

Job Title: School Health Nurse

Qualifications: 1. Alabama Board of Nursing License
2. Registered Nurse

Reports to: Superintendent, Special Education Coordinator and Chapter One Coordinator

Job Goal: The objective of the school nurse is to help the school children maintain the highest level of health possible.

Performance Responsibilities:

1. Coordinates the immunization program with the schools and the local and state Health Departments.
2. The school nurse conducts the various health screening programs that are recommended by the State Board of Education. These screening programs include vision and hearing and scoliosis screening.
3. Referrals and follow up of students who fail the screenings.
4. Maintains up-to-date cumulative health records on students.
5. Instructs teachers on screening students for health defects.
6. Coordinates the physical examinations done on Special Education students participating in the Special Olympics.
7. Holds conferences with teachers, parents and doctors regarding students health.
8. Resource person for health agencies.
9. Implements Board policy on exclusion and readmission of students in connection with infectious and contagious diseases.
10. Assists school personnel in maintaining sanitary standards in schools.
11. Be regular and punctual in attendance.
12. Maintain confidentiality of any school system related information.

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13. Maintain proper and professional relationship with other employees.
14. Perform duties in a manner that promotes good public relations.
15. Be familiar with and follow Board of Education policies.
16. Perform other reasonable related duties as needed.

Terms of Employment: Salary and work year to be established by the Board.

Adopted: May 18, 1993