

Minutes of February 24, 2012 CSGK Board Meeting

Attendees: *Pastors:* Frs. Derda, Farrell, and Schmidt; *Lay Members:* J. Biever, S. Bradshaw, S. Clark, K. VanderMolen; *LAC Reps:* J. Cavanaugh, J. Simonds, L. Toweson; *Principals:* B. Reits, A. Zommers; *Staff:* M. Anderegg; *Guest:* Angela Garcia from St. Catherine of Siena

Call to order: 3:32pm

Opening Prayer: Fr. Farrell

Approval of Agenda: February 24, 2012

Motion: Biever moves to approve Agenda; Fr. Schmidt seconds. Motion passed.

Approval of Consent Agenda:

1. Minutes: January 27, 2012
2. Principal Reports
 - 2.1. Hackett Catholic Central (T. Eastman)
 - 2.2. St. Augustine Cathedral School (A. Zommers)
 - 2.3. St. Monica School (B. Reits)
3. Local Advisory Council Reports
 - 3.1. Hackett Catholic Central (J. Simonds)
 - 3.2. St. Augustine Cathedral School (L. Toweson)
 - 3.3. St. Monica School (J. Cavanaugh)--no report
4. Committee Reports
 - 4.1. Enhancing Community (S. Bradshaw)
 - 4.2. Advancement (S. Harding)
 - 4.3. Finance (K. VanderMolen)

Motion: Fr. Schmidt moves to approve the Consent Agenda; Biever seconds. Motion passed.

Financial Review: Finance Committee (K. VanderMolen)

1. The Finance Committee reviewed and approved the financial statements for the seven months ended January 31, 2012, which are on track with the budget with expenses at 5%.
2. The Committee continues to review the Capital Expenditure needs of the schools and the Principals are continuing to work on completing and prioritizing the lists. The total amounts to approximately \$1.3 million. Capital items will be a top priority if revenues exceed expenses at fiscal year end.
3. The Committee discussed the need of a new school bus due to the increase in repairs and maintenance. Melissa is researching different options.
4. We reviewed the second draft of the 2012-2013 budget which reflects a 2% increase in tuition and salaries and wages. The committee approved the budget.
5. Past due letters will be sent out to families the first week of February and some have responded and still working on families that have not responded.
6. The oversight committee for the academic excellence donation continues to meet and strategize the use of the funds.
7. The committee approved the use of \$20,000 of donated funds for the purchase of 1 or 2 vans for Hackett at auction. Board approval needed. If board approval is given, the committee will seek approval from the Diocese (as required by board and Diocesan policy).

Motion: Fr. Schmidt moved to approve the Financial Statements for the seven months ended January 31, 2012; Bieber seconds. Motion passed.

Motion: Fr. Schmidt moved to approve the use of \$20,000 of donated funds for the purchase of 1 or 2 vans for Hackett at auction; Clark seconds. Motion passed.

Other Business:

1. Clark submitted to the board the idea of the adoption of a CSGK Sunday policy, one that would either minimize or eliminate the scheduling of school activities on Sundays. After much discussion about the issue, it was determined that this idea would be presented as a "Best Practice" rather than as a policy. Fr. Schmidt agreed to draft a statement to be issued by the board. The statement will be presented for approval at the next meeting.
2. Clark indicated that several "key" people involved with marketing, communication, and recruitment for the CSGK would be meeting on Saturday, February 25th, from 9-11am. The purpose of the meeting is to brainstorm ideas and come up with a unified plan for marketing and recruitment for the CSGK. Interested persons were invited to attend.

Motion: There being no other business before the Board, Fr. Schmidt moved to adjourn; Bieber seconded. Motion passed. The meeting was adjourned at 4:20pm.