

Minutes of March 23, 2012 CSGK Board Meeting

Attendees: *Pastors:* Frs. Farrell and Schmidt, and Angela Garcia (sitting in for Fr. Creagan); *Lay Members:* S. Bradshaw, S. Clark, K. VanderMolen; *LAC Reps:* J. Cavanaugh, L. Toweson; *Principals:* T. Eastman, B. Reits, A. Zommers; *Staff:* M. Anderegg, S. Harding

Call to order: 3:30pm

Opening Prayer: Fr. Farrell

Approval of Agenda: March 23, 2012

Motion: Fr. Schmidt moves to approve Agenda; Bradshaw seconds. Motion passed.

Approval of Consent Agenda:

1. Minutes: February 24, 2012
2. Principal Reports
 - 2.1. Hackett Catholic Central (T. Eastman)
 - 2.1.1. Tim reported that the Fund Oversight committee for the Bannister gift is finalizing its plans for next year. The plans include the F.A.I.T.H. Scholarship (FAITH stands for Freshmen Academic Incentive to Transition to Hackett). \$49,000 in academic merit scholarships has been offered to incoming freshmen who have met or exceeded at least 3 of the 4 benchmarks of the EXPLORE test. The EXPLORE test is valid to the efforts because it is a stepping stone to the PLAN and ACT test, all of which are utilized to further check the progress of the curriculum, faculty, and students. Students who meet 4 benchmarks will be offered \$1500 and those that meet 3 of the 4 benchmarks will be offered \$1000. Details on the proposed use of the remainder of the Bannister bequest can be found in Table 1.
Motion: Fr. Schmidt moved to support the plan as proposed by the Fund Oversight committee; Toweson seconds. Motion passed.
 - 2.2. St. Augustine Cathedral School (A. Zommers)
 - 2.3. St. Monica School (B. Reits)
3. Local Advisory Council Reports
 - 3.1. Hackett Catholic Central (J. Simonds)
 - 3.2. St. Augustine Cathedral School (L. Toweson)
 - 3.3. St. Monica School (J. Cavanaugh)
4. Committee Reports
 - 4.1. Enhancing Community (S. Bradshaw)
 - 4.2. Advancement (S. Harding)
 - 4.2.1. Harding is looking for student volunteers to help with the phonathon. Due to the new practice of not scheduling school events on Sundays, the student volunteers have been asked to help out during the school week.
 - 4.2.2. Preliminary numbers from the Shamrock Auction indicate that the event yielded \$80,000 which is approximately \$15,000 more than last year.
 - 4.2.3. The KRCSF has made its annual allocation to the CSGK; the total is \$106,968 with \$18,212.78 of that total coming from the endowment campaign funds.
 - 4.3. Finance (K. VanderMolen)

Motion: Fr. Schmidt moves to approve the Consent Agenda; VanderMolen seconds. Motion passed.

Financial Review: Finance Committee (K. VanderMolen)

1. The Finance Committee reviewed and approved the financial statements for the eight months ended February 29, 2012, which are on track with the budget with expenses at 62%.
2. The Committee discussed the need of a new school bus due to the increase in repairs and maintenance. Melissa is researching different options.
3. The committee reviewed the preliminary enrollment numbers and will review again next month. So far, the CSGK is 83 students under budget (24 at St. Augustine, 37 at St. Monica, and 22 at Hackett).
4. The oversight committee for the academic excellence donation continues to meet and strategize the use of the funds. Tim provided detail on the planned spending and will roll out to the public as soon as possible.
5. The committee approved the use of \$20,000 of donated funds for the purchase of 1 or 2 vans for Hackett at auction and all approvals have been obtained.
6. The committee discussed large family tuition discounts and agreed to handle on a case by case basis with financial assistance help a consideration as well.

Motion: Fr. Schmidt moved to approve the Financial Statements for the eight months ended February 29, 2012; Cavanaugh seconds. Motion passed.

Other Business:

1. The adoption of a CSGK Sunday practice, one that would either minimize or eliminate the scheduling of school activities on Sundays, was discussed by the board. It was determined that the statement, being referred to as the CSGK Sabbath Statement, could be placed in handbooks and posted on websites.

Motion: Bradshaw moved to adopt the CSGK Sabbath Statement which states "The Scriptures call us to a Sabbath way of life--to take time each week for profound rest in the reign of God (and not our own work); to step away from the attitudes and actions that hinder the reign of God: and to feast in the fullness of God's graciousness. We Christians express this Sabbath way of life as we celebrate the Lord's Day, commemorating the Paschal Mystery of Jesus the Christ. As the Catholic Schools of Greater Kalamazoo, we strive to incarnate our Catholic Christian values. Therefore, we will honor the Lord's Day, and do our best to avoid scheduling school activities on Sundays." Fr. Schmidt seconds the motion. Motion passed.

2. Clark discussed materials communicated in a recent meeting (held February 25th) where several "key" people involved with marketing, communication, and recruitment for the CSGK brainstormed ideas. Preliminary steps to be taken by the group (called the CSGK CORE Team) include (a) finding physical space for its members to meet and work and (b) redoing the CSGK logo. Samples of a new CSGK logo were presented to the board. It was suggested that Clark contact Fr. Fleckenstein to make sure that the pursuit of a new logo was consistent, or did not conflict with, plans for the future of Catholic schools in the Diocese of Kalamazoo.

Motion: There being no other business before the Board, Fr. Schmidt moved to adjourn; Bradshaw seconded. Motion passed. The meeting was adjourned at 4:30pm.