

## MAY CONSENT AGENDA

### CSGK BOARD MEETING MINUTES (April 24, 2009)

Hackett Library, 3:00 pm

**Attendees:** *Pastors:* Msr. Hazard, Frs. Derda, Farrell, and Schmidt; *Lay Members:* S. Benoit, S. Bradshaw, K. VanderMolen; *LAC Reps:* S. Clark, A. Wickham; *Principals:* A. Zommers; *Staff:* R. Dykstra, K. Weishaar; *Guest:* J. Dunham

**Call to order:** 3:10 p.m.

**Opening Prayer:** Fr. Schmidt

#### **Consent Agenda Items (Vote Required)\*:**

1. Agenda: April 24, 2009
2. No Minutes: March 24, 2009 Meeting
3. Financial Statements
4. Principals Reports
5. Local Advisory Committee Reports
6. Committee Reports

*Motion: Fr. Schmidt moves to approve Consent Agenda and McKinney seconds. Motion passed.*

#### **Report Discussion (highlights and questions):**

1. Financial Review (Rich Dykstra)—report attached
  - 1.1. The *Statement of Revenue and Expenses* (March ending) was reviewed.
  - 1.2. A summary of Noah's Appeal (2009) was reviewed. The total funds generated for all of the CSGK schools was \$66,026. Hackett will be using the funds for (a) a uniform assistance fund, (b) the science wing renovation project, (c) repairs to the theater, and (d) the painting of the gym ceiling. St. Augustine and St. Monica will both be using the funds for new textbooks.
  - 1.3. The 2009-2010 enrollment data were reviewed (as of April 15). The CSGK schools are under target by 62 students (46 students for Hackett; 15 students for St. Augustine; 1 student for St. Monica).
  - 1.4. Rich noted that the CSGK Business Office will be implementing the use of on-line credit card payments for tuition. The system is currently being used for the Sports Summer Camps.
  - 1.5. Three different motions were presented by the Finance Committee.

*Motion: VanderMolen moves to amend the policy regarding the CSGK Referral Incentive Program to include referrals to the CSGK Preschools. Item 3 of the policy would read – The tuition credit is \$500 for referring a new family with preschool and/or elementary students only. Benoit seconds. Motion passed.*

*Motion: VanderMolen moves to offer a multi-child discount for the CSGK Preschools with the same discounts as the elementary rates. This would be a standalone discount for families with more than one child enrolled in preschool. Benoit seconds. Motion passed.*

*Motion: VanderMolen moves to add the language, "but not limited to," to the Policy 3500 regarding Registration. Amended language as proposed: "No student will be allowed to start the new school year until all outstanding fees, including, **but not limited to**, registration, late fees, and tuition (from the previous school year), have been paid in full." Benoit seconds and the motion is passed.*

2. Hackett Catholic Central (Tim Eastman)—report reviewed.
  - 2.1. Eastman announced Kim Aldrich, Ed Mancuso, Sandro Filiputi, David Clare, Mary Matthews, Tim Wenzel, and Matt Finley as candidates for the Hackett LAC. Board approval for the candidates was given.

3. St. Augustine Cathedral School (Andra Zommers)—report reviewed.
  - 3.1. Zommers announced Paul Bridenstine as a candidate for the St. Augustine LAC. Board approval for the candidate was given.
4. St. Monica School (Becky Reits)—report reviewed.
  - 4.1. Reits announced (in a separate action outside of the Board Meeting) Mark Reisterer as a candidate for the St. Monica LAC. Board approval (in a separate action outside of the Board Meeting) was given.
5. Office of Schools (Margaret Erich)—no update.
6. Local Advisory Committees (Steve Clark, K. McKinney, J. Simonds)—reports reviewed.
7. Policy Committee – CSGK Policy Manual (S. Bradshaw)—report reviewed.
8. Development (K. Weishaar)—report reviewed.
  - 8.1. Weishaar reviewed the CSGK donations (April ending). Donations are down by \$36,000 from last year. It is hoped that the next mailing going out will help resolve some of these losses. Activities planned for the future include a reception for the Science Renovation Project.
  - 8.2. Weishaar announced that an offer has been extended to and accepted by Jackie Lincoln to serve as the Development Director for the CSGK. Weishaar will remain in her position part-time to assist Lincoln in the transition to full-time Development Director. Lincoln’s full-time status will begin in August.
9. Marketing (S. Clark)—report reviewed.
10. Personnel (J. Niesen)—report reviewed.
11. *Motion: Fr. Schmidt moved to adjourn and McKinney seconded. Motion passed and meeting was adjourned at 3:45 p.m.*