Colleton County High School
150 Cougar Nation Drive
Walterboro, SC 29488
Phone: 843-782-0031 Fax: 843-782-0043

Student Transcript and Record Request

Fee Information : The cost of a transcript either mailed or faxed is **$5.00.** If you perfer a transcript to be both faxed and mailed, the cost will be **$10.00**. Please make checks payable to Colleton County High School. **Please note:** There is a two (2) day waiting period for any type of record request.

Please indicate type record needed: _____ **Transcript Request** _____**Drivers Education Certification**

Name: _____
First Middle Last Maiden

Birthdate: _____ **Last 5 digits of SS#:** _____ **Phone#:** _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Please indicate last school attended: _____ **Colleton County High School** _____ **Walterboro High School**

_____ **Ruffin High School** _____ **Adult Education**

Please indicate which of the following applies:

_____**Graduated**

Date or Year you graduated: _____

_____**Withdrew or Dropped out of School**

Date or Year you last attended: _____

Mail Transcript/Record to:

Name and Address of College/University

_____

_____

_____

_____ Number of Transcripts requested

_____
Signature

Fax Transcript/Record to:

Name and Fax Number of College/University

_____

_____

_____

_____Total $ Amount Enclosed

_____
Date

For Office Use Only

Amt Received: _____ **Payment Method:** _____ **Date:** _____ **Initials:** _____

Trans Form 2 (Rev 03/2012)