

Bob Moore, Chairman
2435 Old Friendship Rd.
Finger, TN 38334

Norris Frank
320 Tignor Store Road
Luray, TN 38352

Ronald Johnson
P.O. Box 96
Henderson, TN 38340



Chester County Board of Education

P.O. Box 327 • 970 East Main • Henderson, TN 38340

Phone: 731-989-5134

Fax: 731-989-4755

Troy Kilzer, II Superintendent

Dwight Bingham, Vice Chairman
P.O. Box 251
Henderson, TN 38340

Shane Connor
632 Magnolia Lane
Henderson, TN 38340

Glenn Naylor
3420 Old Finger Rd.
Finger, TN 38334

Procedure for Bid Protest

Vendors will be notified of the protest procedures in writing when they obtain a bid proposal. They will also be posted on the School System website.

Any Vendor requesting a formal bid protest hearing must make this request in writing to the Chester County Board of Education Financial Supervisor within seven (7) calendar days of the bid proposal posting or after seven (7) calendar days of the Notice of Intent to Award. **Issues raised after the seven day period will not be considered.**

The vendor's letter of request must state in detail all reasons and justifications for the hearing request as detailed in **Tenn. Comp. R. & Regs. 0690-03-01-.12**. A bond of 5% of the lowest evaluated cost or the estimated maximum liability established in the solicitation will be required with the letter of request. The bond will be forfeited if the protest is not well-grounded or is filed in bad faith.

The Chester County Board of Education Financial Supervisor and the Director of Schools will resolve the protest within 60 calendar days after the protest is filed. The Director of Schools will notify the protesting party and the Chester Co. Board of Education in writing of the decision.

The protester may challenge the initial decision by appealing to the Chester County School Board within 7 calendar days of the decision. An appeal may also be filed directly with the Chester County School Board if the Director of Schools or Financial Supervisor fails to acknowledge the protest within 15 calendar days after receiving it, fails to resolve the protest within 60 calendar days, or consents in writing to a direct appeal to the Chester County School Board. The Chester County School Board will hear the appeal at the next scheduled school board meeting.