

## ***Minutes of November 16, 2012 CSGK Board Meeting***

**Attendees:** Pastors: Fr. Farrell; Lay Members: S. Bradshaw, J. Cavanaugh, S. Clark, K. VanderMolen; LAC Reps: J. Farrell, M. Romstadt, J. Simonds; Principals: B. Reits, and A. Zommers; CSGK Staff: M. Anderegg

**Call to order:** 3:33pm

**Opening Prayer:** Fr. Farrell

**Approval of Agenda:** November 16, 2012

*Motion: Romstadt moves to approve Agenda; VanderMolen seconds. Motion passed.*

### **Approval of Consent Agenda:**

1. Minutes: October 26, 2012
2. Principal Reports
  - 2.1. Hackett Catholic Central (T. Eastman)
    - 2.1.1. Bradshaw asked about the number of families attending the recent Open House at Hackett and whether or not those numbers were lower than last year's attendance numbers. Simonds indicated that he thought the numbers were lower this year and speculated on the reasons for this decrease.
  - 2.2. St. Augustine Cathedral School (A. Zommers)
  - 2.3. St. Monica School (B. Reits)
3. Local Advisory Council Reports
  - 3.1. Hackett Catholic Central (J. Simonds)
    - 3.1.1. Simonds discussed a proposal recommended by the LAC for state of the art graphing calculators for the Math department. Eastman had discretionary funds to cover the \$8,415 cost for one set of thirty units to be shared among three teachers.  
*Motion: Simonds moves to use discretionary funds of \$8,415 to cover the costs for one set of thirty graphing calculators; Bradshaw seconds. Motion passes.*
    - 3.1.2. Bradshaw asked about the Council's lengthy discussion regarding the weighting of AP and KAMSC grades when determining overall GPA and class ranking. This issue was brought up by Bradshaw in light of recent "hearsay" from parents in various settings on their concern over Hackett's academic excellence compared to other local schools. It was suggested that we need to highlight Hackett's high standards of academic excellence (along with its adherence to Catholic identity), and one way to do that might be to distribute to the elementary schools (and possibly parishes) the Profile Sheet recently developed for Hackett's Class of 2013. Bradshaw indicated that she would pursue this idea with the principals.
  - 3.2. St. Augustine Cathedral School (J. Farrell)
    - 3.2.1. Clark gave the letters of thanks/recognition for the St. Augustine teachers to Farrell for distribution.
  - 3.3. St. Monica School (M. Romstadt)
4. Committee Reports
  - 4.1. Enhancing Community (S. Bradshaw)
  - 4.2. Advancement (S. Harding)

*Motion: Bradshaw moves to approve the Consent Agenda; VanderMolen seconds. Motion passed.*

**Financial Review:** Finance Committee (K. VanderMolen)

1. The Finance Committee reviewed the October 31, 2012 financial statements, and expenditures are at 32.5% which is in line with where we are supposed to be at this point in the fiscal year.
2. The Committee indicated that it has started the process for the 2013-2014 budget. The budget will be finalized in January, so that the tuition numbers are available for the annual parent meeting scheduled for Monday, February 11, 2013.
3. There is a balance of approximately \$7,000 on deposit at the Diocese which will be withdrawn and transferred to our reserve for capital improvements.
4. The Committee continues to conduct its review of the enrollment/tuition process. It was determined that an on-line registration process was one that would be cost prohibitive for the CSGK. However, the committee indicated that an on-line registration fee and donation payment system might be workable and affordable. They will continue to review this issue.
5. The Committee is reviewing the staff timesheet policies.
6. The Committee reviewed the \$8,500 proposal from St. Augustine to install windows over Christmas break. The funds were donated to St. Augustine.

*Motion: Fr. Farrell moves to approve the use of \$8,500 to install windows at St. Augustine; Bradshaw seconds. Motion passes.*

7. The Committee handed out the CSGK Enrollment Projection report. Nothing was discussed.

*Motion: VanderMolen moves to approve the Financial Statements for the four months ended October 31, 2012; Cavanaugh seconds. Motion passes.*

**Other Business:**

1. Reits and Zommers will both be consulting with parents on the Enrollment/Registration process to get other ideas on how to improve the process.
2. Alliance Update:
  - 2.1. Fr. Fleckenstein will be meeting on November 28<sup>th</sup> with several area pastors to address the various proposals made by the Alliance. The timelines and logistics as set forth by the Alliance are on hold for now.
  - 2.2. The MORE website is due to be released for public viewing in December. Danielle Lussier, the marketing person for MORE, is being sought out by the CSGK's CORE Team for advice and help.
  - 2.3. Fr. Fleckenstein will be doing school visits again around the time of Catholic Schools Week (scheduled from January 27<sup>th</sup> to February 2<sup>nd</sup>, 2013).
  - 2.4. With the roof repairs underway in the building which houses the ARK, the second floor of that building will be available for possible use for the MORE administration.
3. Plans for the prayer festival called The Presence which is scheduled for the weekend of February 15<sup>th</sup>-17<sup>th</sup> of 2013 at Hackett Catholic Central are underway. Questions can be addressed to Fr. Derda.

*Motion: There being no other business before the Board, VanderMolen moves to adjourn; Cavanaugh seconds. Motion passes. The meeting was adjourned at 4:21pm.*