

Minutes of August 23, 2013 CSGK Board Meeting

Attendees: Pastor: Fr. Farrell; Lay Members: S. Bradshaw, J. Cavanaugh, S. Clark, K. VanderMolen; LAC Reps: J. Bradshaw, T. Harding, M. Romstadt; Principals: B. Reits, A. Zommers; CSGK Staff: M. Anderegg, S. Harding

Call to order: 3:44pm

Opening Prayer: Prayer Service to open school year

Approval of Agenda: August 23, 2013

Motion: VanderMolen moves to approve Agenda; Romstadt seconds. Motion passes.

Approval of Consent Agenda:

1. Minutes: June 14, 2013
2. Principal Reports
 - 2.1. Hackett Catholic Central (T. Eastman)
 - 2.2. St. Augustine Cathedral School (A. Zommers)
 - 2.2.1. Zommers indicated that for a third straight year, the enrollment at St. Augustine has increased.
 - 2.3. St. Monica School (B. Reits)
3. Local Advisory Council Reports
 - 3.1. Hackett Catholic Central (J. Simonds)
 - 3.2. St. Augustine Cathedral School (J. Farrell)
 - 3.3. St. Monica School (M. Romstadt)
4. Committee Reports
 - 4.1. Enhancing Community (S. Bradshaw)
 - 4.2. Advancement (S. Harding)

Motion: VanderMolen moves to approve the Consent Agenda; Romstadt seconds. Motion passes.

Financial Review: Finance Committee (K. VanderMolen)

1. The Finance Committee reviewed the preliminary June 30, 2013 financial statements and net income is at \$168,000. There may be some adjustments to be made for capital expenditure items purchased in June. Melissa will review and the final statements will be presented at the next board meeting.
2. Attached is the enrollment data. It appears we are over budget. Covenant enrolled families at St. A's are 14 families with 26 students and St. M's are 9 families with 18 students.
3. Tuition/Enrollment manager was hired and will start August 26th, Michele Buchmann and she comes with banking and financial aid experience.
4. We reviewed the 2013-2014 budget and with the enrollment numbers coming in over budget expenses to cut were minimal.

Other Business:

1. Individual School Update/Enrollment Update. Total enrollment stands at 915 which is 24 students above budget. Reits reports that St. Monica is up 12 students (above budget) at 331. Zommers reports that St. Augustine is up 13 students at 295. Hackett is down 1 student at 289.

2. Advancement/Enrollment Additions.
3. Board Goals 2013-2014.
 - (1) Continue to develop and implement Advancement Plan (relates to the pillar of School Funding)
 - (2) Establish unified Evangelization Team that will create, identify current Evangelization outreach activities and highlight those and establish a system wide activity for the 2013-2014 school year that all students will participate in (relates to the pillar of Mission and Catholic Identity)
 - (3) Continue to develop and implement Finance Plan (relates to the pillar of School Funding)
 - (4) Increase enrollment at all schools by creating and implementing Enrollment Plan (relates to pillar of School Governance)
 - (5) Create and implement Communication Plan (relates to pillar of School Governance).

We currently need someone from the Board to take on Goal # 2. Board members who are members of LAC's were asked to go back to their meetings and talk about this need.
4. Alliance Update. Anderegg reviewed some of the activities of the Alliance indicating that it was up and running. The business operations of the CSGK are now controlled by the Alliance. Fr. Fleckenstein will be visiting parishes, starting within the next 2 weeks, to report on the needs of the Alliance.

Motion: There being no other business before the Board, Bradshaw moves to adjourn; Romstadt seconds. Motion passes. The meeting was adjourned at 4:23pm.