

Minutes of May 18, 2012 CSGK Board Meeting

Attendees: Pastors: Angela Garcia (sitting in for Fr. Creagan) and Fr. O'Leary; Lay Members: S. Bradshaw, S. Clark, K. VanderMolen; LAC Reps: J. Cavanaugh, J. Simonds, L. Toweson; Principals: T. Eastman, B. Reits; Staff: M. Anderegg, S. Harding; Guest: Rick Remyse, CSGK Technology Coordinator

Call to order: 3:32pm

Opening Prayer: Fr. O'Leary

Approval of Agenda: May 18, 2012

Motion: Toweson moves to approve Agenda; VanderMolen seconds. Motion passed.

Approval of Consent Agenda:

1. Minutes: April 27, 2012 (with changes)
2. Principal Reports
 - 2.1. Hackett Catholic Central (T. Eastman)
 - 2.1.1. Eastman reported the technology upgrade is going forward at all three schools. 30 iPad 3.32 Gig tablets are being purchased for the HCC staff. The will remain HCC property.
 - 2.1.2. Eastman reported a letter was sent to all HCC parents informing them of the success of the Shamrock Auction. The auction raised approximately \$85,000. As always, \$30,000 goes to the HCC Athletic Boosters to support athletic programs. The remaining funds will be used to fund various capital projects around the building (e.g., new desks and other needed furniture for classrooms, video monitors around the school to display daily announcements, and new external and internal security cameras.
 - 2.2. St. Augustine Cathedral School (A. Zommers)
 - 2.3. St. Monica School (B. Reits)
3. Local Advisory Council Reports
 - 3.1. Hackett Catholic Central (J. Simonds)--No Report
 - 3.2. St. Augustine Cathedral School (L. Toweson)
 - 3.2.1. Toweson extends Congratulations to the St. Augustine Principal, Dr. Zommers, all of the teachers, and students for being recommended for Accreditation with Distinction by the Michigan Association of Non-Public Schools (MANS). The MANS Board will meet in early June to review the recommendation. "The MNSAA Regional Coordinators unanimously recommend that St. Augustine Cathedral School be recognized as accredited with distinction. The goals presented were clearly measurable and furthermore, can be duplicated in other schools around the state. The presentation was comprehensive and impressive. More so, it is clear that the school took the goals, followed the process and within that process, went on to other avenues that were made evident as areas to pursue, based on the intermediate data gathered. "
 - 3.3. St. Monica School (J. Cavanaugh)

Motion: Cavanaugh moves to approve Michael Ogrin as a member of next year's LAC for St. Monica; Toweson seconds. Motion passed.
4. Committee Reports
 - 4.1. Enhancing Community (S. Bradshaw)
 - 4.2. Advancement (S. Harding)

4.2.1. Harding reported that there has been a 27% increase over last year (so far) for Unrestricted Funds for the annual fund.

4.3. Finance (K. VanderMolen)

Motion: Clark moves to approve the Consent Agenda; VanderMolen seconds. Motion passed.

Financial Review: Finance Committee (K. VanderMolen)

1. VanderMolen reported the Finance Committee reviewed and approved the financial statements for the ten months ended April 30, 2012, which are on track with the budget with expenses at 83.3% (10/12 of the year done).
2. The committee reviewed the preliminary enrollment numbers. Students currently enrolled total 878, so we are 43 students shy of our 921 students budgeted for next year's enrollment (-23 at St. Augustine, -13 at St. Monica, and -7 at Hackett).
3. The oversight committee for the academic excellence donation continues to meet and strategize the use of the funds. Tim updated the finance committee on the technology upgrade noting the Diocese approved the spending and therefore we are moving forward on transitioning to wireless and purchasing the iPads. He also updated us on the Faith Scholarship: \$50,500 offers, \$38,500 accepted and \$4500 declined so far.
4. An account was opened at the Diocese and \$1,000,000 of the Bannister funds were invested in the Deposit & Loan Program. The funds will earn 3.25% and withdrawals are processed the next business day after a request is received.
5. The committee continues to review the budget and the principals are working with Melissa on areas to cut and once we have final 6/30/2012 financials, we will make final budget adjustments.

Motion: Bradshaw moved to approve the Financial Statements for the ten months ended April 30, 2012; Simonds seconds. Motion passed.

Other Business:

1. Rick Remynse, the Technology Coordinator for CSGK, reviewed the CIPA (Child Internet Protection Act) updates which go into effect July 1, 2012. A document with the updates was given to all board members for review by the June 8, 2012 meeting. Because the CIPA requirements include a need for documentation, it is imperative that the board review and approve the changes and document the approval (via the CSGK minutes). The minutes must be approved and that approval must be documented prior to July 1, 2012. Consequently, all schools will need to make changes to their technology policies which are in compliance with CIPA and those changes must be documented.
2. Bradshaw introduced the idea of using the second page of the CSGK Tweets (with exceptions to the kick off issue, the Catholic school week issue, and the final issue) as a medium for introducing our supporting parishes to our CSGK school families. A formal proposal will be presented at the July meeting.

Motion: There being no other business before the Board, VanderMolen moves to adjourn; Clark seconds. Motion passed. The meeting was adjourned at 4:28pm.