

## ***Minutes of September 20, 2013 CSGK Board Meeting***

**Attendees:** Pastor: Frs. Derda (represented by Sue Jeska), Farrell, O'Leary, Schmidt; Lay Members: S. Bradshaw, J. Cavanaugh, S. Clark, K. VanderMolen; LAC Reps: J. Bradshaw (represented by Ellen Brown), T. Harding, M. Romstadt; Principals: B. Reits, A. Zommers; Diocesan Staff: M. Erich; CSGK Staff: M. Anderegg, G. Buday, K. Gilbert

**Call to order:** 3:35pm

**Opening Prayer:** Fr. O'Leary

**Approval of Agenda:** September 20, 2013

*Motion: Clark moves to approve Agenda; Fr. Schmidt seconds. Motion passes.*

### **Approval of Consent Agenda:**

1. Minutes: August 23, 2013
2. Principal Reports
  - 2.1. Hackett Catholic Central (T. Eastman)
  - 2.2. St. Augustine Cathedral School (A. Zommers)
  - 2.3. St. Monica School (B. Reits)
3. Local Advisory Council Reports
  - 3.1. Hackett Catholic Central (T. Harding)
  - 3.2. St. Augustine Cathedral School (J. Bradshaw)—NO REPORT
  - 3.3. St. Monica School (M. Romstadt)
4. Committee Reports
  - 4.1. Enhancing Community (S. Bradshaw)
  - 4.2. Advancement (K. Gilbert)
    - 4.2.1. It was noted that the Donor Reception is scheduled for October 17.

*Motion: Clark moves to approve the Consent Agenda; Fr. Schmidt seconds. Motion passes.*

### **Financial Review:** Finance Committee (K. VanderMolen)

1. The Finance Committee reviewed the final June 30, 2013 financial statements and net income ended up at \$159,986. The committee also reviewed the Unrestricted fund balance classifications.
2. The committee reviewed the Two Months Ended August 31, 2013 financial statements with expenditures at 14.8% and under 16.6%, which is 2/12's of our fiscal year.
3. The committee reviewed the enrollment data to date which exceeded budget by 25 students.
4. The committee reviewed the 2013-2014 amended budget showing net income at \$3183.
5. Potential capital expenditures for 2014 fiscal year end include a portable classroom for St. Monica and bus lease and Hackett checking on life expectancy of the boiler. St. A's is planning on remodeling of girls and boys bathrooms.

*Motion: Fr. Schmidt moves to approve the June 30, 2013 financial statements and the unrestricted fund balance detail; Romstadt seconds. Motion passes.*

*Motion: Fr. Schmidt moves to approve the Two Months Ended Revenue and Expenditure report for August 31, 2013; Bradshaw seconds. Motion passes.*

*Motion: Clark moves to approve the final amended 2013-2014 Budget; Fr. Schmist seconds. Motion passes.*

**Other Business:**

1. Advancement/Enrollment Update. Gillig reviewed some of the goals for Enrollment. The main one is that by the year 2020, Hackett's enrollment be up to 500 students (a 12% increase). Activities are already in the works to ensure that this enrollment goal is accomplished.
2. Alliance/Advancing Catholic Schools Update. Margaret Erich, the Diocesan Schools Superintendent, indicated that she will now be attending all CSGK (and other Diocesan school board) meetings as part of her Alliance responsibilities.

*Motion: There being no other business before the Board, Clark moves to adjourn; Romstadt seconds. Motion passes. The meeting was adjourned at 4:10pm.*