

BUDGET
PURCHASE ORDER REQUISITION

Central Junior High School
2110 Hwy 94 North
Camp Point, IL 62320
217-593-7741 ext 609
Tax Exempt #E9998-9387-07

P.O. #: _____

DATE: _____

COMPANY NAME

- ___ TEXTBOOKS/WORKBOOKS
- ___ PURCHASED SERVICES
- ___ SUPPLIES
- ___ DUES & FEES
- ___ CAPITAL OUTLAY
- ___ TRANSPORTATION
- ___ OTHER _____

| | | |
|--------------|------------------|-------------|
| REQUESTED BY | CHARGE TO BUDGET | APPROVED BY |
|--------------|------------------|-------------|

| QTY | CATALOG # | DESCRIPTION | UNIT PRICE | TOTAL COST |
|-----|-----------|-------------|------------|------------|
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Teacher e-mail address: _____