

## ***Minutes of June 14, 2013 CSGK Board Meeting***

**Attendees:** Pastors: Fr. Farrell, Fr. Schmidt; Lay Members: S. Bradshaw, J. Cavanaugh, S. Clark, K.; LAC Reps: John Bradshaw sitting in for J. Farrell, Michael Ogrin sitting in for M. Romstadt, J. Simonds; Principals: T. Eastman, Jenny Niesen sitting in for B. Reits; CSGK Staff: M. Anderegg

**Call to order:** 3:34pm

**Opening Prayer:** Father Ken

**Approval of Agenda:** June 14, 2013

*Motion: Fr. Schmidt moves to approve Agenda; Cavanaugh seconds. Motion passes.*

### **Approval of Consent Agenda:**

1. Minutes: May 17, 2013
2. Principal Reports
  - 2.1. Hackett Catholic Central (T. Eastman)
  - 2.2. St. Augustine Cathedral School (A. Zommers)
  - 2.3. St. Monica School (B. Reits)
3. Local Advisory Council Reports
  - 3.1. Hackett Catholic Central (J. Simonds)
  - 3.2. St. Augustine Cathedral School (J. Farrell)
  - 3.3. St. Monica School (M. Romstadt)
4. Committee Reports
  - 4.1. Enhancing Community (S. Bradshaw)
  - 4.2. Advancement (S. Harding)

*Motion: Fr. Schmidt moves to approve the Consent Agenda; Cavanaugh seconds. Motion passes.*

### **Financial Review:** Finance Committee (K. VanderMolen)

1. The Finance Committee reviewed the May 31, 2013 financial statements and expenditures are at 88.4% which is below 92.0% which is where we are at in our fiscal year.
2. The enrollment data so far show that we are 16 students below our budgeted amount (Hackett is down 10; St. Augustine is up 9; St. Monica is down 15).
3. The allocation of the distribution from the KRCSF was discussed and the finance committee approved allocating the funds equally among the three schools. The amount is approximately \$26,000.
4. Capital expenditure needs were reviewed. St. Monica received one quote of approximately \$11,000 for new door locks and is waiting on two more quotes. The committee reviewed quote for repair work needed on the portable ramp at St. Monica and approve the cost of \$6447.
5. Advancement position applications are coming in and hoping to start interviews at the end of June and Tuition/Enrollment manager position will be posted in July.

*Motion: Fr. Schmidt moves to approve the \$6447 cost for repair work needed on the portable ramp at St. Monica; Simonds seconds. Motion passes.*

*Motion: Simonds moves to approve the Financial Statements for the eleven months ended May 31, 2013; Fr. Schmidt seconds. Motion passes.*

**Other Business:**

1. Enrollment data and Advancement position was reviewed under the finance report (see above).

*Motion: There being no other business before the Board, Fr. Schmidt moves to adjourn; Simonds seconds. Motion passes. The meeting was adjourned at 3:59pm.*