

Chester County Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: Testing Programs	Descriptor Code: 4.700	Issued Date: 07/12/18
		Rescinds: 4.700	Issued: 02/22/18

1 *General*

2 The Board shall provide for a system-wide testing program which shall be periodically reviewed and
3 evaluated. The purposes of the program shall be to:

- 4 1. Assist in promoting accountability;
- 5
- 6 2. Determine the progress of students;
- 7
- 8 3. Assess the effectiveness of the instructional program and student learning;
- 9
- 10 4. Aid in counseling and guiding students in planning future education and other endeavors;
- 11
- 12 5. Analyze the improvements needed in each instructional area;
- 13
- 14 6. Assist in the screening of students with learning difficulties;¹
- 15
- 16 7. Assist in placing students in remedial programs;
- 17
- 18 8. Provide information for college entrance and placement; and
- 19
- 20 9. Assist in educational research by providing data.²

21 The Director of Schools shall be responsible for planning and implementing the program, which
22 includes:

- 23 1. Determining specific purposes for each test;
- 24
- 25 2. Selecting the appropriate test to be given;
- 26
- 27 3. Establishing procedures for administering the tests;
- 28
- 29 4. Making provisions for interpreting and disseminating the results;
- 30
- 31 5. Maintaining testing information in a consistent and confidential manner; and
- 32
- 33 6. Ensuring that results are obtained as quickly as possible, especially when placement in a special
34 learning program might be necessary.

1 State-mandated student testing programs shall be undertaken in accordance with procedures published
2 by the State Department of Education.³

3 **WEIGHTING TCAP SCORES**

4 TNReady⁴ and EOC⁵ scores shall be included in students' final grades as follows:

- 5 a) 2017-2018 school year - 15% of the student's final average.
- 6 b) 2018-2019 school year - 15% of the student's final average.

7 The methodology to convert TCAP/EOC raw scores to quick scores will be the "cube root formula."
8 This methodology has been used by the Tennessee Department of Education since 2011 for grades 3-8
9 and the only methodology for grades 9-12.

10 The Director of Schools may exclude these scores from students' final grades if results are not received
11 by the district at least five (5) instructional days before the end of the course.^{4,5}

12 **TESTING INFORMATION AND PARENTAL CONSENT**

13 Any test directly concerned with measuring student ability or achievement through individual or group
14 psychological or socio-metric tests shall not be administered by or with the knowledge of any employee
15 of the system without first obtaining written consent of the parent(s)/guardian(s).²

16 Results of all group tests shall be recorded on students' permanent records and shall be made available
17 to appropriate personnel in accordance with established procedures.⁶

18 No later than July 31st of each year, the Board shall publish on its website information related to state
19 and board mandated tests that will be administered during the school year. The information shall
20 include:⁷

- 21 1. The name of the test;
- 22
- 23 2. The purpose and use of the test;
- 24
- 25 3. The grade or class in which the test will be administered;
- 26
- 27 4. The tentative date or dates that the test will be administered;
- 28
- 29 5. The time and manner in which parent(s)/guardian(s) and students will be notified of the results
30 of the test;
- 31
- 32 6. How parent(s)/guardian(s) can access the questions and answers on their student's state-
33 required tests; and
- 34

- 1 7. If a board mandated test, how the test complements and enhances student instruction and
2 learning and how it serves a purpose distinct from state-required tests.
- 3 Testing information shall also be placed in student handbooks or other school publications that are
4 provided to parent(s)/guardian(s) on an annual basis.

Legal References

1. TCA 49-10-108
2. 20 USCA § 1232(g)
3. TRR/MS 0520-01-03-.03(8); TRR/MS 0520-01-03-.06(1)(c)
4. TCA 49-1-617; Public Acts of 2018, Chapter No. 817
5. TRR/MS 0520-01-03-.06(1)(c)(2); State Board of Education Policy 2.103; Public Acts of 2018, Chapter No. 817
6. TCA 10-7-504
7. TCA 49-6-6007; State Board of Education Policy 2.103

Cross References

Student Surveys, Analyses, and Evaluations 6.4001
Student Records 6.600