

Step 1. - Parent Connect – Please read all instructions first. You will then begin by logging into Parent Connect and have 4 forms to fill out and submit. You will also be able to view/print your student’s schedule (Junior High/High School) or view your student’s teacher for next year (Middle School). ***Schedule and teacher information will be available online by June 30th 2018.

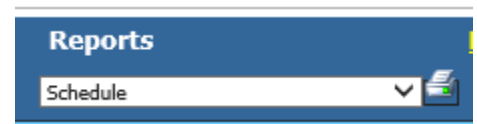
Middle School

Your **student’s teacher** will be indicated in the field labeled “Teacher” under the Student Information.

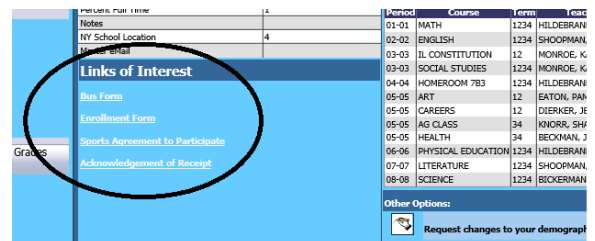
Student Information	
ID Number	22003
Student Last Name	KRAMER
Student First Name	HALEY
Student Middle Name	
House Number	
Street Direction	
Street Address	2315 N. 1400TH PL
City	Camp Point
State Province	IL
Zip Code	62320
Home Phone	(217) 653-3356
Grade Year of Grad or Setting	08
Sex	F
Ethnic Code	16
Birth Date	05/07/2004
Entry Date	08/21/2017
Entry Code	
Exit Date	
Exit Code or Status	
School Location	4
Home Room	443
Teacher	Teacher's Last Name
Percent Full Time	1
Notes	
NY School Location	4
Master eMail	

High School and Junior High

Your student’s **locker/combo and schedule** can be printed from here. At the top of the page it will say “Select Report”. Choose schedule and click the printer icon. ***Schedule and locker information will be posted online June 30th 2018.

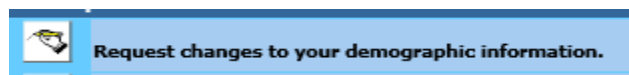


1. Sign into Parent Connect.
2. On the bottom left of the screen you will see links for the following forms:
 - a. Acknowledgement of Receipt
 - b. Bus Form
 - c. Enrollment Form
 - d. Sports Agreement to Participate

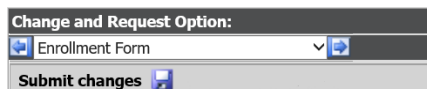


*****Open and read each of these links. The student information in them will be blank but in the next step you will be entering the data and electronically signing off on all information/permission in each form.**

3. Next choose

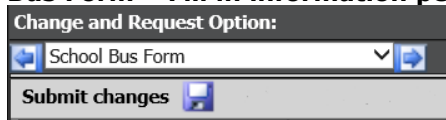


4. Fill out all 4 Forms. At the end of each form choose Submit changes. Use blue arrows to advance forms.
 - a. **Enrollment Form** – Fill in All Fields and Submit Changes



****The majority of data on the next two forms will be pulled from the Enrollment information entered on previous form.**

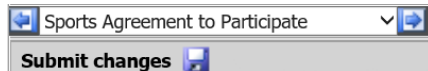
- b. **Bus Form – Fill in information pertaining to your route and submit changes.**



A screenshot of a web form interface. At the top, it says "Change and Request Option:". Below that is a dropdown menu with "School Bus Form" selected. To the right of the dropdown is a small blue icon with a right-pointing arrow. Below the dropdown is a button labeled "Submit changes" with a small blue icon to its right.

(continue on next page)

- c. **Sports and Activities Agreement to Participate and Medical Authorization – (HS and JH students participating in sports and activities)**



A screenshot of a web form interface. It features a dropdown menu with "Sports Agreement to Participate" selected. To the right of the dropdown is a small blue icon with a right-pointing arrow. Below the dropdown is a button labeled "Submit changes" with a small blue icon to its right.

- d. **School Registration Electronic Signature** – This acts as your signautre. Sign Yes to all fields for the 2018-19 school year.



A screenshot of a web form interface. At the top, it says "Change and Request Option:". Below that is a dropdown menu with "School Registration Electornic Signature" selected. To the right of the dropdown is a small blue icon with a right-pointing arrow. Below the dropdown is a button labeled "Submit changes" with a small blue icon to its right.

This completes Step 1 Parent Connect. [Click here](#) to return to our website and move onto Step 2 Online Payments.