

Minutes of November 18, 2011 CSGK Board Meeting

Attendees: *Pastors:* Frs. Creagan, Schmidt; *Lay Members:* J. Biever, S. Bradshaw, S. Clark, K. VanderMolen; *LAC Reps:* J. Cavanaugh, J. Simonds, L. Toweson; *Principals:* T. Eastman, B. Reits, A. Zommers; *Staff:* R. Dykstra, S. Harding; *Guest:* A. Garcia from St. Catherine of Siena

Call to order: 3:34pm

Opening Prayer: Fr. Creagan

Approval of Agenda: November 18, 2011

Motion: Fr. Schmidt moves to approve Agenda; Bradshaw seconds. Motion passed.

Approval of Consent Agenda:

1. Minutes: October 28, 2011
2. Principal Reports
 - 2.1. Hackett Catholic Central (T. Eastman)
 - 2.2. St. Augustine Cathedral School (A. Zommers)
 - 2.3. St. Monica School (B. Reits)
3. Local Advisory Council Reports
 - 3.1. Hackett Catholic Central (J. Simonds)
 - 3.2. St. Augustine Cathedral School (L. Toweson)
 - 3.3. St. Monica School (J. Cavanaugh)
4. Committee Reports
 - 4.1. Enhancing Community (S. Bradshaw)
 - 4.2. Advancement (S. Harding)
 - 4.3. Finance (K. VanderMolen)

Motion: Fr. Schmidt moves to approve the Consent Agenda; Biever seconds. Motion passed.

Financial Review: Finance Committee (K. VanderMolen)

1. The Finance Committee reviewed and approved the financial statements for the four months ended October 31, 2011 which are right on track with the budget with expenses at 32%.
2. The Committee continues to review the Capital Expenditure needs of the schools and the Principals are continuing to work on completing and prioritizing the lists. The total amounts to approximately \$1.3 million.
3. The Committee discussed the need of a new school bus due to the increase in repairs and maintenance. Tim researched pricing and financing options and leasing appears to be a good way to go. He will obtain more details for the next meeting.
4. The Committee discussed the \$1.1 million donation and that a committee has been formed to discuss investment and spending options. Tim gave an update on the Fund Oversight Committee meeting and spending ideas.
5. We reviewed the first draft of the 2012-2013 budget and are still fine tuning it. We will present it to the Board for approval at the January 2012 meeting.
6. We reviewed draft of the 2012-2013 Enrollment information, letters and forms. We plan on finalizing these by the end of the 2011.

7. We reviewed the Annual Fund Appeal document and that is being fine-tuned as well.

Motion: VanderMolen moved to approve the Financial Statements for the four months ended October 31, 2011; Schmidt seconds. Motion passed.

Other Business:

1. The announcement for the need of a new CSGK Business Manager has been posted and will also be placed in the church bulletins.
2. The plans for Catholic Schools week was previewed by each of the Principals.
 - a. For Hackett, Eastman indicated that the All School Mass was scheduled for February 2nd and that Fr. Fleckenstein would be the presider for that Mass. That week, the Bishop's Award will also be presented and a senior service day is planned.
 - b. For St. Augustine, Zommers indicated that there would be a talent show, a pancake breakfast, and a family fun night.
 - c. For St. Monica Schools, Reits indicated that there would be a pancake breakfast, an open house, and an art fair
 - d. Fr. Creagan, pastor at St. Catherine of Siena, indicated that his parish would be having a pancake breakfast on February 5th, and it was hoped that somehow the Catholic schools will be showcased at that time.

Motion: There being no other business before the Board, Clark moved to adjourn; Simonds seconded. Motion passed. The meeting was adjourned at 3:56pm.