

Scheduled Public Comments

The **RULES AND PROCEDURES** are as follows:

- Requests must be made in advance in writing to the Superintendent's office by 4:30 p.m. at least five days preceding the meeting date.
- Request must have specified the nature of the business to be taken up with the Board and the name of the person who will address the board to be added to the agenda.
- Communications must be respectful.
- Discussing specific student or employee matters will not be allowed.
- Individuals who have concerns that are inappropriate to be solved in this venue are welcome to seek a problem-solving meeting with the Superintendent.
- Immediate feedback by the Board may not be provided, however you may be contacted for follow-up by the superintendent or designee.
- Public comments may not exceed 5 minutes.
- The Board chairman has full authority to terminate the remarks of any person whose comments contain personal attacks, exceed the time limit, or are otherwise inappropriate.
- A speaker may be considered disruptive who continues to speak when their allotted time has ended, when asked to stop speaking by the Board chairman, or is otherwise inappropriate.
- If a person fails to comply when asked to terminate comments, he/she will be escorted to their seat, out of the board room or off of CCS property, depending on the level of disruption.