

**Coffee County Schools****Meeting Minutes****Printed : 9/16/2020 4:12 PM EST****Called Meeting****05/31/2019 07:00 AM**Board of Education Office,  
1311 South Peterson Ave.  
Douglas, Georgia 31533

## Destination Graduation for College, Career and Life

**Attendees****Voting Members**

Mr. Jesse Jowers, Board Member  
Mr. Bryan Preston, Board Member  
Mrs. Tonya Wilkerson, Board Member  
Mr. Adam Lott, Vice Chairman  
Mrs. Reagan Miller, Chairman

**Non-Voting Members**

Dr. Morris Leis, Superintendent

**1. Call to Order**

The Coffee County Board of Education met in a called meeting on Friday morning, May 31, 2019, at 7:00 a.m. in the board room of the BOE central office located at 1311 South Peterson Avenue, Douglas, Georgia. Board members in attendance were Chairman Reagan Miller, Vice Chairman Adam W. Lott, Jesse Jowers, Bryan Preston, and Tonya Wilkerson. Chairman Miller called the meeting to order at approximately 7:00 a.m.

**2. Invocation**

Invocation was given by Dr. James Banks, Jr. to begin the meeting.

**3. Adoption of Agenda**

The agenda was unanimously approved on a move by Mr. Bryan Preston; second by Mr. Jesse Jowers.

Motion made by: Mr. Bryan Preston

Motion seconded by: Mr. Jesse Jowers

Voting:

Unanimously Approved

**4. FY20 Budget Adoption**

After review and discussion, the FY2020 operating budget for the Coffee County School System was unanimously approved after having been advertised for two weeks as required by law. Discussion included calculation of certified salary increase, state salary schedule compared to proposed Coffee County salary schedule (includes additional step 23), and classified salary increase.

Move was made by Mr. Bryan Preston to accept the FY2020 operating budget for the Coffee County School System. Second was given by Mr. Adam W. Lott with unanimous approval.

Motion made by: Mr. Bryan Preston

Motion seconded by: Mr. Adam Lott

Voting:

Unanimously Approved

**5. Certified Salary Schedule**

Superintendent presented a Coffee County State Salary Schedule for certified employees for board review and approval. The Coffee County salary schedule includes the increases to the state salary schedule and an additional step added for Coffee County certified employees, step #23.

Move was made by Mr. Bryan Preston to accept the superintendents recommendation of the Coffee County State Salary Schedule. Second was given by Mr. Adam W. Lott.

Mr. Preston moved to amend his motion to include classified salary increase also. Mr. Adam W. Lott gave second to the move. Unanimous approval was given.

**6. 2019-2020 Student Handbooks**

The final version of the student handbook was presented for board review and approval. Assistant Superintendent Dr. James Banks explained revisions. Dress Code was among the topics of discussion. Chairman Miller suggested highlighting major changes and publicizing the changes several times during the summer. Dr. Banks responded in the affirmative.

Move was made by Mr. Bryan Preston to approve the final version of the 2019-2020 Student Handbook with additional revisions as discussed. Second was given by Mr. Jesse Jowers with unanimous approval.

Motion made by: Mr. Bryan Preston

Motion seconded by: Mr. Jesse Jowers

Voting:

Unanimously Approved

## **7. Bids**

### a. Projector Bids

Bids for classroom data projectors and wall mounts were presented for board review and approval. New equipment will replace existing projectors active boards at Ambrose, Satilla, and West Green Elementary Schools. Specifics of the new equipment were discussed. The low bid was submitted by Audio Visual Innovations. Upon board approval, the projectors will be ordered for summer installation by Audio Visual. At the superintendent's recommendation, the low bid submitted by Audio Visual Innovations was unanimously approved. Move was made by Mr. Adam W. Lott; second given by Mr. Bryan Preston.

Motion made by: Mr. Adam Lott

Motion seconded by: Mr. Bryan Preston

Voting:

Unanimously Approved

## **8. Executive Session**

Executive Session was called to discuss personnel on a move by Mr. Bryan Preston. Second was given by Mr. Adam W. Lott with unanimous consent. Executive Session convened at approximately 7:45 a.m.

Motion made by: Mr. Bryan Preston

Motion seconded by: Mr. Adam Lott

Voting:

Unanimously Approved

## **9. Exit Executive Session**

Move was made to exit Executive Session on a move by Mr. Adam W. Lott. Second was given by Mr. Bryan Preston with unanimous consent. Executive Session concluded at approximately 8:05 a.m.

Motion made by: Mr. Adam Lott

Motion seconded by: Mr. Bryan Preston

Voting:

Unanimously Approved

## **10. Personnel Recommendations**

The superintendent's personnel recommendations (copy included with these minutes) were unanimously approved on a move by Mr. Bryan Preston. Second was given by Mr. Adam W. Lott.

Motion made by: Mr. Bryan Preston

Motion seconded by: Mr. Adam Lott

Voting:

Unanimously Approved

## **11. Adjournment**

The meeting was adjourned by the chairman with a rap of the gavel at approximately 8:05 a.m.

The superintendent announced that he and the Board will attend the 2019 GSBA Summer Conference in Savannah, Georgia on June 5-8. The Coffee High School Show Choir will perform on Friday morning at 8:00 a.m.

---

Chairperson

---

Secretary

