

## ***Minutes of October 25, 2013 CSGK Board Meeting***

**Attendees:** Pastor: Frs. Creagan, Derda, Farrell, Schmidt; Lay Members: S. Bradshaw, J. Cavanaugh, S. Clark, K. VanderMolen; LAC Reps: J. Bradshaw, T. Harding, M. Ogrin (sitting in for M. Romstadt); Principals: B. Kosmerick (setting in for T. Eastman), B. Reits, A. Zommers; CSGK Staff: M. Anderegg, K. Gilbert, S. Gillig; Guest: John Emilio (from St. Catherine of Siena)

**Call to order:** 3:30pm

**Opening Prayer:** Fr. Schmidt

**Approval of Agenda:** October 25, 2013

*Motion: Bradshaw moves to approve Agenda; Fr. Schmidt seconds. Motion passes.*

**Approval of Consent Agenda:**

1. Minutes: September 20, 2013
2. Principal Reports
  - 2.1. Hackett Catholic Central (T. Eastman)
  - 2.2. St. Augustine Cathedral School (A. Zommers)
  - 2.3. St. Monica School (B. Reits)
3. Local Advisory Council Reports
  - 3.1. Hackett Catholic Central (T. Harding)
  - 3.2. St. Augustine Cathedral School (J. Bradshaw)
  - 3.3. St. Monica School (M. Romstadt)
4. Committee Reports
  - 4.1. Enhancing Community (S. Bradshaw)
  - 4.2. Advancement (K. Gilbert)

*Motion: Bradshaw moves to allow the Hackett Auction Committee to make application to the MLCC for a Special License for the sale of Beer and Wine, or Beer, Wine, and Spirits, for consumption on March 15, 2014; Fr. Schmidt seconds. Motion passes.*

*Motion: Fr. Schmidt moves to approve the Consent Agenda; VanderMolen seconds. Motion passes.*

**Financial Review:** Finance Committee (K. VanderMolen)

1. The committee reviewed the Three Months Ended September 30, 2-13 financial statements with expenditures at 22.5% and under 25%, which is 3/12<sup>ths</sup> of our fiscal year.
2. Melissa is researching the possibility of using the vendor "Smart" to assist with collecting tuition. (Tuition management) "Smart" is a billing and collection service. The service is needed to decrease our past due accounts. Other services offered include Grants and Aid assessments.

*Motion: Fr. Schmidt moves to approve the Three Months Ended Revenue and Expenditure report for September 30, 2013; Bradshaw seconds. Motion passes.*

**Other Business:**

1. Branding of Hackett Catholic Central: The Bishop has reviewed the proposal by Ovus Atar to re-brand Hackett Catholic Central and has requested that Principal Eastman and his colleagues re-evaluate the timeline only for the name change to the school. All other aspects of the proposal were approved. The first action is to make public the Benefits Statements, starting internally and then moving externally. The Statements will be revealed to the public during Hackett Catholic's first Open House scheduled for November 7<sup>th</sup>. Additionally, a Viewbook for Hackett Catholic is currently being created with the help of Jack Foley, from Ovus Atar. At this point, the "More Than High School" tag line will be adopted for Hackett Catholic.
2. Administrator Goals: Principal Zommers & Reits each reviewed the school goal sheets (see attached). Generally, Principal Zommers indicated that one of her main goals is to establish a Strategic Plan for 2014-2019 for St. Augustine Schools, which is in line with the CSGK and Diocesan goals; the plan will be completed by April 2014. Principal Reits indicated that one of her main goals is to complete the Self Study for St. Monica School by the end of December.
3. Alliance Update: no report
4. The Presence Kalamazoo 2014: Fr. Derda talked about this weekend retreat for high school students. The retreat is a weekend encounter with the Presence of Christ in the Eucharist and is scheduled for February 7<sup>th</sup>-9<sup>th</sup>, 2014. Hackett Catholic is the retreat site and it is open to students in Grades 9-12. Keynote speaker is Fr. Stan Fortuna C.F.R. who is one of the eight founding members of the Community of Franciscan Friars of the Renewal. Also appearing is musical talent Full Armor. Registration is open now and forms can be found at [www.thepresencekalamazoo.org](http://www.thepresencekalamazoo.org)

*Motion: There being no other business before the Board, Fr. Schmidt moves to adjourn; Bradshaw seconds. Motion passes. The meeting was adjourned at 4:15pm.*