

Minutes of September 24, 2010 CSGK Board Meeting

Attendees: Frs. Derda, Farrell, and Fleckenstein (represented by A. Garcia); *Lay Members:* J. Bieber, S. Bradshaw, S. Clark, K. VanderMolen; *LAC Reps:* J. Cavanaugh, L. Toweson, J. Simonds; *Principals:* T. Eastman, B. Reits, A. Zommers; *Staff:* R. Dykstra, S. Harding

Call to order: 3:33pm

Opening Prayer: Fr. Farrell

Approval of Agenda: September 24, 2010

Motion: Clark moves to approve Agenda; Simonds seconds. Motion passed.

Approval of Consent Agenda:

1. Minutes: August 27, 2010
2. Principal Reports
 - 2.1. Hackett Catholic Central (T. Eastman)
 - 2.2. St. Augustine Cathedral School (A. Zommers)
 - 2.3. St. Monica School (B. Reits)
3. Local Advisory Council Reports
 - 3.1. Hackett Catholic Central (J. Simonds)
 - 3.2. St. Augustine Cathedral School (L. Toweson)
 - 3.3. St. Monica School (J. Cavanaugh)
4. Committee Reports
 - 4.1. Enhancing Community (S. Bradshaw)
 - 4.2. Advancement (S. Harding)
 - 4.3. Community Questionnaire (J. Bieber)

Motion: Clark moves to approve the Consent Agenda; Bieber seconds. Motion passed.

Financial Review: Finance Committee (K. VanderMolen)

1. The *Statement of Revenue and Expenses* and *General Operating Fund Statement* (for the period ending August 31, 2010) were reviewed.
2. The CSGK Budget Proposal for 2010-2011 was reviewed. Minor additional tweaks were discussed.

Motion: Simonds moved to approve the 2010-2011 CSGK Budget Proposal; Clark seconds. Motion passed.

Other Business:

1. Bieber reported on the progress of the Community Questionnaire. So far, 250 parishioners from our eight supporting parishes have been called. Fifty surveys were completed, and 50 more are needed for a sufficient sample size. Bieber requested assistance in completing 100-150 more phone calls. It was suggested that each of the LAC's be responsible for making 50 calls. Parish bulletin announcements will be made the weekend of the 17th letting parishioners know that phone calls could be made to them the week of the 18th. Bieber suggested that calls be made between 7-9pm. From start to finish, the survey requires between 5-15 minutes of time (depending on the responses). All LAC members will be provided with parishioner lists and an **Introduction** for the survey to be used in the phone conversation. Each LAC rep on the Board is responsible for bringing this information to their respective LAC group.

2. An update was given on the progress of changes to be made in staffing the TRIP program with volunteers instead of paid staff. The deadline for initiating these changes is the end of the 2010 year.
3. A Joint Marketing meeting will be scheduled for early October. At that time, they will determine their common goals.
4. Plans for initiating an all-school fundraising event, the Shamrock 5k Run, have been initiated. The Coordinator of that event in the past, Brian Maloney, has been made aware of the CSGK's interest in making the 5k an all-school fundraising event. Maloney has agreed to continue to act as Coordinator for the event. LAC representatives from each school helping out will be John Bradshaw (St. Augustine), Tim Kozal (St. Monica) and TBD (HCC). The event has been scheduled for March 19, 2011.
5. Fr. Farrell informed the board that Shirley Sirini has been hired as the new Development Director for the Diocese of Kalamazoo. Sarah Harding will make contact with her.
6. Bradshaw commented on the new formatting found on the school and CSGK websites. The ease of use of these websites, the ability to switch from one to the other, as well as their professional "look" was described as a good step in *enhancing our community*. Thanks were expressed to those people involved in making this happen.
7. The costs for purchasing a new bus for the CSGK system were reviewed. For a brand new school bus, the cost was determined to be around \$71,000.

Motion: There being no other business before the Board, Clark moved to adjourn; Bradshaw seconded. Motion passed. The meeting was adjourned at 4:00pm.