

## Minutes of March 25, 2011 CSGK Board Meeting

**Attendees:** Msgr. Hazard; Frs. Farrell, Fleckenstein (as represented by A. Garcia), and Schmidt; *Lay Members:* S. Bradshaw, S. Clark, K. VanderMolen; *LAC Reps:* J. Cavanaugh, J. Simonds, L. Toweson; *Principals:* T. Eastman *Staff:* R. Dykstra, S. Harding

**Call to order:** 3:34pm

**Opening Prayer:** Msgr. Hazard

**Approval of Agenda:** March 25, 2011

*Motion: Fr. Schmidt moves to approve Agenda; Bradshaw seconds. Motion passed.*

### **Approval of Consent Agenda:**

1. Minutes: February 25, 2011
2. Principal Reports
  - 2.1. Hackett Catholic Central (T. Eastman)
  - 2.2. St. Augustine Cathedral School (A. Zommers)
  - 2.3. St. Monica School (B. Reits)
3. Local Advisory Council Reports
  - 3.1. Hackett Catholic Central (J. Simonds)
  - 3.2. St. Augustine Cathedral School (L. Toweson)
  - 3.3. St. Monica School (J. Cavanaugh)
4. Committee Reports
  - 4.1. Enhancing Community (S. Bradshaw)
  - 4.2. Advancement (S. Harding)
  - 4.3. Community Questionnaire (J. Bieber)

*Motion: Msgr. Hazard moves to approve the Consent Agenda; Fr. Schmidt seconds. Motion passed.*

### **Financial Review:** Finance Committee (K. VanderMolen)

1. The *Financial Statements* for the eight months ended February 28, 2011 were reviewed. VanderMolen reported we are 2/3's through our fiscal year and expenses are at 65% of budget, therefore right on track with budget.
2. PCN Bank requires the CSGK signature cards to be updated on new forms.

*Motion: Fr. Schmidt moved to add Fr. John Fleckenstein to the authorized signers, which currently includes Timothy Eastman, Rebecca Reits, Andra Zommers, and Fr. Lawrence M. Farrell, for the following CSGK bank accounts: General, Development, Payroll, and Athletic; Simonds seconds. Motion passed.*

3. VanderMolen reported that the committee discussed preliminary enrollment numbers. Current numbers show that all 3 schools are under projected budgeted numbers (St. Augustine at -12, St. Monica at -9, and Hackett at -31). The Principals felt the current numbers were up compared to this time last year. This information is tracked each month and will be made available at the next meeting.
4. VanderMolen reported that Capital Expenditure needs totals \$1.3 million and that the committee is discussing the establishment of a committee of experts to help review and prioritize the projects.

*Motion: VanderMolen moved to approve the Financial Statements for the period ending February 28, 2011; Bradshaw seconds. Motion passed.*

**Other Business:**

1. Garcia (sitting in for Fr. Fleckenstein) reported that a Town Hall Meeting has been added to the scheduled meetings titled *Changing the Future: A Conversation with the Diocese of Kalamazoo's Vicar for Education* by Fr. John Fleckenstein. The date for the meeting is May 11 (7pm) and it is to be held at St. Rose of Lima in Hastings.
2. The Board discussed some of the recent issues regarding non-school sponsored group use of facilities. At this point, each school has its own policy. After much discussion, it was suggested that an Ad Hoc committee be formed to review the issues in hopes of determining a school-wide policy consistent with policies for each school and/or parish. Committee members are Jeff Cavanaugh, Steve Clark, Rich Dykstra, Tim Eastman, and Mike Garvey.

*Motion: There being no other business before the Board, Fr. Schmidt moved to adjourn; Bradshaw seconded. Motion passed. The meeting was adjourned at 4:20pm.*