolen; *LAC Reps:* J. Cavanaugh, J. Simonds, L. Toweson; *Principals:* T. Eastman, B. Reits, A. Zommers; *Staff:* M. Anderegg, S. Harding

Call to order: 3:33pm

Opening Prayer: Fr. Schmidt

Approval of Agenda: April 23, 2012

Motion: Fr. Schmidt moves to approve Agenda; VanderMolen seconds. Motion passed.

Approval of Consent Agenda:

1. Minutes: March 23, 2012
2. Principal Reports
 - 2.1. Hackett Catholic Central (T. Eastman)
 - 2.1.1. Tim reported preliminary ACT results for the Class of 2013, taken during the March MME are in and the average score was 23.75. Average for the Class of 2012 was 23.1.
 - 2.2. St. Augustine Cathedral School (A. Zommers)
 - 2.3. St. Monica School (B. Reits)
3. Local Advisory Council Reports
 - 3.1. Hackett Catholic Central (J. Simonds)--No Report
 - 3.2. St. Augustine Cathedral School (L. Toweson)
 - 3.2.1. *Motion: Toweson moved to approve, pending pastoral approval, next year's new LAC representatives for St. Augustine School who are Michael Flynn, Michelle Kwapis, Liz Peot, and Carrie Waterson; Simonds seconds. Motion passed.*
 - 3.3. St. Monica School (J. Cavanaugh)
4. Committee Reports
 - 4.1. Enhancing Community (S. Bradshaw)
 - 4.2. Advancement (S. Harding)
 - 4.2.1. Harding reported that we might want to consider for budgeting purposes next year that we are losing phone contact information for many supporters of the annual fund. Blackbaud does have an email and phone number finder product, so we might want to purchase those services for next year.
 - 4.3. Finance (K. VanderMolen)

Motion: Fr. Schmidt moves to approve the Consent Agenda; Msgr. Hazard seconds. Motion passed.

Financial Review: Finance Committee (K. VanderMolen)

1. VanderMolen reported the Finance Committee reviewed and approved the financial statements for the nine months ended March 31, 2012, which are on track with the budget with expenses at 72.5%.
2. The Committee discussed the need of a new school bus due to the increase in repairs and maintenance. The committee reviewed various options Melissa researched and she will follow up on

questions the committee had. The committee plans to make a recommendation to the board next month.

3. The committee reviewed the preliminary enrollment numbers. Students currently enrolled total 856, so we are 54 students shy of our 921 students budgeted for next year's enrollment (-20 at St. Augustine, -21 at St. Monica, and -13 at Hackett).
4. The oversight committee for the academic excellence donation continues to meet and strategize the use of the funds. Tim provided detail on the CSGK Technology next steps. Hackett's upgrades would be funded through the use of Bannister funds and St. Monica and St. Augustine's funding may be shared by their parishes and/or use designated funds for capital improvements of future use. The upgrades include wireless access points for the building, the cabling, and new switchers. The upgrades would change the existing network to support a one-to-one initiative. The one-to-one initiative is essentially providing every staff member, teacher, and student with a portable laptop, notebook, or tablet PC for continuous use both in the classroom and at home.

Motion: Simonds moves to approve the technology bid which would replace the existing network for all three CSGK schools and upgrade the existing network to support a 1 to 1 initiative. The total cost of the bid is \$82,166 and the funds will come from the capital improvements and the Bannister gift; Clark seconds. Motion passed.

Motion: Clark moved to purchase 30 ipads at 32 gig for the Hackett teachers at a cost of \$19,400; Msgr. Hazard seconds. Motion passed.

5. The KRCSF funds generated from the Capital campaign were distributed to the CSGK schools. The amount was approximately \$18,000 and will be split evenly by the 3 schools and will be used for financial assistance.

Motion: Fr. Schmidt moved to approve the Financial Statements for the nine months ended March 31, 2012; VanderMolen seconds. Motion passed.

Other Business:

1. The administrator evaluations used from two years ago will be sent to all faculty, boards, and administrators.
2. Clark indicated that he has not heard from Fr. Fleckenstein regarding whether or not the pursuit of a new CSGK logo was consistent, or did not conflict with, plans for the future of Catholic schools in the Diocese of Kalamazoo. He will continue to pursue this issue with Fr. Fleckenstein.
3. The CSGK will be seeking two new board members for the 2012-2013 school year, one to replace a position that has been open and another to replace current member, John Biever.

Motion: There being no other business before the Board, Clark moved to adjourn; Bradshaw seconds. Motion passed. The meeting was adjourned at 4:25pm..